

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
January 10, 2017**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, January 10, 2017, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Wendy Gearlds, Jerry Erwin and Mark Nigh. Superintendents present were David Adams, Bob Evans and Paula Maurer. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

None were present.

ACTION ITEMS

Reorganize and Elect Officers to the Governing Board

David Finkel asked for nominations for officers. The following was presented for consideration: David Finkel as board president; Wendy Gearlds as vice president; and Mark Nigh as secretary. Mark Nigh moved that the officers be elected as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

Mark Nigh made a motion that Sandy Hensley and Jennifer Leffler be appointed as treasurer and assistant treasurer, respectively. Wendy Gearlds seconded the motion. The motion carried unanimously.

Jerry Erwin made a motion that Denny Harrold be appointed as board attorney for 2017. Wendy Gearlds seconded the motion. The motion carried unanimously.

Mark Nigh made a motion to keep the board meeting date, time and location the same as is currently: the second Tuesday of each month at 12:00 noon in the board room of the Career Center. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve Minutes of the December 13, 2016 Regular Board Meeting

Minutes of the December 13, 2016 board meeting were presented for approval. Paula Maurer noted that a correction needs to be made under "Approve 2017-2018 Daily Schedule". The comment made by her regarding the number of class periods should be changed to read as follows: "...potentially take up five of their class periods vs four." Wendy Gearlds made a motion to approve the minutes as corrected. Mark Nigh seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 710-718, regular claims 1-37, and payroll claims for pay dates 12/21/16 and 1/4/17 were presented for approval. Wendy Gearlds made a motion to approve the claims and payrolls as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Request Permission for SkillsUSA, BPA and HOSA State & National Registrations

Steve Shaw requested permission for the student clubs to be able to register for State and National contests. He explained there could be a short turnaround time and arrangements may need to be made prior to the next board meeting. We will bring individual out of state and overnight field trip requests before the board for approval. Mark Nigh made a motion to approve the request for student club registrations. Paula Maurer seconded the motion. The motion carried unanimously.

Accept Donation

Steve Shaw asked that the board accept a donation of a fully functional ambulance from Seals Ambulance Service valued at \$1,500.00. Our EMS instructor, Lucinda Robinson, made the initial contact and secured the donation. It has a leak in the fuel line which Auto Tech students will be able to repair. Question was asked regarding special insurance needs for this type of vehicle. Mr. Shaw stated that if we drive it, we will add it to our policy, otherwise it will be a part of the Garage Keepers policy. Jerry Erwin made a motion to accept the ambulance donation as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve BRCP 2017-2018 Daily Schedule

Steve updated the board on a second daily schedule option to consider, which was sent out to the counselors and principals. Paula reported that their principal drove the route personally and stated that the new time works well for their schedule. Wendy noted that in the absence of her superintendent, she did not feel she could vote on this without hearing from him. David Adams would also like to have a conversation with his principal. This item was tabled until next month.

PERSONNEL

Approve Bruce Allen Retirement Contract

Steve Shaw reminded the board that Bruce Allen, Diesel Tech instructor, had submitted his retirement notice at the end of the last school year. The CBA states that a new contract be issued the January prior to retirement to reflect the severance payment amounts for unused sick days and years of service. Mark Nigh made a motion to approve Bruce Allen's contract as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve Administrator's Contract

David Finkel stated that there were still some items to be worked out with Steve Shaw's contract and that he was not ready to present for approval. This item was tabled until next month.

Approve Contract of Denny Harrold, Attorney

Mr. Shaw presented the contract of Denny Harrold for 2017 legal services. Mr. Harrold is requesting an increase in his hourly rate of \$10 per hour to \$170 per hour. Steve stated that there has not been an hourly rate increase since 2012. Jerry Erwin made a motion to approve Denny Harrold's contract as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

OTHER

Accept Teacher Performance Incentive Grant

Steve Shaw reported that the state has awarded BRCP with \$11,954.33 for the teacher performance incentive grant. The money will be distributed to CTE teachers employed last year who received a performance rating of effective or highly effective and who are still employed as of December 1, 2016. Teachers who received a rating of highly effective will be given \$1 more than those rated effective. Wendy Gearlds made a motion to accept the incentive grant as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report was included in the board packets. Mrs. Hensley noted that there were no concerns.

BRCP Open House

The annual open house will be February 6 from 5:00 to 7:00. Culinary Arts students will be preparing chili and serving the meal. Vendors from post-secondary schools and the military will be in attendance. All are invited to attend.

Other

None presented.

OTHER

None presented.

COMMENTS FROM BOARD MEMBERS

David Finkel noted that Jerry Erwin may be leaving our board. Jerry has indicated that he will be retiring and has requested that a new Southwestern board member be appointed to the BRCP governing board. Mr. Finkel thanked Jerry for his six years of service.

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be February 14th, 2017, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:18 pm.