

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
January 20, 2016**

The Blue River Career Programs' Governing Board met in regular session, Wednesday, January 20, 2016, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Wendy Gearlds, and Mark Nigh. Superintendents present were David Adams, Bob Evans and Paula Maurer. Also present were Steve Shaw, Director and Sandy Hensley, Treasurer.

Superintendent Paul Maurer voted in the place of board member Jerry Erwin.

President David Finkel called the meeting to order at 12:01 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Kristiaan Rawlings, Saturday Shelby

ACTION ITEMS

Reorganize and Elect Officers to the Governing Board

David Finkel asked for nominations for officers. The following was presented for consideration: David Finkel as board president; Mark Nigh as vice president; and Wendy Gearlds as secretary. Mark Nigh moved that the officers be elected as presented; that Sandy Hensley and Jennifer Leffler be appointed as treasurer and assistant treasurer, respectively; and that Denny Harrold be appointed as board attorney for 2016. Paul Maurer seconded the motion. The motion carried unanimously.

There was discussion regarding scheduling conflicts with the current board meeting date of the third Wednesday of each month. After additional discussion, Mark Nigh made a motion to set the meeting times, dates and location as the second Tuesday of each month at 12:00 noon in the board room of the Career Center. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve Minutes of the December 16, 2015 Regular Board Meeting

Minutes of the December 16, 2015 board meeting were presented for approval. Paula Maurer made a motion to approve the minutes as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 727-744, regular claims 1-47, and payroll claims for pay dates 12/23/15, 1/6/16 and 1/20/16 were presented for approval. Wendy Gearlds made a motion to approve the claims and payrolls as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Request Permission for SkillsUSA, BPA and HOSA State & National Registrations

Steve Shaw requested permission for the student clubs to be able to register for State and National contests. Arrangements may need to be made prior to the next board meeting. We will bring individual out of state and overnight field trip requests before the board for approval. The packet did contain an overnight field trip request from BPA for the State contest to be held March 6-8 in Indianapolis. Mark Nigh made a motion to approve the request for student club registrations and for the overnight request for the State BPA contest as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Accept Rural Schools Grant

Steve Shaw stated that BRCP has been awarded \$100,000 from IDOE for the purchase of equipment and software for our Advanced Manufacturing pre-apprenticeship program. We did apply for this competitive grant, which had a two week turnaround from the time the grant application was available to the time it was due. The grant award letter was included in the board packet and lists the equipment to be purchased which will be used by high school students and adults in the IRM program. Wendy Gearlds made a motion to accept the Rural Schools Grant as presented. Mark Nigh seconded the motion. The motion carried unanimously.

OTHER

Approve Contract of Denny Harrold, Attorney

Mr. Shaw presented the contract of Denny Harrold for 2016 legal services. The terms of his contract remain the same as last year. The hourly rate is \$160. Mark Nigh asked if there was a retainer amount to be paid. Mr. Finkel stated that BRCP only pays for services as needed. Paula Maurer made a motion to approve Denny Harrold's contract as presented. Mark Nigh seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report was included in the board packets. Mrs. Hensley noted that there were no concerns.

BRCP Open House

The annual open house will be February 1 from 5:00 to 7:00. We have changed the meal from chili to a penne pasta bake. Culinary Arts students will be preparing and serving the meal. We will be offering FAFSA services sponsored by the Blue River Community Foundation beginning at 8:00 am and running all day through the open house. Vendors from post-secondary schools along with several branches of the military will be in attendance. All are invited to attend.

Other

None presented.

OTHER

Reschedule Planning Retreat

We need to reschedule the Planning Retreat that was cancelled this morning due to scheduling conflicts and school cancellations. Mr. Shaw will communicate to board members the rescheduled date and time.

COMMENTS FROM BOARD MEMBERS

Thank you to Chef Traub for staying today to prepare lunch for the board to enjoy. Chef Traub was already on her way to school when the notice of school being cancelled was communicated.

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be February 9th, 2016, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:19 pm.