

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
January 21, 2015**

The Blue River Career Programs' Governing Board met in regular session, Wednesday, January 21, 2015, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Jerry Erwin, Wendy Gearlds, Mark Nigh and David Finkel. Superintendents present were David Adams, Shane Robbins, Bob Evans and Paula Maurer. Also present were Steve Shaw, Director and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:03 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

No guests were present. Board president welcomed new board member Wendy Gearlds of Northwestern Consolidated Schools.

ACTION ITEMS

Reorganize and Elect Officers to the Governing Board

David Finkel presented a nomination slate of David Finkel as board president; Jerry Erwin as vice president; and Wendy Gearlds as secretary. Jerry Erwin moved that the officers be elected as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

David Finkel requested nominations for treasurer and assistant treasurer. Mark Nigh made a motion to appoint Sandy Hensley and Jennifer Leffler, respectively. Jerry Erwin seconded the motion. The motion carried unanimously.

Steve Shaw stated that Denny Harrold's contract as board attorney is up for renewal. Jerry Erwin made a motion to retain Denny Harrold as Board Attorney and renew his contract for the calendar year 2015 under the existing terms. Mark Nigh seconded the motion. The motion carried unanimously.

Jerry Erwin made a motion to set the meeting times, dates and location as the third Wednesday of each month at 12:00 noon in the board room of the Career Center. Wendy Gearlds seconded the motion. Mark Nigh noted that he has a conflict with this meeting day/time every other month. The motion carried unanimously.

Approve Minutes of the December 18, 2014 Regular Board Meeting

Minutes of the December 18, 2014 board meeting were presented for approval. Mark Nigh made a motion to approve the minutes as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 670-687, regular claims 1-40, and payroll claims for pay dates 12/24/14, 1/7/15 and 1/21/15 were presented for approval. Jerry Erwin made a motion to approve the claims and payrolls as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Request Permission for SkillsUSA, FBLA, BPA and HOSA State & National Registrations

Steve Shaw requested permission for the student clubs to be able to register for State and National contests. Arrangements may need to be made prior to the next board meeting. We will bring individual out of state and overnight field trip requests before the board for approval. Mark Nigh made a motion to approve the request for student club registrations. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve Hiring of EMERGE Coordinator

Steve Shaw presented the board with the resume of Monica Lutes and recommended that she be hired as the EMERGE Coordinator. This position will be paid \$25 per hour for 20 hours per week. No benefits will be offered. She will be employed initially through May 31, 2015. Renewal of contract will depend on performance and continued funding from Rose Hulman. Mark Nigh made a motion to hire Monica Lutes as requested. Jerry Erwin seconded the motion. The motion carried unanimously.

Permission to transfer funds from General Fund 1400 to Construction Fund 700

Mr. Shaw requested permission to transfer \$100,000 from the general fund to the construction fund. The money will come from a CD that matures 1/31/15 and will be used for the Culinary Arts kitchen. Jerry Erwin made a motion to approve the transfer as requested. Mark Nigh seconded the motion. The motion carried unanimously.

OTHER

None were presented.

REPORTS

Fund Report

The fund report was included in the board packets. It was noted that the federal and state grant funds continue to be in the negative, but is normal, as revenue is received approximately six weeks after reimbursement requests are submitted.

8th and 10th Grade Visits

The board was provided with a copy of the Options and Opportunities calendar. The 8th and 9th grade visits have been scheduled for all county schools for some time in January and February. Shelbyville Middle School's visit is tentatively scheduled for March 20th.

BRCP Open House/Chili Supper

The annual open house and chili supper will be February 2, from 5:00 to 7:00. All are invited to attend. Our culinary arts students will be preparing two types of chili. We will be offering FAFSA services sponsored by the Blue River Foundation.

Other

We will be holding a National Technical Honor Society induction ceremony on February 19th at 6:30 pm. Thirty juniors and seniors will be honored. A list of all students with their sending school name was distributed during the Planning Retreat.

OTHER

David Finkel stated that he will get with board members to schedule the NEOLA policy reviews. We will need to set timeline for scheduling and adoption.

COMMENTS FROM BOARD MEMBERS

All welcomed Wendy Gearlds to the board.

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be February 18th, 2015, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:18 pm.