

**BLUE RIVER CAREER PROGRAMS  
PLANNING RETREAT MEETING MINUTES  
JANUARY 21, 2015**

The Blue River Career Programs Governing Board met for a planning retreat on Wednesday January 21, 2015 at 10:30 a.m., at the BRCP Career Center, 801 St. Joseph St., Shelbyville, Indiana.

Those present for the meeting were board members David Finkel, Wendy Gearlds, Jerry Erwin and Mark Nigh. Superintendents present were Paula Maurer and David Adams. Also present were Director, Steve Shaw; and Treasurer, Sandy Hensley. Superintendent Bob Evans arrived at 11:25 and Superintendent Shane Robbins arrived at 11:35.

Steve Shaw called the meeting to order at 10:30 am. He referred to the packets that each member received containing handouts of the agenda items.

### **Programs**

Mr. Shaw provided each member with a copy of the school's Program Highlights brochure which also includes the added programs of Diesel Technology and Criminal Justice.

Mr. Shaw noted that new program descriptions have been distributed by DOE. Health Sciences II – Athletic Training was of particular interest to him. He shared the idea with the sending school counselors at the last meeting and they thought it would be a good one to pursue. He noted that it is an internship required program and medical areas are challenging to find.

### **Student Summary Data**

1. BRCP Enrollment as of Count Day 9/13/13 (for 2013-2014) – listed at 301
2. BRCP Enrollment as of Count Day 9/12/14 (for 2014-2015) – listed at 303
3. Summary of Enrollment by Gender as of Count Day (seven year review)
4. Summary of Enrollment by Home Schools as of Count Day (seven year review)
5. Summary of Enrollment by Home Schools as of End of School Year (seven year review)
6. Student Enrollment as of Count Day vs End of Year for 2013-2014
7. Individual School Enrollment – Count Day vs End of Year (seven year review)
8. Dual Credits Yearly Report showing 404 students registered to earn 1331.5 dual credits from Ivy Tech and Vincennes University.
9. BRCP Dual Credit Coursework Cross Reference showing DOE code – BRCP course – College course information, testing requirements and certification offerings
10. National Technical Honor Society inductees list. Only NTHS in county. Ceremony is scheduled for February 19<sup>th</sup> at 6:30. Many scholarships available through this society.

Mr. Finkel requested that next year we add data for enrollment at high school vs enrollment at BRCP so that we can see what percentage of high school students are attending BRCP.

## **Adult Basic Education**

1. Enrollment by Location listing numbers for all six locations that are managed by our program coordinator and grant funding.
2. Scorecard for the Adult Education Program – data for BRCP vs Region 5 vs State for 2013-2014 and 2014-2015. Shows funding which is based on enrollments, student gains, student completion.
3. Performance Indicators Chart – data on all sites within Region 5. We are one of the best performing centers in the Region.
4. WorkINDiana Adult Technical Training. We are offering adult CNA, EMS, and Welding courses when enrollments warrant. Would like to offer Advanced Manufacturing.

Mr. Shaw also discussed the changes new this year for the GED test. It is now the HSE (high school equivalency) test. In addition to a new format (available online) it also has increased in difficulty.

## **EMERGE and Education to Industry**

Mr. Shaw summarized the EMERGE program and how Rose Hulman approached BRCP to manage the program. This program is open to all freshman and sophomores at all Shelby County high schools. They will be exposed to STEM and Engineering at Rose Hulman. All costs are covered by Rose Hulman.

Mr. Shaw expressed that Angie Stieneker continues to do a great job as the Education to Industry coordinator. She has been working on pre-apprenticeships involving our Advanced Manufacturing program. We have submitted a grant for an Advanced Manufacturing Academy Pathway. This pathway will allow high school graduates to have met the requirements of entering an adult apprenticeship program with a specific Shelby County employer. A student could then begin employment with the employer, work a few days and take classes in the evening to complete the adult apprenticeship.

Proposed Courses for Machine Repair Technician Program. We are working with Ivy Tech to have these classes at BRCP since we have the equipment.

Mr. Shaw also noted that Governor Pence wants a more skilled workforce and will require more CTE certifications.

Planning thought – have a STEM center at the Career Center for all Shelby County schools.

## **Facility Report**

1. Culinary Arts Kitchen – drawings of the site location and kitchen layout were included in the packet. Conference Room B would be new staff lounge. Current staff lounge would be a meeting room. Common Wage hearing to be scheduled. Also included as a
2. Project Planning Schedule from OMS – construction scheduled from March 1 – June 30. Kitchen to be ready for 2015-2016 school year.

3. HVAC Equipment Listing & Installation Dates – provided by Peoples Heating & Cooling showing type of unit and original installation cost. Most units have a 15 year replacement estimate. Some of ours have passed the 15 year mark. We are preparing for replacements in the future.
4. Duke Energy – Energy Savings Audit. We rank 153 out of 1343 for schools which is not good. The audit lists incentives to consider which will help in us becoming more energy efficient. We will continue to meet more with Duke Energy.

#### Future Considerations –

1. Diesel Tech lab is now in the storage area. A ventilation system may be needed for the diesel fumes.
2. Vacant lot – we are in the process of obtaining a No Further Action letter from IDEM
3. Keyless Entry System – should be completed by end of this month. FOBS will be distributed upon completion.

#### Potential Funding Changes

1. Funding Crosswalk for BRCP – Talking Points from the governor’s office explained current CTE funding (credits x demand wage amount) plus area participation dollars.
2. Proposed CTE Funding Formula – the Governor’s proposal is to have funding based on outcomes: credentials, dual credits, certifications, completions, internships, and placements. The proposed changes would begin 2016-2017 with 80% of current funding formula and 20% on outcomes formula and by the year 2019-2020 have the funding 50/50.
3. IACTED Resolution on the Proposed CTE Funding Formula – this document was distributed at last month’s IACTED meeting (Indiana Area Career and Technical Education Directors). This document contains concerns and recommendations regarding the proposed funding formula.
4. Summary of State Funding for BRCP Sending School Districts – summary of funding levels since 2006. This current funding is the highest in the last nine years.

#### Building Trades House

1. Timeline to Complete – Dan Bramell, building trades instructor, provided a list of items yet to be completed. He estimates that the house will be ready for a realtor by May 20<sup>th</sup>. Also noted were possible unexpected expenses: a partial re-roof and water in basement problem (this may be corrected when gutters are installed).
2. Expense Summary – costs to date: \$47,250. +/- \$10,000 - \$13,000 needed to complete.

The City of Shelbyville has homes to sell. We would like to get one for the 2015-2016 school year. We have a list of the homes and will begin searching for the right fit.

We are working on a partnership with the Carpenters Union which could result in pre-apprenticeship opportunities.

## **Other**

Options & Opportunities Schedule – lists dates of events at BRCP or at Sending Schools specific for students. Includes recruitment, visits and application dates. There is a change in the 8<sup>th</sup> grade visits. Last year we were not able to conduct the 8<sup>th</sup> grade visits due to the extreme number of 2-hour delays and snow days. So this year, some of the county schools want to send their 9<sup>th</sup> graders. Several of the counselors have expressed an interest in sending their 9<sup>th</sup> graders only in the future.

Meeting adjourned at 11:45