

**BLUE RIVER CAREER PROGRAMS  
PLANNING RETREAT MEETING MINUTES  
January 24, 2019**

The Blue River Career Programs Governing Board met for a planning retreat on Thursday, January 24, 2019 at 10:00 a.m., at the BRCP Career Center, 801 St. Joseph St., Shelbyville, Indiana.

Those present for the meeting were board members David Finkel, Vince Sanders and Mark Nigh (left at 11:00). Superintendents present were David Adams (arrived at 10:20), Chris Hoke, Bob Evans (arrived at 10:35) and Paula Maurer. Also present were Steve Shaw, Director and Sandy Hensley, Treasurer.

Guests Present: Sandy Bostic, ABE Program Coordinator, who joined the meeting during the adult education portion.

Steve Shaw called the meeting to order at 10:06 am. He referred to the packets that each member received containing handouts of the agenda items.

### **Programs**

1. BRCP Program Highlights brochure. This brochure lists the program offerings along with a summary of the program content, dual credits offered and certifications available. Mr. Shaw reviewed each program and noted the programs that are doing well and programs that need increased enrollment.
2. BRCP Options and Opportunities Schedule: This calendar lists all the recruitment activities and events scheduled for our sending schools and events at BRCP. Mr. Shaw noted that we meet bi-monthly with all the high school counselors.
3. Hoosier Hot 50 Jobs for Region 5: This publication shows the top 50 jobs in the Indianapolis region. Mr. Shaw noted that BRCP offers programs in or an opportunity to receive education for fifteen of the top 50. This listing also shows average wages for each of the jobs.
4. State Board of Education – Graduation Pathways memo. This communication outlines the three pathway requirements and the options to achieve the requirements.

### **Student Summary**

1. BRCP Enrollment as of Count Day 9/14/18 listed at 340.
2. 2018-2019 Count Day Enrollment by Grade Level. Lists each high school and their total enrollment for the 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grades. Mr. Shaw noted that we market to 10<sup>th</sup> graders. Currently Shelby Eastern and Southwestern do not send their sophomores.

3. BRCP Enrollments as of 1/11/19 listed at 307. Mr. Shaw noted that some students have graduated or have been removed due to failing grades and other various reasons.
4. BRCP 2018-2019 Enrollments by Gender: There are 116 females and 191 males.
5. 2018-2019 CTE Dashboard Report for District 38: The report shows multiple year core indicator results and the areas that BRCP needs improvement.

## **Adult Basic Education**

Sandy Bostic, Adult Education Coordinator, joined the meeting at Mr. Shaw's request for discussion of the ABE program.

1. Comparison by Region & State as of 1/21/19: Table 4 Performance (measurable skills gains) YTD shows BRCP at 60.31%. The state goal is 64%. BRCP continues to be a leader in the region and in the state in several performance metric areas.
2. Enrollment by location for the current year as of 1/22/19: Total enrollment for the four locations is 194. The locations we serve are: Shelby County Jail, Shelbyville (BRCP), Job Corps (Edinburgh) and Southeast Services Center (Indianapolis).
3. Indiana 2018-2019 Grant Program Performance Metrics: point value system used to award grants for the new year. Programs are to increase their enrollment and have students obtain a high school equivalency, or show measurable skills gains, or earn an industry recognized certification.
4. High School Equivalency PY 17-18 - Indiana ranks 3<sup>rd</sup> in the nation. For measurable skills gain, Indiana ranks #1 in the nation.

## **Education to Industry**

Mr. Shaw stated that Angie Stieneker is our Education to Industry liaison and continues to do an excellent job working with our industry partners and the City of Shelbyville.

1. Dual Credit Coursework Cross Reference showing DOE codes, BRCP course codes, college course information, testing requirements, and THD certifications. We currently offer 21 courses that are dual credited with Ivy Tech or Vincennes University.
2. Certifications Offered by BRCP for 2018-2019: shows all BRCP course titles, the State DWD approved certification offerings; THD (DOE) approved certification offerings and the cost for these exams. These certifications count towards a sending school's A-F grades.
3. AART-TC and Machine Repair Apprenticeship Program course listings for adults. Shows current offerings and those in progress.
4. National Technical Honor Society – a list of the inductees showing their home school. BRCP is the only Technical Honor Society in the county. Twenty-three students were inducted for 2018-2019.

5. Dual Credit Yearly Report for Ivy Tech Classes. This report shows that students are eligible to receive 1,609 credit hours of college credit and the status of instructor approval for those dual credits.
6. List of Course Offerings by Ivy Tech using BRCP Labs – for fall 2018 and spring 2019.

## **Facility Report**

- Mr. Shaw reported that the roof appears to be in good condition. He had a vendor come and give us an idea of the cost to have the roof replaced. Currently, there are sporadic leaks.
- We will be updating the public lobby restrooms (both men's and women's). A quote for the work is included.
- We are in need of a meeting room in the front office. We plan to convert the staff kitchen into a kitchenette/meeting room. Currently obtaining quotes.
- A list of HVAC equipment and installation dates is included. We plan to replace one of the units late spring.

## **CTE Funding**

1. CTE Program Categorizations and Funding Recommendations: DWD memo showing changes to upcoming funding.
2. Summary of State Funding for BRCP sending schools recapping current year and five previous years of APC funding received by the sending schools for CTE courses as reported on Form 30A.
3. Summary of CTE Program Tuition Fees as of 1/8/18. BRCP continues to be one of the most cost effective as compared with other LEA career centers statewide. BRCP's cost is a true program cost and does not include administrative or facility expenses.
4. CTE Performance Grants: DWD memo showing the funding each school corporation received from CTE concentrators and CTE dual credits earn.

## **Goals/Recommendations**

1. Status of Goals/Recommendations for 2018-2019. Mr. Shaw reviewed each of the goals as set at the previous planning retreat and gave an update on each one. Information included in packet.
2. Goals for 2019-2020. Goals were reviewed and are listed as:
  - Increase Enrollment
  - Increase Relevance of CTE
  - Increase Stakeholder Relationships

## **Proposed Legislation**

Mr. Shaw included a statement from IACTED (Indiana Association for Career and Technical Education Districts) regarding several upcoming house bills and senate bills. He also provided the language for each bill with highlighted areas that could affect our sending schools.

## **Other**

None

## **Adjournment**

Meeting adjourned at 12:00 pm