

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
February 12, 2019**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, February 12, 2019, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Mark Nigh and Travis Beck. Superintendents present were Chris Hoke, Bob Evans and David Adams. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Corporation Treasurer.

President David Finkel called the meeting to order at 12:00.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Anna Tungate, *Addison Times*

ACTION ITEMS

APPROVE MINUTES OF THE JANUARY 17, 2019 REGULAR BOARD MEETING AND JANUARY 24, 2019 PLANNING MEETING

Minutes of the January 17, 2019 board meeting and the January 24, 2019 planning meeting were presented for approval. Mark Nigh made a motion to approve the minutes for both meetings as presented. Travis Beck seconded the motion. The motion carried unanimously.

REVIEW AND APPROVE CLAIMS AND PAYROLLS

Prewritten claims 59-70, regular claims 71-103, and payroll claims for pay date 1/30/19 were presented for approval. Travis Beck made a motion to approve the claims and payrolls as presented. Mark Nigh seconded the motion. The motion carried unanimously.

PERSONNEL

Hire Christina Blevins as CNA Instructor

Steve Shaw presented the resume of Christina Blevins as the adult CNA Instructor. Christina is an RN and a certified CNA instructor. She will instruct the next adult CNA class starting in March. She will be paid the consortium rate of \$35 per hour. Mark Nigh made a motion to hire Christina Blevins as presented. Travis Beck seconded the motion. The motion carried unanimously.

Hire Alfonso Andolz as Adult Education Coordinator

Steve Shaw presented the resume of Alfonso Andolz as the Adult Education Coordinator effective July 1, 2019. Alfonso is currently an adult education instructor since July 2017 and his current MOU is through June 30, 2019. Alfonso will be replacing Sandy Bostic who has resigned effective 6/30/ 19 to pursue a Nursing degree. Alfonso's 210 day contract is for a salary of \$47,500 with benefits. Mark Nigh made a motion to approve the hire Alfonso Andolz as Adult Education Coordinator. Travis Beck seconded the motion. The motion carried unanimously.

PERMISSION TO ADVERTISE ADULT EDUCATION PROGRAMS

Steve Shaw requested permission to begin advertising of adult education program classes. This is an annual request. Mark Nigh made a motion to approve the request as presented. Travis Beck seconded the motion. The motion carried unanimously.

APPROVE DONATIONS

Blue River Foundation has presented BRCP with a donation earmarked as follows:

- Walter and Edna Cuskaden Fund - \$196.40 for general operating expenses
 - Personnel management, Inc. Fund - \$720 for student job-seeking and career materials
 - Otto W. Harris Memorial Fund - \$10,831 for support of the Education to Industry Program
- Travis Beck made a motion to accept the donations from Blue River Foundation. Mark Nigh seconded the motion. The motion carried unanimously.

NEOLA POLICY 2ND READING

A summary of the changes was included in the packet. Mark Nigh made a motion to approve the NEOLA policy changes as presented. Travis Beck seconded the motion. The motion carried unanimously.

APPROVE BRCP DAILY SCHEDULE

The daily schedule was included in the packet. Having no objections or concerns voiced, Travis Beck made a motion to approve the BRCP 2019-2020 daily schedule. Mark Nigh seconded the motion. The motion carried unanimously.

APPROVE BRCP AMENDED OPERATING AGREEMENT

This agenda was tabled until the March meeting so that all of the four school corporation's school boards will have met to review and approve the agreement.

OTHER

None

REPORTS

Fund Report

The fund report was included in the board packets.

BRCP Open House/Chili Supper – February 4, 2019

Steve Shaw reported that the Open House went well; however, there was lower attendance. It is a good event to kick off CTE month. There will be articles for each program in the newspaper throughout the month. Steve was a guest on Chamber Chat's radio segment on WSVX Giant 96.

Recruitment Update

We have had visits from the 8th graders of Shelbyville, Southwestern, Morristown and Waldron. Triton Central had to be rescheduled due to the weather delay of school on their scheduled visit. Our instructors are going to SHS during lunch to recruit for their programs. We also will be attending each of the sending school's Freshmen Orientation night.

CTE Program Application Deadline – March 22

Steve reported that this is the student application deadline to attend BRCP in the 2019-2020 school year. All counselors have been made aware of this deadline.

Other

None reported.

OTHER

None reported.

COMMENTS FROM BOARD MEMBERS

Mr. Finkel requested that Doug Lutes be invited to next month's meeting to discuss Fire & Rescue's program status.

NEXT BRCP GOVERNING BOARD MEETING

The next regular board meeting will be held on March 12, 2019 at 12:00 pm.

ADJOURNMENT

David Finkel adjourned the meeting at 12:20 pm.