

BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
February 18, 2015

The Blue River Career Programs' Governing Board met in regular session, Wednesday, February 18, 2015, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Jerry Erwin, Wendy Gearlds and David Finkel. Shelby Eastern board member Jason Redd attended in place of Mark Nigh. Superintendents present were David Adams, Shane Robbins, and Bob Evans. Also present were Steve Shaw, Director and Sandy Hensley, Treasurer.

Shelby Eastern Board Member Jason Redd voted in place of Mark Nigh.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Board president David Finkel introduced Jason Redd from Shelby Eastern school board. Mr. Shaw introduced Monica Lutes, EMERGE Coordinator. She gave an update on the re-start of the EMERGE program. Rose Hulman will be announcing Monica as the coordinator tonight at a function at 18 On The Square.

ACTION ITEMS

Approve Minutes of the January 21, 2015 Special Planning Meeting and Regular Board Meeting

Minutes of the January 21, 2015 special planning meeting and board meeting were presented for approval. Wendy Gearlds made a motion to approve the minutes as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 42-60, regular claims 61-110, and payroll claims for pay dates 2/4/15 and 2/18/15 were presented for approval. Jerry Erwin made a motion to approve the claims and payrolls as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve Overnight Field Trip

Steve Shaw requested permission for the overnight field trip of our 3D & Animation students to the BPA State Leadership Competition in Indianapolis. Mr. Steve Gardner, advisor, will be taking nine students to compete March 15-17. Detailed information was included in the board

packets. Wendy Gearlds made a motion to approve the overnight field trip as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

Approve Notification of Instructors of Consideration of Non-renewal

Steve Shaw requested permission to notify instructors of consideration of non-renewal of their contract for 2015-2016. This is an annual request. He stated that it is for consideration only and that he does not have anything specifically in mind. Jerry Erwin made a motion to grant permission to Steve Shaw to notify instructors of non-renewal consideration. Wendy Gearlds seconded the motion. The motion carried unanimously.

Permission to Advertise Adult Education Programs

Mr. Shaw requested permission to continue to advertise programs being offered for the Adult Education department. This is an annual request. Any new site offerings would be brought before the board for specific approval. Jerry Erwin made a motion to grant permission to advertise classes for the Adult Education program. Wendy Gearlds seconded the motion. The motion carried unanimously.

OTHER

Approve Common Wage Hearing Representatives

Mr. Shaw stated that the Common Wage hearing for the Culinary Arts kitchen project has been held, with Sandy Hensley attending as taxpayer representative and Mr. Shaw attending as awarding agency representative. He asked for the board to formally appoint Sandy Hensley as the tax payer representative and himself as the awarding agency representative retroactive to February 1, 2015. Jerry Erwin made a motion to approve the appointments as requested retroactive to February 1, 2015. Wendy Gearlds seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report was included in the board packets. Mrs. Hensley noted that all balances are as expected.

BRCP Open House and CTE Month Report

The BRCP Open House was February 2, 2015. Approximately 130 were in attendance. Two types of chili as prepared by our Culinary Arts students was served. FAFSA was originally scheduled to take place during the open house but was cancelled due to the weather forecast. It was rescheduled for Friday the 6th. During the month of February, which is National CTE Month, we are offering a shadowing opportunity for freshman and sophomores to come and shadow a chosen class.

Recruitment Update

All sophomore visits have been completed. We attended SHS's Freshman Orientation night as one of the breakout sessions that students and parents could choose to hear about opportunities and programs at BRCP. We have had the 8th Grade visit by Triton Central Middle School. Shelbyville Middle School's visit has been scheduled for some time in March.

CTE Program Application Deadline

New CTE program offerings need to be approved by the BRCP Governing Board and are due to the State by July 1st. We are asking for requests from the sending schools to be received to our office in time for the April 15th board meeting.

Other

National Technical Honors Society Induction

The induction ceremony for the NTHS is scheduled for tomorrow night at 6:30 here in Conference Room C.

OTHER

None

COMMENTS FROM BOARD MEMBERS

David Finkel reported that he attended a meeting of IACTED yesterday which was coordinated by Steve Shaw and was open to directors of area career centers. He noted that Sandy Hensley and Angie Stieneker conducted one of the round table discussions. Mr. Finkel stated that positive comments were heard and congratulated the ladies on a job well done.

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be March 18th, 2015, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:16 pm.