

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
March 12, 2019**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, March 12, 2019, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Mark Nigh, Vince Sanders and Travis Beck. Superintendents present were Chris Hoke, Bob Evans, Paula Maurer and David Adams. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Corporation Treasurer.

President David Finkel called the meeting to order at 12:00.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Anna Tungate, *Addison Times*; Doug Lutes, Fire & Rescue Instructor; and Kathleen Miltz & Jolynn Badgero, Shelbyville High School.

ACTION ITEMS

APPROVE MINUTES OF THE FEBRUARY 12, 2019 REGULAR BOARD MEETING

Minutes of the February 12, 2019 board meeting were presented for approval. Mark Nigh made a motion to approve the minutes as presented. Travis Beck seconded the motion. The motion carried unanimously.

REVIEW AND APPROVE CLAIMS AND PAYROLLS

Prewritten claims 104-116, regular claims 117-166, and payroll claims for pay date 2/13/19 and 2/27/19 were presented for approval. Travis Beck made a motion to approve the claims and payrolls as presented. Mark Nigh seconded the motion. Mrs. Hensley noted that the payroll claims now include a list of payees and their gross pay amounts as requested by the SBOA. The motion carried unanimously.

REQUEST TO ADD CTE PROGRAMS TO SHS PROGRAM INVENTORY

Kathleen Miltz and Jolynn Badgero from Shelbyville High School presented a request to add eight CTE courses to their program inventory beginning 2019-2020. A copy of the request was included in the board packet that contained the individual course titles and DOE codes. One of the courses was Introduction to Computer Science. Mr. Shaw asked how that would impact BRCP's current Computer Science offerings. Ms. Badgero explained that the students who take the new course could feed into BRCP's course or a PLTW course at SHS. Mark Nigh made a

motion to approve the request from SHS as presented. Travis Beck seconded the motion. The motion carried unanimously.

REQUEST FOR OVERNIGHT FIELD TRIP

Mr. Shaw presented a request for fifteen students to attend the HOSA State Competition in Indianapolis, April 16-18. Susie Hagerty and Ray Schebler will be the advisors attending with the students. Mark Nigh made a motion to approve the overnight field trip as presented. Vince Sanders seconded the motion. The motion carried unanimously.

PERSONNEL

Request to Hire Jason Huffer and Donald Strickland as Adult ELL Instructors

Mr. Shaw presented the resumes of Jason Huffer and Donald Strickland to be hired as Adult ELL Instructors for the adult education program. Mr. Huffer will instruct the night class and Mr. Strickland will instruct the day class. Both will be paid the consortium rate of \$35 per hour. Funding for this program is through the ABE grant. Vince Sanders made a motion to hire Jason Huffer and Donald Strickland as ELL instructors. Travis Beck seconded the motion. The motion carried unanimously.

PERMISSION TO GIVE PRELIMINARY NOTICE OF TEACHER CONTRACT CANCELLATION AS NEEDED

Steve Shaw requested permission to give notice of consideration of non-renewal of teacher contracts, if needed. Mark Nigh made a motion to give permission to Steve as requested. Travis Beck seconded the motion. The motion carried unanimously.

BRCP AMENDED OPERATING AGREEMENT

Each school corporation has approved the agreement as presented. Approval of the signed agreement by the governing board will officially document each school's approval. Mark Nigh made a motion to approve the BRCP amended Operating Agreement, as signed by each school corporation. Travis Beck seconded the motion. The motion carried unanimously.

ACCEPT DONATION

Mr. Shaw requested that the board accept a monetary donation in the amount of \$500 from Ray Schebler/Sears to be used for the ICE/Coop Skills USA contests. Travis Beck made a motion to accept the donation as presented. Vince Sanders seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Update on Fire and Rescue Program

Battalion Chief Doug Lutes, instructor for the Fire & Rescue program, presented an update to the board on the status of his program. There have been some positive changes made to the curriculum making it more hands on and offering a new Hazmat certification. He explained the need for more volunteer firefighters in our community, especially in Fairland. He will be focusing recruitment activities at Triton Central HS. He noted that it takes about \$10,000 worth of equipment and gear per student for an effective program. Our program has received generous donations to provide us with what is needed.

Fund Report

The fund report and bank statements were included in the board packets. Mrs. Hensley noted that the SBOA has requested that the board be provided with the bank statements and reconciliations for review. Mr. Beck requested that these items be sent out in advance if possible.

BRCP 2019/2020 Student Application Report

Enrollments as of 3/11/19 were included in the board packets. 343 student applications are reflected, which is up 20 from last year at this time. Waldron is showing an increase in their enrollments. There are 161 applications from returning students. Counselors are still meeting with students for the next few weeks.

Other

State Board of Accounts Audit Report

A copy of the SBOA audit report was included in the board packets. David Finkel stated that he attended the audit findings meeting. We received a very good report. He stated that, as with every small school, there are improvements needed regarding internal controls. The findings and our responses were also included in the report. Overall, it was a good audit; every document requested by the auditor was located and provided. Mr. Finkel thanked Sandy Hensley for her excellent work.

OTHER

Mr. Shaw shared with the board that Omar Matthews, an ICE/Coop student from Shelbyville High School, was named Intern of the Year by the Indiana Chamber of Commerce. He is

working as a welder in Shelbyville. He was awarded this honor at a banquet last week. Mr. Shaw will ask Omar to come to the next meeting so the board can officially recognize him.

COMMENTS FROM BOARD MEMBERS

None.

NEXT BRCP GOVERNING BOARD MEETING

The next regular board meeting will be held on April 9, 2019 at 12:00 pm.

ADJOURNMENT

David Finkel adjourned the meeting at 12:27 pm.