

**BLUE RIVER CAREER PROGRAMS  
REGULAR GOVERNING BOARD MEETING MINUTES  
March 13, 2018**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, March 13, 2018, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Linda Isgrigg, Mark Nigh and Vince Sanders. Superintendents present were David Adams, Bob Evans, Chris Hoke, and Paula Maurer. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:00 p.m.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

President Finkel welcomed Vince Sanders, Northwestern's new board member.

Steve Shaw introduced Kristen Sitton as the new office administrative assistant. We are very pleased to have Kristen join our team.

**ACTION ITEMS**

**Approve Minutes of the February 13, 2018 Regular Board Meeting**

Minutes of the February 13, 2018 board meeting were presented for approval. Mark Nigh made a motion to approve the minutes as presented. Linda Isgrigg seconded the motion. The motion carried unanimously.

**Review and Approve Claims and Payrolls**

Prewritten claims 112-126, regular claims 127-168, and payroll claims for pay dates 2/14/18 and 2/28/18 were presented for approval. Linda Isgrigg made a motion to approve the claims and payrolls as presented. Mark Nigh seconded the motion. The motion carried unanimously.

**Approve Overnight Field Trip**

Mr. Shaw presented a request for thirty students to attend the HOSA State Competition in Indianapolis, April 9-11. Susie Hagerty and Ray Schebler will be the advisors attending with the students. Linda Isgrigg made a motion to approve the overnight field trip as presented. Mark Nigh seconded the motion. The motion carried unanimously.

**Permission to Give Preliminary Notice of Teacher Contract Cancellation**

Steve Shaw requested permission to give notice of teacher contract cancellation, if needed. He noted that there may be one first year teacher not returning. This is an annual request. Mark Nigh made a motion to give permission to Steve as requested. Linda Isgrigg seconded the motion. The motion carried unanimously.

### **NEOLA Policy Update**

The updated policies were distributed to the board members. This is not an action item, but is notice of 1<sup>st</sup> reading of policy update. Mr. Finkel stated that in the future there will be an executive summary showing policy changes.

### **Permission to Submit Summer Extension Grant**

Steve Shaw stated that he has received an RFP for a Summer Extension grant for \$4,376 that is due March 23<sup>rd</sup>. He is currently working with counselors and considering summer needs that may fit this grant. Mark Nigh made a motion to allow Steve to apply for the Summer Extension Grant as requested. Linda Isgrigg seconded the motion. The motion carried unanimously.

### **Permission to Enter into Contract with PowerSchool**

Steve Shaw requested permission to enter into a contract with PowerSchool to provide BRCP with a student information system. Total first year costs will be \$12,995.50. Annual ongoing costs will be \$3060.50 + 3% increase. Denny Harrold will be reviewing the contract. Professional Development is a separate agreement and will be for one year beginning 7/1/18 for the 2018-2019 school year. Linda Isgrigg made a motion to allow Steve to enter into a contract with PowerSchool, subject to the review by Denny Harrold. Mark Nigh seconded the motion. The motion carried unanimously.

### **Hire Krystal Barnard as Adult CNA Instructor**

Steve Shaw presented the resume of Krystal Barnard as the adult CNA instructor. She currently works at Major Hospital. She will be hired at the consortium rate of \$35 per hour. Mark Nigh made a motion to approve the hiring of Krystal Barnard. Linda Isgrigg seconded the motion. The motion carried unanimously.

### **Accept Donations**

Mr. Shaw requested the board accept a \$100 donation from Beta Phi Psi for use in the adult literacy program. This organization regularly makes donations for adult literacy. Linda Isgrigg made a motion to accept the donation as presented. Vince Sanders seconded the motion. The motion carried unanimously.

## **Approve MOU for Habitat for Humanity**

Mr. Shaw presented an MOU with Habitat for Humanity for the board's approval. This agreement is for our Construction Trades program and Dan Bramell, instructor, to work on a Habitat house project. He stated that the Habitat for Humanity board has not yet approved the MOU. We are still considered as voluntary work, but are asking for \$15 per day to cover the cost of fuel for the bus and equipment upkeep. There was discussion regarding the benefits of buying/selling our own projects vs this partnership. Mark Nigh made a motion to approve the MOU with Habitat for Humanity. Linda Isgrigg seconded the motion. The motion carried unanimously.

## **OTHER**

### **Approve Adult Education Assurances for 2018-2019 Grant**

Mr. Shaw presented the assurances for the 2018-2019 Adult Education grant for approval. This is an annual request which requires the signature of the Board president. Linda Isgrigg made a motion to approve the assurances. Vince Sanders seconded the motion. The motion carried unanimously.

## **REPORTS**

### **Fund Report**

The fund report was included in the board packets. Mrs. Hensley noted that there were no concerns.

### **2018-2019 BRCP Student Application Report**

The report included in the packet showed 323 applications received to date. Mr. Shaw also reported the BRCP Average Enrollment by school over the last 20 years. The current year's enrollment of 353 is the highest.

### **Other**

Mr. Shaw shared a written position statement from IACTED regarding IDOE's decisions which impact the delivery of career and technical education. There is much discontent and concern by the IACTED membership regarding the programming decisions made by IDOE. Steve, as the IACTED president, has been meeting with legislators and the State Board of Education.

Honor's Program is May 7<sup>th</sup> at 6:30 at SHS's Breck Auditorium. Invitations will be going out next month.

## **OTHER**

None presented.

## **COMMENTS FROM BOARD MEMBERS**

None.

## **NEXT BRCP GOVERNING BOARD MEETING**

The next regularly scheduled meeting will be April 10, 2018, at 12:00 pm.

## **ADJOURNMENT**

President David Finkel adjourned the meeting at 12:27 pm.