

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
March 18, 2015**

The Blue River Career Programs' Governing Board met in regular session, Wednesday, March 18, 2015, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Wendy Gearlds, Mark Nigh and David Finkel. Superintendents present were David Adams, Shane Robbins, Paula Maurer and Bob Evans. Also present were Steve Shaw, Director and Sandy Hensley, Treasurer.

Paula Maurer voted in place of Jerry Erwin.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Guests present were Gerard Skibinski from Odle McGuire Shook.

ACTION ITEMS

Approve Minutes of the February 18, 2015 Regular Board Meeting

Minutes of the February 18, 2015 board meeting were presented for approval. Wendy Gearlds made a motion to approve the minutes as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 111-128, regular claims 129-174, and payroll claims for pay dates 3/4/15 and 3/18/15 were presented for approval. Mark Nigh made a motion to approve the claims and payrolls as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve Overnight Field Trip

Steve Shaw requested permission for overnight field trips for the HOSA State Leadership Conference in Indianapolis April 13-15 and SkillsUSA State Leadership Conference in Indianapolis April 10-11. Detailed information was included in the board packets for both trips. HOSA will have 30 students in attendance and Skills will have 33. Mark Nigh made a motion to approve the overnight field trips as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Approve Contract with JBM Contractors Corp for Construction of Culinary Arts Kitchen

Gerard Skibinski from Odle McGuire Shook presented the Agreement between Owner (BRCP) and Contractor (JBM Contractors Corp) for the building of the Culinary Arts Program kitchen. JBM is a relatively new company out of Zionsville. They have done six projects for Zionsville schools and the city of Zionsville. They are bonded and all references have been checked. No issues were found with quality of work or completion/meeting of deadlines. Mr. Skibinski reviewed the bids received from six contractors. These bids ranged from \$560,000 to \$610,000, with JBM being the lowest bidder. Gerard explained that we needed to reduce this cost, so the project was slightly changed and some equipment needs were reduced, bringing the contract to \$500,207.00. This price still includes a \$20,000 allowance as owner directs. We are still working with the public sewage department on the type of grease interceptor needed. Depending on the outcome, another \$1,500 could be saved. The schedule from JBM, which was distributed during the meeting, has the project completion listed as July 31st. Mr. Skibinski feels confident that this is a realistic completion date.

Board member concerns/questions were as follows:

Have we notified the Knights of Columbus of our intent to not return? Will they allow us to use their facility if the project is delayed a month or so? Mr. Shaw said he has not had that conversation yet, but will very soon.

What is our list of criteria for background checks of construction workers? Background checks will be performed and reports sent to Mr. Shaw. He will review and determine if any concerns warrant a worker not being allowed to work on this project.

Will the construction workers be informed about what they can and cannot do while on school property and around students? Mr. Skibinski explained that there will be a pre-construction meeting at which time a Code of Conduct will be discussed. Such discussion items will include, no smoking, use of foul language, wearing obscene shirts, fraternizing with students, and the requirement of background checks which will include sexual predator checks.

Are we still looking for used kitchen equipment? Yes, still looking and will use if we find any. Both Chef Traub and David Finkel have been looking.

Mark Nigh made a motion to approve the contract with JBM Contractors Corp for \$500,207.00. Wendy Gearlds seconded the motion. The motion carried unanimously.

Accept Donations

Mr. Shaw requested the board accept the following donations: \$225 from the Shelbyville Sears for SkillsUSA student fees for the Fire & Rescue program and sixteen used desktop computers valued at \$3,200 from MainSource Bank. Paula Maurer made a motion to accept the donations as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Fund Report

The fund report was included in the board packets. Mrs. Hensley noted that all balances are as expected.

2015-2016 BRCP Student Application Report

The 2015-2016 student application report was included in the board packets. Mr. Shaw explained that we are just now starting to receive applications from counselors. These are very preliminary numbers.

Other

Transportation for 2015-2016

Mr. Shaw asked if there were any changes coming regarding the busing of students from the home school to BRCP for next year. Shelby Eastern stated that they will only come in the morning – there will be no afternoon bus. Southwestern stated they will only come in the morning. Northwestern stated that they are reviewing their school start times and will let us know if the changes will impact the BRCP schedule.

Concerns Regarding County Students' Attendance

There was concern noted about the effect of 2-hour delays on morning county students. When there is a 2-hour delay, the morning county students do not attend BRCP. Shelbyville students still come on a shortened schedule. This school year there have been approximately 10-12 two-hour delays in which county students have missed their BRCP class. Northwestern noted that they have no snow make-up days this year as those days become e-Learning days so students are not required to make them up. Also discussed was two-week spring breaks. With some corporations having two-week spring breaks, many students are missing instructional days. Mr. Shaw noted that it has been communicated to parents and students that we follow Shelbyville Central Schools' calendar and that students are required to be in attendance at BRCP when we are in session, which includes the second week of spring break.

NTHS Induction Ceremony

Mr. Shaw reminded everyone that the National Technical Honor Society's induction ceremony is tomorrow, Thursday, March 19th at 7:00 pm here in conference room C. Everyone is invited to attend.

Building Trades Bus

The bus that we purchased from Shelbyville Central Schools for our Building Trades Program has been painted by the Auto Collision students. Mr. Shaw stated that the bus is parked in front of the building and all are welcome to take a look on their way out. Nice job done by the students.

OTHER

David Finkel expressed that a meeting with board members needs to be scheduled to review NEOLA procedures for BRCP. He said he would text or email the group to determine a date. He will also notify the office so that the open meeting notices can be filed.

COMMENTS FROM BOARD MEMBERS

David Finkel thanked the Culinary Arts students for the lovely lunch provided today.

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be April 15, 2015, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:35 pm.