

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
April 12, 2016**

The Blue River Career Programs' Governing Board met in regular session, Wednesday, April 12, 2016, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Wendy Gearlds, Jerry Erwin and Mark Nigh. Superintendent present was Chris Hoke. Also present were Dennis Harrold, Corporation Attorney, Steve Shaw, Director and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Kristiaan Rawlings, *Saturday Shelby*
Andy Hensley, Interim Special Ed Director, Shelbyville High School

ACTION ITEMS

Approve Minutes of the March 8, 2016 Regular Board Meeting

Minutes of the March 8, 2016 board meeting were presented for approval. Mark Nigh made a motion to approve the minutes as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 175-190, regular claims 191-237, and payroll claims for pay dates 3/16/16 and 3/30/16 were presented for approval. Jerry Erwin made a motion to approve the claims and payrolls as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Approve New Program Request by Shelbyville High School

Andy Hensley, Interim Special Education Director for Shelbyville High School, requested permission to add Facility Maintenance to their CTE program inventory for 2016-2017. He stated that this program has always been offered by the career center in the past, but that this current year it was not offered, due to lower enrollment numbers. Mr. Hensley explained that they would like to develop a similar program and offer it to their higher level, essential skill students. They anticipate having 15-20 students in the program. He also stated they would work with other school corporations if they are interested in placing students in this program. Mark Nigh asked what the impact would be allowing SHS to offer this program. Mr. Shaw stated that we try not to duplicate programs so he anticipates that we would not be offering this in the future if it is being offered at SHS. BRCP's program offered participation and preparation for

USASkills competitions. Wendy Gearlds made a motion to approve Shelbyville Central's request to add Facility Maintenance to their CTE program inventory. Jerry Erwin seconded the motion. The motion carried unanimously.

Accept Donations

Steve Shaw requested the board accept a \$1,000 donation from Shelby County Athletic Club for SkillsUSA club activities. Mark Nigh made a motion to accept the donation as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

Approve the Renewal of ABE Site Contracts

Mr. Shaw presented the contracts of the five ABE off campus sites and asked for renewal for the July 1, 2016 – June 30, 2017 year. The terms remain the same as the current year. The site locations are: Concord Neighborhood Center (Indianapolis); Southeast Community Services (Indianapolis); Shelby County Sheriff's Department (Shelbyville); Edinburgh Community School Corporation (Edinburgh); and Job Corps (Edinburgh). Mr. Shaw also asked that the board approve a new location at the Shelby County Public Library in Morristown. This is a new agreement with similar terms as the other locations. The plan is to offer two sessions per week. Steve stated that the ABE program has continued growth and increases in funding which is based on performance. Copies of all contracts were included in the board packet. Mark Nigh made a motion to approve all six of the site contracts as presented. Jerry Erwin seconded the motion. The motion carried unanimously. David Finkel commented that he has a meeting this week with the Goodwill EXCEL representatives to discuss details of what they're proposing for our community and how they may impact our ABE program.

Approve Renewal and Amendment of Agreement with Rose-Hulman Institute of Technology (RHIT)

Steve Shaw stated that Rose-Hulman is very happy with our partnership for the EMERGE program in Shelby County. Monica Lutes is the EMERGE Coordinator and is doing a wonderful job. Rose-Hulman recognizes this and wishes to renew the agreement through December 2016 and increase the funding of the program to \$3,800 per month. Mr. Shaw noted that we are the only career center managing a Rose-Hulman EMERGE program. We continue to work with local industry partners to go into each county high school to present engineering opportunities through activities and presentations. RHIT is also offering additional funding for special projects. We are considering the establishment of a STEM Center with modules at BRCP in the near future. Mr. Shaw will be discussing potential funding resources with RHIT for such a center. Mark Nigh made a motion to approve the renewal and amendment of the RHIT agreement as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve the 2016-2017 BRCP School Calendar

Mr. Shaw presented the 2016-2017 BRCP school calendar which mirrors Shelbyville Central School's calendar. First student day is August 3rd. Also included in the packets was a side-by-side calendar showing all four sending school corporation's and BRCP's calendars. Wendy

Gearlds made a motion to approve the 2016-2017 BRCP calendar as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Approve Overnight Field Trip for BPA National Convention

Mr. Shaw requested approval for instructor Steve Gardner and one male student, Lane Pruitt, to attend the national convention of the Business Professionals of America. Lane qualified to attend the national convention by placing first in the networking event at the state level. The convention is May 4 – 9, 2016 in Boston, Massachusetts. The student’s cost is covered by fundraising and self- payment. Mr. Gardner’s expenses will be covered through Perkins funds. Mark Nigh made a motion to approve the overnight field trip as requested. Wendy Gearlds seconded the motion. The motion carried unanimously. Mr. Finkel stated that it would be nice to have the student come to the May board meeting to share with the board about this trip.

Approve Steve Shaw to Attend the IACTED Summer Conference

This is an annual request. The Summer Conference is June 13-15 in Nashville, Indiana at the Abe Martin Lodge. Mark Nigh made a motion to allow Steve Shaw to attend the conference as requested. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve the 2016-2017 Perkins Grant Application

Mr. Shaw presented a summary of the activities that he has included in the Perkins Grant application for 2016-2017. He noted that there is a change in one of the activities listed from Fire and Rescue to Criminal Justice. The total grant amount is \$77,707 which is down from the previous year. Grant funding levels are based on student population and poverty rates in CTE districts. So the decrease could mean that the poverty rate in our district has gone down or that the poverty rate in another district has gone up. The grant application is due April 15th and requires the signatures of each superintendent. Wendy Gearlds made a motion to approve the Perkins Grant 2016-2017 activities as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Fund Report

The fund report was included in the board packets. Mrs. Hensley noted that there were no concerns.

BRCP 2016-2017 Student Application Report

Mr. Shaw distributed a summary of the applications received from counselors for the 2016-2017 school year. To date, there are 380 applications or names of students who want to come to BRCP. We're hoping to actually see 325-340 of those students in the fall. There has been a positive impact with the dual credits and certifications being offered at BRCP. He noted that the budget to be submitted in July may show increased dollars due to the increased enrollment, but that this would reflect a lower per-student cost.

BRCP Awards Program

Mr. Shaw stated that our annual Honors Awards Program is scheduled for May 9th at 6:30 pm at the SHS Breck Auditorium. Invitations will be mailed out soon and all board members are invited to attend.

Other

Dish It Out

This is the first year of a culinary contest sponsored by the Tourism Department of Shelby County. The event is April 15th from 7:00 – 9:00 at The Strand. It will feature four of BRCP's second year culinary arts students in a "Chopped-style" cooking competition. The students will be asked to prepare an entree which will need to include a mystery ingredient. The 1st place prize is a \$2,000 scholarship to culinary school. The event is free to the public.

IDEM Inspection Letter

We received an Inspection Summary Letter from the Indiana Department of Environmental Management regarding the Compliance Evaluation Inspection that was conducted on 4/5/16. The letter showed no violations discovered.

OTHER

None

COMMENTS FROM BOARD MEMBERS

Denny Harrold shared that the current IDEM counsel representative is retiring and that there is a meeting scheduled this week with the new counsel representative.

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be May 10, 2016, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:31 pm.