

BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
April 15, 2015

The Blue River Career Programs' Governing Board met in regular session, Wednesday, April 15, 2015, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Wendy Gearlds and David Finkel. Superintendents present were David Adams, Shane Robbins, Paula Maurer and Bob Evans. Also present were Steve Shaw, Director, Sandy Hensley, Treasurer, and Denny Harrold, Corporation Attorney.

Paula Maurer voted in place of Jerry Erwin.

Bob Evans voted in place of Mark Nigh.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

None were present.

ACTION ITEMS

Approve Minutes of the March 18, 2015 Regular Board Meeting

Minutes of the March 18, 2015 board meeting were presented for approval. Paula Maurer made a motion to approve the minutes as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 175-191, regular claims 191-218, and payroll claims for pay dates 4/1/15 and 4/15/15 were presented for approval. Wendy Gearlds made a motion to approve the claims and payrolls as presented. Bob Evans seconded the motion. The motion carried unanimously.

Accept Donations

Mr. Shaw requested the board accept a donation of culinary equipment valued at \$9,400 from the Indiana Grand Racing Casino/Centaur Gaming. The equipment includes a double convection oven, gas fryer and electric griddle. These items were ones that were going to be purchased for the new kitchen and have been removed from the construction equipment list. Wendy Gearlds made a motion to accept the donation as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Personnel

Accept Resignation of Doug Adams

Mr. Shaw presented the resignation of Doug Adams, custodian to be effective April 30th. Mr. Shaw expressed that he has done an excellent job but has taken a job as a bus driver with Shelbyville Central Schools. Paula Maurer made a motion to accept Doug Adam's resignation. Wendy Gearlds seconded the motion. The motion carried unanimously.

Hire HSE Instructor for Ivy Tech Location

Mr. Shaw requested permission from the board to fill the position of an HSE instructor for the Ivy Tech location. Joan Mohr currently holds this position and teaches Monday – Thursday in the morning. Joan is working on a new online course in May and June and so a replacement instructor is needed to complete the 2014-2015 year. Salary will be covered by the ABE grant and there are funds available for this added position. Mr. Shaw does not have a name to present, but will inform the board next month of the new hire's name. Wendy Gearlds made a motion to allow Steve Shaw to hire an HSE instructor as presented. Bob Evans seconded the motion. The motion carried unanimously.

Approve the Renewal of ABE Site Contracts

Mr. Shaw presented the contracts of the five ABE sites and asked for renewal for the July 1, 2015 – June 30, 2016 year. The terms remain the same as the current year. The site locations are: Concord Neighborhood Center (Indianapolis); Southeast Community Services (Indianapolis); Ivy Tech Community College Central Indiana (Shelbyville); Shelby County Sheriff's Department (Shelbyville); and Edinburgh Community School Corporation (Edinburgh). Wendy Gearlds made a motion to approve the site contracts as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Approve Contract with Regal Building Services

Mr. Shaw presented a contract with Regal Building Services for custodial services beginning around May 1, 2015 and ending June 30, 2016. The contract is for 30 hours per week at \$16 per hour. That would be \$24,960 on a 12 month basis. Background checks are still being conducted and upon their completion, they hopefully will begin May 1st. References have been provided and checked. The contract is renewable after July 1, 2016. There was a question whether we needed to obtain three quotes for this project. Mr. Harrold was of the opinion that quotes are needed when the contract is at \$50,000 or higher. He will make sure we are in compliance. Wendy Gearlds made a motion to approve the contract with Regal Building Services. Bob Evans seconded the motion. The motion carried unanimously.

Approve the 2015-2016 BRCP School Calendar

Mr. Shaw presented the 2015-2016 BRCP school calendar which mirrors the Shelbyville Central School's calendar. School start date is August 5 and ends May 26th. Shane Robbins asked for clarification on expectations for their student's attendance at BRCP when Northwestern has a two week spring break. Mr. Shaw stated that students are expected to be in attendance when

BRCP is in session. Paula Maurer made a motion to approve the 2015-2016 BRCP calendar as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve Overnight Field Trip for BPA National Convention

Mr. Shaw requested approval for instructor Steve Gardner and one male student, Lane Pruitt, to attend the national convention of the Business Professionals of America. Lane qualified to attend the national convention by placing first in networking at the state level. The convention is May 5 – 10, 2015 in Anaheim, California. The student's cost is covered by fundraising and self-payment. Mr. Gardner's expenses will be covered by Perkins. Wendy Gearlds made a motion to approve the overnight field trip as requested. Paula Maurer seconded the motion. The motion carried unanimously.

Approve Steve Shaw to Attend the IACTED Summer Conference

This is an annual request. The Summer Conference is June 8-10 in Nashville, Indiana at the Abe Martin Lodge. Paula Maurer made a motion to allow Steve Shaw to attend the conference as requested. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve to Sell the 1991 Building Trades Bus

Mr. Shaw reported that the 1991 bus is not reparable and has no trade-in value. He is proposing that we sell for scrap metal. Pettit's Auto has given a quote of \$450. We have our new bus but are waiting on the state inspection before we can have it titled. We are using the 1991 bus to go back and forth two blocks to the Building Trades house. Mr. Harrold added that any property valued under \$1,000 does not require any quotes. Wendy Gearlds made a motion to allow the 1991 bus to be sold as scrap metal when the new bus is ready to be titled and plated. Bob Evans seconded the motion. The motion carried unanimously.

Approve the 2015-2016 Perkins Grant Application

Mr. Shaw reviewed the activities that he has included in the Perkins Grant application for 2015-2016. The total grant amount is \$79,850.79 which is down 1%. He also review the Secondary Core Indicators report which shows agreed upon levels for specific indicators, those that were reached and those that were not reached. There are three areas that have been identified as needing improvement. The areas that need improvement require an improvement plan and are to be included the Perkins grant application/budgets. The grant application is due May 19th which is just prior to our next board meeting. Mr. Shaw asked for approval of the eight activities as reviewed. Wendy Gearlds made a motion to approve the Perkins Grant 2015-2016 activities as presented. Bob Evans seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Fund Report

The fund report was included in the board packets. Mrs. Hensley noted that all balances are as expected.

2015-2016 BRCP Student Application Report

Mr. Shaw reviewed the application numbers and identified the half-day programs vs. the full day programs. He noted that most of the schools are at or above last year with the exception of Waldron, who is way down. Facility Maintenance, a half day program, has a few applications, but students are typically placed in this program towards the end of the year. If there will not be enough enrollment we may consider dropping this program. The instructor for Facility Maintenance also teaches Building Trades, which is a half day program. It's a possibility that there may be enough applications to expand this program to a full day.

BRCP Honors Program

The Honors Program is Monday, May 11th at 6:30 p.m. in Breck Auditorium at Shelbyville High School.

OTHER

Mr. Shaw commented on the email which was forwarded to the board members earlier in the week that Mr. Schebler received from a former PCI student. This past BRCP student is attending Hanover College studying pre-med and is applying for a coveted internship position. He thanked Mr. Schebler for the positive experience he received during his senior year at BRCP. He expressed his gratitude for the opportunity to participate in an internship program.

COMMENTS FROM BOARD MEMBERS

None

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be May 20, 2015, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:37 pm.