

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
May 8, 2018**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, May 8, 2018, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Vince Sanders, and Mark Nigh. Superintendents present were David Adams, Bob Evans, and Paula Maurer. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Treasurer.

Superintendent Paula Maurer voted in place of board member Linda Isgrigg.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

None present.

ACTION ITEMS

Approve Minutes of the April 10, 2018 Regular Board Meeting

Minutes of the April 10, 2018 board meeting were presented for approval. Paula Maurer made a motion to approve the minutes as presented. Vince Sanders seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 219-235, regular claims 236-297, and payroll claims for pay dates 4/11/18 and 4/25/18 were presented for approval. Mark Nigh made a motion to approve the claims and payrolls as presented. Vince Sanders seconded the motion. The motion carried unanimously.

Second Reading of NEOLA Policy Updates

David Finkel noted that an executive summary of changes is still in draft form. He stated that he has reviewed all of the policy updates and that there are no notable changes. Most are administrative changes that are tailored to the career center and not a school district. Mark Nigh made a motion to approve the NEOLA policy updates as reviewed by David Finkel. Paula Maurer seconded the motion. The motion carried unanimously. Mr. Finkel stated that in January, that a policy person needs to be appointed.

Approve Renewal of Annual Contracts

Annual Contracts were presented for renewal:

1. Computer Solutions and Innovations, LLC – annual technology contract. Have used them for seven or eight years. Proposing a 4.75% increase to a total annual amount of \$45,420. The last increase was granted in 2015. Other contract terms remain the same.
2. Regal Building Services – annual cleaning contract. Same contract terms as last year. No increase proposed. Last increase was 2016.
3. Ivy Tech Facility Use Agreement – annual contract for use of our facility for their adult apprenticeship program. Same contract terms as last year.

Vince Sanders made a motion to approve all three contracts presented for renewal. Mark Nigh seconded the motion. The motion carried unanimously.

Accept Letter of Resignation

Steve Shaw presented a letter of resignation from Joe Miller, auto technology instructor. He explained that he is a first year teacher and has decided to resign at the end of the school year. Mark Nigh made a motion to accept the resignation letter of Joe Miller. Paula Maurer seconded the motion. The motion carried unanimously.

Permission to Apply for School Safety Grant

Steve Shaw requested permission to apply for a school safety grant for additional cameras in our building and security devices for the classrooms. The grant application is due May 21st and is for funding up to \$35,000. Mark Nigh made a motion to grant permission for Steve to apply for the School Safety Grant. Vince Sanders seconded the motion. The motion carried unanimously.

Approve the 2018-2019 Perkins Grant Application

Mr. Shaw presented a summary of the activities to be included in the Perkins Grant application for 2018-2019. The grant amount for 2018-2019 has not been released by the DOE, but each school was instructed to base their budget off of the current year's grant, which is \$80,166. The grant application is due May 31st and requires the signatures of each superintendent. Currently, there are no planned changes for the grant. Mark Nigh made a motion to approve the Perkins Grant 2018-2019 activities as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Approve 2018-2019 BRCP Program Offerings & Sections

Mr. Shaw presented a schedule of the program offerings and sections for BRCP for 2018-2019. He noted that the schedule will remain the same as current year. Vince Sanders made a motion to approve the 2018-2019 BRCP schedule of offerings as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Approve 2018-2019 BRCP School Calendar

Mr. Shaw presented the 2018-2019 BRCP school calendar which mirrors Shelbyville Central School's calendar. The first student day is August 2nd. Mr. Finkel noted that SCS has made one more change to their calendar which will be voted on at tonight's board meeting. The change will not impact the BRCP calendar. Paula Maurer made a motion to approve the 2018-2019 BRCP calendar as presented. Vince Sanders seconded the motion. The motion carried unanimously.

Reschedule the June 12, 2018 Governing Board Meeting

Mr. Shaw expressed a conflict with the June 12th board meeting as the IACTED business meeting is that same day. Since he is the president of IACTED, he will need to be in attendance of that meeting. He is asking for our governing board meeting to be moved to Thursday, June 14th. Vince Sanders made a motion to move June's regularly scheduled governing board meeting to Thursday, June 14, 2018. Paula Maurer seconded the motion. The motion carried 3-1, with Mark Nigh opposed as he is not available on that date.

OTHER

Approve to Post Open Positions

Mr. Shaw requested permission to post open positions, as needed. Mark Nigh made a motion to allow for the posting of open positions. Paula Maurer seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report was included in the board packets. Mrs. Hensley noted that there were no concerns.

2018-2019 BRCP Student Application Report

The report noted that we have 385 applications to attend BRCP. There are sixteen schedule requests from SHS PowerSchool waiting on applications to be submitted.

Other

None presented.

OTHER

Mr. Shaw invited all board members to the staff cookout which is May 23rd at 11:30. He also thanked Mark Nigh for assisting with the Honors Program last evening.

COMMENTS FROM BOARD MEMBERS

None.

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be June 14, 2018, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:33 pm.