

**BLUE RIVER CAREER PROGRAMS**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**May 9, 2017**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, May 9, 2017, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board member present was David Finkel, Wendy Gearlds, Mark Nigh and Susan Smith. Superintendents present were David Adams, Bob Evans, and Paula Maurer. Also present were Steve Shaw, Director and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:00 p.m.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

Jim Cottongim and Joe Miller were introduced to the board. They have been job sharing the auto technology instructor position that was vacant after the passing of Richard Kelley. Both are owner/operators of service shops (Jim in Martinsville and Joe in Shelbyville). They will be in this position for the remainder of the school year. Joe works Monday, Wednesday and Friday and Jim works Tuesday and Thursday.

**ACTION ITEMS**

**Approve Minutes of the April 11, 2017 Regular Board Meeting**

Minutes of the April 11, 2017 board meeting were presented for approval. Mark Nigh stated that since there were no board members present last month, he would rely on the superintendents to note if the minutes needed any corrections. Hearing none, Wendy Gearlds made a motion to approve the minutes as presented. Mark Nigh seconded the motion. The motion carried unanimously.

**Review and Approve Claims and Payrolls**

Prewritten claims 220-232, regular claims 233-289, and payroll claims for pay dates 4/12/17 and 4/26/17 were presented for approval. Mark Nigh made a motion to approve the claims and payrolls as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

**Approve Donations**

Mr. Shaw presented a request to accept the donation of a 1998 Nissan Pathfinder valued at \$650 from Steve & Evelyn Walton. This vehicle will be used as a mock-up in the Auto Technology program. Mark Nigh made a motion to approve the donation as presented. Susan Smith seconded the motion. The motion carried unanimously.

## **Renewal of Contracts**

Mr. Shaw presented the following contracts for renewal:

1. **Moore's Computer Services** (contract included in packet).

We have been using Moore's Computer Services for several years for technology/networking services. Bob Moore has changed the name of his company to **Computer Solutions and Innovations, LLC** (CSI). Steve is recommending that we continue with CSI under the same terms as the current contract with Moore's Computer Services. Denny Harrold has reviewed the new contract. Bob Evans asked if we have considered other options. Steve replied that we have not. We are satisfied with their services and the value received under these terms. Wendy Gearlds made a motion to approve the contract with Computer Solutions and Innovations, LLC as presented. Susan Smith seconded the motion. The motion carried unanimously.

2. **Regal Building Services** (contract included in packet).

We have been using Regal for the past two years as our custodial services provider. The terms will remain the same as in the previous year. Mark Nigh made a motion to approve the contract with Regal Building Services as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

3. **Ivy Tech Facility Use Agreement** (agreement included in packet).

We have had a good, long-standing relationship with Ivy Tech. They use our facility and equipment for their Industrial Repair & Maintenance (IRM) Apprenticeship Program and Welding. They also have placed some equipment in our labs which is available for our ITM Academy students to use. Denny Harrold reviewed the original agreement. This is a renewal of the same terms. A class list, fee structure and equipment list is included in the agreement. Mark Nigh made a motion to approve the Facility Use Agreement with Ivy Tech as presented. Susan Smith seconded the motion. The motion carried unanimously.

## **PERSONNEL**

1. **Accept Retirement Letter of Joan Mohr**

Steve Shaw presented the retirement letter from Joan Mohr, ABE Coordinator/Instructor. Joan has been with us since 1996. Mrs. Mohr made her decision just after Spring Break to retire so as to be available to be the caregiver for her mother. Mark Nigh made a motion to approve the retirement request as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

2. **Facility Maintenance Instructor Agreement with Shelbyville Central Schools**

Steve Shaw requested permission to enter into an agreement with Shelbyville Central Schools to provide the instructor Facility Maintenance program at Shelbyville High School. We currently have an agreement for the 2016-2017 school year and both parties would like to continue the same arrangement for the next school year. SCS pays for ½ of the instructor salary and benefit costs. There will be an MOU presented for approval next month.

Question was asked as to why we no longer offer Facility Maintenance at BRCP. Mr. Shaw explained that it was due to a lack of enrollments. Enrollments are primarily based on students being placed by counselors rather than students selecting to be in this program. Dr. Adams commented that Dan does a good job working with their students. Mark Nigh made a motion to give permission to enter into a Facility Maintenance Instructor Agreement with SCS. Wendy Gearlds seconded the motion. The motion carried unanimously.

### **Approve 2017-2018 BRCP Program Offerings & Sections**

Mr. Shaw presented a schedule of the program offerings and sections for BRCP for 2017-2018. He noted that the schedule will remain the same with the exception of offering Criminal Justice in the AM only and offering EMS in the PM only. We will be reducing Criminal Justice to a half day offering. Mrs. Robinson will teach both Criminal Justice and EMS as in previous years. Wendy Gearlds made a motion to approve the 2017-2018 BRCP schedule of offerings as presented. Susan Smith seconded the motion. The motion carried unanimously.

## **OTHER**

### **Approve Final Teacher Contract for Joan Mohr**

With the acceptance of Joan Mohr's retirement letter, her final teacher contract was presented for approval. As a part of the CBA, she receives severance pay for accumulated sick days and years of service. Mark Nigh made a motion to approve Joan Mohr's contract as presented. Susan Smith seconded the motion. The motion carried unanimously.

## **REPORTS**

### **Fund Report**

The fund report was included in the board packets.

### **BRCP 2017-2018 Student Application Report**

Mr. Shaw presented the pivot table which shows a total of 401 students who have submitted their applications to attend here next year. These are not just names, but actual applications. Good work by our office staff in getting this accomplished.

### **Other**

None presented.

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None presented.

## **COMMENTS FROM BOARD MEMBERS**

None.

## **NEXT BRCP GOVERNING BOARD MEETING**

The next regularly scheduled meeting will be June 13, 2017, at 12:00 pm.

## **ADJOURNMENT**

President David Finkel adjourned the meeting at 12:31 pm.