

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
May 14, 2019**

The Blue River Career Programs Governing Board met in regular session on **Tuesday, May 14, 2019 12:00 p.m.** in the boardroom at the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Vince Sanders, Mark Nigh, and Travis Beck. Superintendents present were David Adams, Bob Evans, and Paula Maurer. Also present were Dennis Harrold, Corporation Attorney; Sandy Hensley, Corporation Treasurer; and Steve Shaw, Director.

Recognize Guests and Ask for Comments from the Audience:

Ward Buckner, Whitney Moore, Joleen Lancaster, Anna Tungate, Lucinda Robinson, former students, Angie Stieneker, and Omar Matthews. Mr. Finkel explained that comments were to be limited to board agenda items. There were no comments. He congratulated Omar on a job well done in his honor of being named Intern of the Year for the state of Indiana.

Action Items

Minutes of the April 9, 2019 Regular Meeting

Minutes of the April 9, 2019 board meeting were presented for approval. Vince Sanders move to approve. Travis Beck seconded. Mark Nigh asked if minutes were correct since no board members except David Finkel were reflected as being in attendance. Sandy Hensley verified they were correct. The motion carried unanimously.

Claims and payroll

Prewritten claims 219-230, regular claims 231-286, and payroll claims for 4/10/19, 4/24/19, and 5/8/19 were presented for approval. Travis Beck moved to approve. Mark Nigh seconded. The motion carried unanimously.

Renewal of contracts

The following contracts were presented for renewal.

1. Computer Solutions and Innovations

The contract was presented with a 5% increase. Travis Beck moved to approve. Vince Sanders seconded. The motion carried unanimously.

2. Regal Building Services

The contract for cleaning services was presented with an hourly rate increase of \$1. The regular monthly rate will be \$2,340. Summer months will be \$2,730 per month. Mr. Shaw stated that we are satisfied with our relation with the company and it remains a cost effective relationship. Travis Beck moved to approve. Mark Nigh seconded. The motion carried unanimously.

3. Ivy Tech Facility Use Agreement

The motion to renew the contract with Ivy Tech for use of our facility for night classes was stated by Mark Nigh and seconded by Vince Sanders. Terms remain the same. The motion carried unanimously.

MOU with Indiana Construction Roundtable Foundation

Mr. Shaw explained that the agreement is to provide training of adult education students for construction jobs. Funds are provided through the adult ed. grant as IET funds. The training will take place at Southeast Community Center and will follow the NCCER curriculum. Vince Sander moved to approve. Travis Beck seconded. The motion carried unanimously.

Personnel:

Hire Jill Jongeling as ABE instructor

Mr. Shaw explained that funds for this position come from the adult education grant and would not involve any sending school funds. The rate for Ms. Jongeling is \$25 per hour.

Hire Dierdre Wright as HSE Proctor

This position is compensated through adult ed. funds at the rate of \$18 per hour. Funds utilized are from HSE test fees.

Travis Beck moved to approve hiring both individuals as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Summer Expansion Grant Application and acceptance of funds Perkins Grant RFP

Mr. Shaw stated that due to the short turnaround of this grant application period, he had submitted the RFP and was requesting the board approve the RFP and acceptance of the funds. The due date was April 30. It is a competitive grant in the amount of \$35,000 to be used for counselors, teachers, and administrators to job shadow local industry for \$25 per hour. There is no cost the businesses and the funds can be paid for either a one week or 2 weeks externship. He asked superintendents to help market the program to their staffs. We have been

notified already that we are a recipient of the funds. Vince Sanders moved to approve the RFP and acceptance of the funds. Mark Nigh seconded. The motion carried unanimously.

Perkins Grant RFP

Mr. Shaw presented the Perkins Grant RFP for 2019-2020. The overall grant amount is \$90,214 compared with \$93,730 last year. Two new activities were added to the request – Marketing Coordinator position and equipment to update programs. The Student Services Coordinator position covered by grant funds was reduced in the RFP and the ITM instructor position was removed from the RFP. Mark Nigh made a motion to approve the request as presented and Vince Sanders seconded the motion. The motion carried unanimously.

New Program Inventory requests:

1. Triton Central High School

Joleen Lancaster was present to request that the board approve adding Plant and Soil Science to the TCHS program inventory.

2. Waldron Jr./Sr. High School

Whitney Moore was present to request the board approve adding 4 courses to the Waldron H.S. inventory. They are Introduction to Computer Science and Introduction to Culinary/Hospitality. Mark Nigh moved to approve the motion as presented. The question was asked about the level of the class. Mr. Shaw stated that it is more of a FACS type program and not a career program. Travis Beck seconded the motion. The motion carried unanimously.

Other

The board approved to accept the resignation letter of Alfonso Andolz as ABE instructor. Alfonso will be the new Adult Ed. Coordinator, effective July 1. He will continue in his teaching position until that time. Travis Beck moved to accept the resignation. Mark Nigh seconded the motion. The motion carried unanimously.

Reports:

Fund report

Ms. Hensley presented the fund report and Bank Reconciliation Worksheet.

BRCP 2019/2020 Student Application Report

Mr. Shaw reported that 3D, Auto Tech., Construction Trades, HS I, and HS II are over full in enrollments. Diesel is almost full as well. There are 402 total applications at this point.

Potential Partnership with Ivy Tech

Mr. Shaw discussed the benefits of partnering with Ivy Tech to potentially incorporate some of the Advantage Shelby County students and BRCP students into a locally created pathway. Stephanie Amos and Ami Carter with Ivy Tech were on hand to give additional information. The partnership may not be a possibility this fall, but would be considered and explored for the future.

Other

Mr. Shaw informed the board that we are looking into the costs of constructing a pole barn type building for contraction trades and Fire/Rescue storage, along with other storage needs as they arise. Currently the Fire/Rescue truck and Construction Trades supplies and equipment are housed in the Diesel Tech area. The area was previously used for storage but due to expansion of the Diesel Tech area and purchase of Diesel Tech equipment, there is no room for storage and we need to explore other options. The Construction Trades bus could also potentially be kept in the building. We are gathering information on estimated costs and plans for the storage building.

Comments from board members

Adjournment

The meeting was adjourned at 12:46.

Next Regular Meeting: 6/11/19 @ 12:00 p.m.