

**BLUE RIVER CAREER PROGRAMS**  
**NOTICE OF REGULAR GOVERNING BOARD MEETING**  
June 13, 2017

The Blue River Career Programs Governing Board met in regular session on *Tuesday, June 13, 2017 @12:00 p.m.* in the boardroom at the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Wendy Gearlds, and Susan Smith. Superintendents present were Bob Evans, David Adams, and Paula Maurer. Also present were Steve Shaw, Director; Denny Harrold, Corporation Attorney; and Julie Redd, Adult Basic Education Office Assistant, who recorded the minutes. Superintendent Bob Evans voted in place of board member Mark Nigh.

President David Finkel called the meeting to order at 12:00 p.m.

**Recognize Guests and Ask for Comments from the Audience:**

Bob Moore, with Computer Solutions and Innovations, was present to provide information and answer questions on the proposed sale of a modular switch and proposed purchase of a phone system for BRCP.

**Action Items:**

**Minutes for the May 19, 2017 regular meeting**

Minutes from the May 19, 2017 regular meeting were presented for approval. Wendy Gearlds made a motion to approve the minutes as presented. Susan Smith seconded the motion. The motion carried unanimously.

**Claims and payrolls**

Prewritten claims 290 – 300, regular claims 301 – 352, and payroll claims for pay dates 5/10/17, 5/24/17, and 6/7/17 were presented for approval. Susan Smith made a motion to approve the claims and payroll as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

**Sell Pro Curve 5406 Server to Franklin County Schools**

Bob Moore explained that the item that is to be sold is a HP 5406 Modular Switch, not a server. Bob explained that BRCP no longer has a use for this piece of equipment, but that Franklin County Community School Corporation (FCCS) does still have an existing compatible system for the switch. Mr. Finkel asked if Bob had negotiated the price with FCCS. Bob stated that he had and that he based the acceptable value on what is available on the market. He also stated that he knows the history of the switch that we have and the condition, making it slightly more valuable than what may be on the market. Denny Harrold stated that a resolution to transfer the property would need to be done, since it is

going from one school corporation to another one. He will prepare the resolution. Susan Smith made a motion to sell the modular switch as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

### **Personnel:**

#### **Hire the following instructors:**

##### **James Cottongim – Diesel Service Technology**

Jim Cottongim was recommended as the new Diesel Service Technology instructor to replace Bruce Allen who is retiring. Mr. Shaw presented Mr. Cottongim's resume outlining his credentials.

##### **Joe Miller – Automotive Technology**

Joe Miller was recommended as the new Auto Tech instructor. Mr. Shaw presented Mr. Miller's resume outlining his credentials.

Both Mr. Cottongim and Mr. Miller did a job share in the Auto Tech. program last semester to complete the term of Mr. Kelley who passed away during the semester. Both instructors will be employed for 187 days for 2017-2018. Mr. Shaw stated that both will be paid a salary of \$47,265. Bob Evans asked how the salary figure was arrived at. Mr. Shaw explained that instructors coming directly from industry with no teaching experience are credited with one year of teaching experience for each two years of industry experience. Credit for teaching experience is limited to 10 years for these new instructors. Base on 10 years teaching experience, this salary level is warranted.

Susan Smith moved to hire both these instructors. Wendy Gearlds seconded the motions.

The motion carried unanimously.

##### **Hire Sandy Bostic – Adult Basic Education Coordinator**

Sandy Bostic was recommended by Mr. Shaw to replace Joan Mohr as ABE Coordinator, beginning July 3. Sandy will not be a part of the Collective Bargaining Agreement. She will be paid \$50,400 plus benefits annually on a 210 day contract. Mr. Shaw stated that Ms. Bostic has done an excellent job as ABE classroom instructor for several years and that he looks forward to working with her in this her capacity.

Wendy Gearlds moved to hire Sandy Bostic as ABE Coordinator. Susan Smith seconded the motion. The motion carried unanimously.

##### **Memorandum of Understanding with Shelbyville Central Schools**

Shelbyville Central Schools (SCS) and BRCP would like to continue the arrangement established last school year under an MOU to provide the services of Dan Bramell as Facility Maintenance instructor at Shelbyville High School. SCS will cover the cost of ½ day of Mr. Bramell's salary and benefits. Wendy Gearlds made a motion to approve the MOU as presented for 2017-2018. Bob Evans seconded the motion. Paula Maurer noted

that there was an error in the date on the MOU and that it needed to be changed. The motion carried unanimously.

### **2017-2018 Class Fees**

The class fees were included in the board packet. The new fees were reflected along with the fees from last year. Susan Smith moved to approve. Wendy Gearlds seconded. The motion carried unanimously.

### **New CTE Course for BRCP**

Mr. Shaw stated that we need to add Industrial Automation and Robotics II to the BRCP course inventory. This is one component of the ITM Academy. Susan Smith moved to approve. Wendy Gearlds seconded. The motion carried unanimously.

### **New CTE Course for Southwestern Schools**

Southwestern Schools requested to add Introduction to Culinary Arts and Hospitality to their program inventory. They anticipate the class will begin in August, 2017. Wendy Gearlds moved to approve. Bob Evans seconded the motion. There was no discussion. The motion carried unanimously.

### **Donation from Beta Phi Psi Iota XI**

Mr. Shaw presented a donation of \$100 from Beta Phi Psi Iota XI for adult literacy. Mr. Shaw stated that the organization has generously donated to BRCP over the years to support adult literacy through the ABE program. Wendy Gearlds made a motion to accept the donation. Susan Smith seconded. The motion carried unanimously.

### **Non Renewal Kerry Oliver teacher contract**

Mr. Shaw informed the board that on May 5th he delivered a letter of intent to non-renew to Kerry Oliver (Criminal Justice instructor) based on a RIF. He stated that with the enrollment numbers for next year, we would be able to accommodate students with the remaining Criminal Justice instructor. The RIF is not a reflection of Mr. Oliver's performance. Mr. Oliver was employed on a ½ day status. Mr. Oliver did not request a conference with Mr. Shaw to discuss. Susan Smith made a motion to approve. Bob Evans seconded the motion. There was no discussion. The motion carried unanimously.

### **Other**

Mr. Shaw requested approval to purchase a new phone system to replace the service we currently have with ENA. Bob Moore from CSI (contracted Technology Director) was on hand to explain the rationale. The ENA subsidized phone service is not going to be available in the future. By owning our own phones and system our monthly charges will be dramatically lower.

We currently lease our phones from ENA with a charge for each phone leased. The new

of the total package will be approximately \$11,000-\$11,500. We hope to recoup the cost of the phones and system within 6 years. Wendy Gearlds move to approve the motion to purchase the phones and system. Susan Smith seconded the motion. The motion carried unanimously.

## **Reports**

### **Fund report**

The fund report was in the board packet.

### **Other**

None presented.

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None presented.

### **Comments from board members**

None.

**Next Meeting is Tuesday, July 11<sup>th</sup> at 12:00 p.m.; Executive Session at 11:30 a.m. followed by regular session.**

## **Adjournment**

The meeting was adjourned at 12:40 p.m.