

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
June 14, 2016**

The Blue River Career Programs' Governing Board met in regular session, Wednesday, June 14, 2016, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Wendy Gearlds, and Jerry Erwin. Superintendents present were Paula Maurer and Bob Evans. Also present were Dennis Harrold, Corporation Attorney, Steve Shaw, Director and Sandy Hensley, Treasurer.

Superintendent Bob Evans voted in the place of board member Mark Nigh.

President David Finkel called the meeting to order at 12:04 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Kristiaan Rawlings, *Saturday Shelby*

ACTION ITEMS

Approve Minutes of the May 10, 2016 Regular Board Meeting

Minutes of the May 10, 2016 board meeting were presented for approval. Jerry Erwin made a motion to approve the minutes as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 304-316, regular claims 317-373, and payroll claims for pay dates 5/11/16, 5/25/16 and 6/8/16 were presented for approval. Wendy Gearlds made a motion to approve the claims and payrolls as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

PERSONNEL

The following items were presented and voted upon by the board as a group:

1. Accept Resignation of Richard Conover

Mr. Shaw presented the resignation letter of Richard Conover, Auto Technology instructor. Mr. Conover has been our instructor for the past two years. He was offered and accepted a position in the industry.

2. Accept Retirement Notice of Bruce Allen

Bruce Allen, Diesel Technology instructor, has submitted his retirement notice to be effective at the end of the 2016-2017 school year. He has been a long time employee of Blue River, teaching here for more than twenty years.

3. Approve Hiring of ABE Instructors

Tony Witt – Morristown site (new location) instructor - \$20/hour (non-licensed)
Nicole Rodriguez – BRCP ESL instructor - \$20/hour (non-licensed)
B.J. Fairchild Newman – Southeast Community Center instructor - \$35/hour (licensed)
Mariah Lovins – Southeast Community Center instructor - \$35/hour (licensed)

The resumes of all the candidates were included in the board packet. All the above wages will be paid out of the Adult Education grant for 2016-2017. Employees will begin July 18th. Rates paid are based on consortium rates.

Wendy Gearlds made a motion to approve the personnel action items as presented. Jerry Erwin seconded the motion. The motion carried unanimously. David Finkel noted that our program has been recognized as one of the region's highest performers.

Accept Donations

Mr. Shaw requested the board accept a donation of new tools valued at \$1,000 from Builders Lumber. These tools, primarily ratchets and wrenches, can be used by the Auto Tech and Auto Collision programs. Jerry Erwin made a motion to accept the donation of tools from Builders Lumber. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve Perkins Grant Assurances Statement

Mr. Shaw presented the assurances statement for the 2016-2017 Perkins Grant. We were approved for \$77,707.00. He noted that this was an annual request. Wendy Gearlds made a motion to approve the request as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

Approve 2016-2017 BRCP Class Fees

Mr. Shaw presented the BRCP 2016-2017 Class Fee schedule. The handout was included in the board packet. Information regarding last year's fees was also included. Wendy Gearlds made a motion to approve the BRCP class fee schedule as presented. Bob Evans seconded the motion. The motion carried unanimously.

Approve New CTE Course for Blue River Career Programs' Offering

Mr. Shaw presented to add Industrial Automation and Robotics to our CTE inventory as part of our ITM Academy curriculum. With the eliminated Advanced Manufacturing half-day program, we will be focusing on our ITM Academy. The courses offer the high demand, high wage

reimbursements. Jerry Erwin made a motion to approve the CTE course request as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

Approve the 2016-2017 BRCP Student Handbook

Mr. Shaw requested the board approve the 2016-2017 BRCP Student Handbook. A copy was included in the board packet. The Table of Contents had yellow highlighted sections which noted that changes that were made. Mr. Shaw reviewed the changes made. Wendy Gearlds made a motion to approve the student handbook as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

Approve Steve Shaw to Negotiate Offer/Purchase of Construction Trades Lot

Steve Shaw stated that there is a lot in Lantana subdivision that he would like approval to negotiate a price to purchase. This vacant lot would be used for the Construction Trades program to construct a project house. Construction Trades is being offered as a half-day program next year. We have the funds to purchase the lot and to construct a home. The lot location has great visibility and would allow for ease of transportation of students by the Construction Trades bus. Denny Harrold stated that the board would need to approve a resolution of its interest in purchasing the lot. The maximum allowed purchase price would be determined by the average of two appraisals, which we would need to be acquired within 30 days. Then the actual purchase can be presented to the board for approval. Wendy Gearlds made a motion stating that BRCP has an interest in purchasing the lot known as 909 N. Hampton Blvd, Shelbyville, Indiana. Jerry Erwin seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Fund Report

The fund report was included in the board packets. Mrs. Hensley noted that we did receive notice of federal grant reimbursements that will be deposited tomorrow. This deposit is not reflected in the fund report being presented today.

Other

BRCP 2016-2017 Student Application Report

Mr. Shaw distributed a summary of the applications received from counselors for the 2016-2017 school year. To date, there are 377 applications or names of students who want to come to BRCP.

OTHER

None

COMMENTS FROM BOARD MEMBERS

None

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be July 12, 2016, at 12:00 pm. There will be an executive session immediately prior to that at 11:30 .

ADJOURNMENT

President David Finkel adjourned the meeting at 12:25 pm.