

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
June 24, 2015**

The Blue River Career Programs' Governing Board met in regular session, Wednesday, June 24, 2015, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Mark Nigh and David Finkel. Superintendents present were David Adams, Paula Maurer and Bob Evans (arrived at 12:05). Also present were Steve Shaw, Director, Sandy Hensley, Treasurer, and Denny Harrold, Corporation Attorney.

Paula Maurer voted in place of Jerry Erwin.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Kristiaan Rawlings, Reporter, Saturday Shelby
Alex Harkleroad, Walker Career Center

ACTION ITEMS

Approve Minutes of the May 20, 2015 Regular Board Meeting

Minutes of the May 20, 2015 board meeting were presented for approval. Mark Nigh made a motion to approve the minutes as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 296-311, regular claims 312-371, and payroll claims for pay dates 5/27/15, 6/10/15 and 6/24/15 were presented for approval. Paula Maurer made a motion to approve the claims and payrolls as presented. Mark Nigh seconded the motion. The motion carried unanimously.

PERSONNEL

Accept Resignation of Angela Simpson

Mr. Shaw presented the resignation letter of Angela Simpson, Health Sciences I instructor. The Health Sciences I program was reduced to half day for 2015-2016 and Mrs. Simpson does not wish to be employed as a half-day employee. She was offered a half-day teacher position and a half-day teacher aide position. Mrs. Simpson was not interested in those positions. Mark Nigh made a motion to accept the resignation as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Approve Hiring of Mary Springer as ABE Instructor

Mr. Shaw requested the board approve Mary Springer as an ABE Instructor for the 2015-2016 school year. Mrs. Springer will be teaching classes at Ivy Tech in the AM which was previously taught by Joan Mohr. Mrs. Mohr will be the ABE Distance Ed Instructor. Mrs. Springer will be paid \$20 per hour for 12 hours per week Monday – Thursday. She does not have a standard teachers' license, which is not required for ABE. Mark Nigh made a motion to approve the hiring of Mary Springer as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Accept Donations

Mr. Shaw requested the board accept a donation of \$100 from Beta Phi PSI and for \$325.98 from United Way of Bartholomew County. Both are for the Adult Literacy Program. Mark Nigh made a motion to accept the donations as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Approve 2015-2016 BRCP Class Fees

Mr. Shaw presented the BRCP 2015-2016 Class Fee schedule. The handout was included in the board packet. Information regarding last year's fees was also included. It was noted that some fees were decreased which was a positive thing to see. Mark Nigh asked what is done about non-payment of fees. Mr. Shaw explained that we collect around 70% of the fees and that the remaining 30% is added to the sending school budget. There was a comment made that it might be possible to include these amounts with non-collected textbook rentals. Mark Nigh made a motion to approve the BRCP class fee schedule as presented. Paula Maurer seconded the motion. The motion carried unanimously.

Approve New CTE Course for Shelbyville High School Program Offering

Mr. Shaw presented the application from Shelbyville High School which requested to add CTE course of Work-Based Learning, Multiple Pathways (DOE Course Code 5947) to their program inventory. Paula Maurer made a motion to approve the CTE course request as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Approve the 2015-2016 BRCP Student Handbook

Mr. Shaw requested the board approve the 2015-2016 BRCP Student Handbook. He had a copy available for review. He noted that the main updates are minimal (correction of typos) and the addition of the Bullying policy to page 27, item #5. The handbook is in compliance with the NEOLA policy. Mr. Finkel made a request that next year the board receive copies of the student handbook in advance of the meeting. Mark Nigh made a motion to approve the student handbook as presented. Paula Maurer seconded the motion. The motion carried unanimously.

OTHER

Approve Hiring of Summer Help

Mr. Shaw requested permission to be allowed to hire student summer help, as needed, at \$8 per hour. Paula Maurer made a motion to allow Mr. Shaw to hire student summer help as requested. Mark Nigh seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report was included in the board packets. Mrs. Hensley noted that all balances are as expected.

Other

None

OTHER

None

COMMENTS FROM BOARD MEMBERS

Mark Nigh inquired about staffing needs. Mr. Shaw reported that we are still looking for an Advanced Manufacturing instructor. We prefer candidates with an Engineering degree.

Dr. Adams reported that Shelbyville Central Schools has approved their 2016-2017 calendar and had copies available for board members.

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be July 15, 2015, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:25 pm.