

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
July 10, 2018**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, July 10, 2018, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Vince Sanders, and Linda Isgrigg. Superintendents present were Bob Evans, Chris Hoke and Paula Maurer. Asst. Superintendent Mary Harper sat in for Dr. Adams in his absence. Also present were Dennis Harrold, Corporation Attorney, Sandy Hensley, Corporation Treasurer; and Steve Shaw, Director.

Superintendent Bob Evans voted in place of board member Mark Nigh.

Superintendent Chris Hoke voted in place of board member Vince Sanders until his arrival at 12:05 p.m.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

None present.

ACTION ITEMS

Approve Minutes of the June 14, 2018 Regular Board Meeting

Minutes of the June 14, 2018 board meeting were presented for approval. Linda Isgrigg made a motion to approve the minutes as presented. Bob Evans seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 355-367, regular claims 368-396, and payroll claims for pay dates 6/20/18 and 7/3/18 were presented for approval. Linda Isgrigg made a motion to approve the claims and payrolls as presented. Chris Hoke seconded the motion. The motion carried unanimously.

Hire Kurt Alyea as Diesel Tech Instructor

Mr. Shaw presented the resume of Kurt Alyea and requested approval to hire him as the Diesel Tech instructor. Mr. Alyea is currently employed as a technician at Randy's Truck and Auto and has a solid background in diesel repair and rebuilding. He will be required to go through the Workplace Specialist program, which is a two year program. Linda Isgrigg made a motion to hire Kurt Alyea as the Diesel Tech instructor. Bob Evans seconded the motion. The motion carried unanimously.

Approve 2018-2019 Sending School Budget

Mr. Shaw stated that the budget detail had been distributed to board members two weeks prior. Documents presented today included budgets for July – December with current funding format and a budgets for January – June with the new funding format of Operations and Education funds. The proposed budget has an increase of 1.57%. David Finkel stated that he reviewed the budget with Steve. Linda Isgrigg moved to approve the sending school budget as presented. Vince Sanders seconded the motion. The motion carried unanimously.

Approve 2018-2019 Pay Schedule of Non-Certified Employees

The board was presented with an updated pay schedule for all non-certified positions. Increases included were 50 cents per hour for the EMERGE coordinator (which is paid by the Rose Hulman); \$800 per year for the Student Services Coordinator (which is paid primarily by grants); and \$800 per year for the Corporation Treasurer. Linda Isgrigg made a motion to approve the pay schedule as presented. Vince Sanders seconded the motion. The motion carried unanimously.

Approve Memorandum of Understanding with Angie Stieneker

Steve Shaw stated that Angie has completed her 4th year as Student Services Coordinator and Education to Industry Liaison. He is recommending renewal of her contract with a budgeted increase of \$800. Linda Isgrigg made a motion to approve the MOU with Angie Stieneker as presented. Vince Sanders seconded the motion. The motion carried unanimously.

OTHER

Hire Sharon Fansler as Administrative Assistant and Appoint as Assistant Treasurer

Mr. Shaw informed the board that our current administrative assistant, Kristin Sitton, is leaving her position to attend nursing school in the fall. We have offered the position to Sharon Fansler, a returning employee as the administrative assistant and request that she be appointed as the assistant treasurer. Vince Sanders moved to approve the request as presented. Linda Isgrigg seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report was included in the board packets. Mr. Finkel asked if we were prepared for the changeover to Education/Operations funds in January. Mrs. Hensley responded that we are in the process of making those changes and that the Operating Agreement will need to be reviewed and changed for billing purposes. David Finkel recommended that we review with Superintendents as they are more familiar with the funding process.

2017-2018 ECA Fund Report

The ECA fund report was included in the board packet and reviewed by the board.

Other

Mr. Shaw presented the board with a copy of the compliance report for the collective bargaining agreement.

Mr. Shaw stated that our application for the School Safety grant was partially approved for approximately \$25,000, including matching funds. This will be used for a new security camera system server and new cameras.

OTHER

None presented.

COMMENTS FROM BOARD MEMBERS

Mr. Finkel noted that superintendents do not take enough time off from their responsibilities and was glad that Dr. Adams was able to do so before school started.

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be August 14, 2018, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:32 pm.