

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
July 10, 2019**

The Blue River Career Programs Governing Board met in regular session on Wednesday, July 10, 2019 12:00 p.m. in the boardroom at the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel and Mark Nigh. Superintendent present was Mary Harper. Also present were Dennis Harrold, Corporation Attorney; Sandy Hensley, Corporation Treasurer; and Steve Shaw, Director.

Bryan Graham, Athletic Director & Director of Facilities for Northwestern Consolidated Schools, attended in place of Superintendent Chris Hoke and voted in place of board member Vince Sanders.

Recognize Guests and Ask for Comments from the Audience:

Kristiaan Rawlings, *Addison Times*

ACTION ITEMS

Minutes of the June 11, 2019 Regular Meeting

Minutes of the June 11, 2019 board meeting were presented for approval. David Finkel made a motion to approve the minutes as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Claims and Payrolls

Prewritten claims 333-345, regular claims 346-385, and payroll claims for 6/19/19 and 7/3/19 were presented for approval. Mark Nigh moved to approve the claims and payrolls as presented. Bryan Graham seconded the motion. The motion carried unanimously.

2019-2020 BRCP Sending School Budget

Mr. Shaw presented the sending school budget, which was previously emailed to board members two weeks prior. The overall budget is a .57% increase in the amount of \$8,859.83. Changes to the budget include the elimination of the half-day programs for EMS and ITM, and the expansion of the Construction Trades program to full day. Mr. Shaw explained that there were some changes to the Perkins Grant for 2019-2020 which required some changes to the funding of the Student Services Coordinator salary. He noted that \$10,000 has been included in the Education Fund budget for salaries for this position. He reviewed the sending school payments explaining that, per the Operating Agreement, the Operations Fund is based on AV and the Education Fund is based on ADM from

count day. There was some discussion about assessed valuations. Mark Nigh moved to approve the 2019-2020 Sending School Budget as presented. Bryan Graham seconded the motion. The motion carried unanimously.

Pay Schedule of Non-Certified Employees

Mr. Shaw presented the pay schedule of non-certified employees and reviewed the changes. Adult Education had a reduction in salary for the ABE Coordinator (new hire Alfonso Andolz); an increase for the Intake/Follow-up and ABE Aide positions; a reduction of the Career Coach hourly wage; and an increase in the ABE instructor wage range for a non-licensed instructor. All of these positions are funded by the ABE grant. The office administrative assistant wage range was increased. Mark Nigh moved to approve the pay schedule as presented. Bryan Graham seconded the motion. The motion carried unanimously.

Personnel

1. MOU with Angie Stieneker

Mr. Shaw requested renewal of the MOU at status quo.

2. HIRE Anne Beal as ABE Instructor

The resume of Anne Beal was presented for the ABE instructor positions in Edinburg (AM) and Indianapolis (PM). Anne is a licensed instructor and will be paid \$35 per hour, working two days per week.

3. Hire Jeffrey Ellis as ABE Instructor

The resume of Jeffrey Ellis was presented for the ABE instructor position at BRCP (PM). Jeffrey is an unlicensed instructor and will be paid \$25 per hour, working two days per week.

Mark Nigh moved to approve the MOU with Angie Stieneker and to hire Anne Beal and Jeffrey Ellis as requested. Bryan Graham seconded the motion. The motion carried unanimously.

Other

Revised Environmental Remediation Work Plan

The Board was presented with a proposed Revised Remediation Work Plan (RWP) for submission to IDEM for its approval. The plan regards the BRCP property to the east of the school. Mark Nigh made a motion to approve the revised environmental RWP as presented. Bryan Graham seconded the motion. The motion carried unanimously.

REPORTS

Fund Report and Bank Reconciliation

Sandy Hensley presented the fund report and bank reconciliation worksheet.

Fund Trend Report

At the request of David Finkel, Sandy Hensley presented a new report with rolling monthly data on the Education and Operations Funds' beginning and ending balances, expenditures, receipts and percent of expended and cash balances.

BRCP 2018-2019 ECA Year-End Report

Mr. Shaw presented the ECA year-end report showing the balances of each student club account, student activities and scholarship accounts.

Other

Schedule of Board Meeting Dates for 2019-2020

Mr. Shaw included a listing of all the scheduled board meeting dates for the school year.

COMMENTS FROM BOARD MEMBERS

None

OTHER

None

Adjournment

The meeting was adjourned at 12:27.

Next Regular Meeting: 8/13/19 @ 12:00 p.m.