

**BLUE RIVER CAREER PROGRAMS  
REGULAR GOVERNING BOARD MEETING MINUTES  
July 11, 2017**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, July 11, 2017, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Susan Smith. Superintendents present were David Adams, Chris Hoke and Bob Evans. Also present were Dennis Harrold, Corporation Attorney, Steve Shaw, Director and Sandy Hensley, Treasurer.

Superintendent David Adams voted in the place of board member David Finkel.  
Superintendent Chris Hoke voted in the place of board member Wendy Gearlds.  
Superintendent Bob Evans voted in the place of board member Mark Nigh.

Board Member Susan Smith asked that in the absence of any officers, Denny Harrold to call the meeting to order. The meeting was called to order at 12:00 p.m.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

None present.

**ACTION ITEMS**

**APPROVE MINUTES OF THE JUNE 13, 2017 REGULAR BOARD MEETING**

Minutes of the June 13, 2017 board meeting were presented for approval. David Adams made a motion to approve the minutes as presented. Susan Smith seconded the motion. The motion carried unanimously.

**REVIEW AND APPROVE CLAIMS AND PAYROLLS**

Prewritten claims 353-364, regular claims 365-401, and payroll claims for pay dates 6/21/17, 6/29/17 and 7/5/17 were presented for approval. Chris Hoke made a motion to approve the claims and payrolls as presented. David Adams seconded the motion. The motion carried unanimously.

**Approve the 2016-2017 ECA Report**

The Statement of Funds report was submitted to the board for approval. It listed all the extra-curricular accounts, the revenue and expenditure totals for the school year and the ending balance as of 6/30/17. Steve Shaw noted no concerns to report. No vote was taken as this is just a report to the board.

## **PERMISSION TO FILL VACANT INSTRUCTOR POSITIONS**

Mr. Shaw requested permission to fill any vacant instructor positions that may come open prior to the August board meeting. He stated that he anticipates the need to fill the position of Fire & Rescue co-instructor due to Captain Darin Moore not returning to instruct. Chris Hoke made a motion to approve the request as presented. Bob Evans seconded the motion. The motion carried unanimously.

## **APPROVE PERKINS GRANT ASSURANCES STATEMENT**

Mr. Shaw presented the assurances statement for the 2017-2018 Perkins Grant. He noted that this was an annual request. David Adams made a motion to approve the request as presented. Susan Smith seconded the motion. The motion carried unanimously.

## **APPROVE ADULT EDUCATION & LITERACY GRANT CONTRACT**

Mr. Shaw presented the 2017-2018 grant contract for our Adult Education program and the Department of Workforce Development. This contract needs to be approved, signed and returned to DWD. This is an annual request. Chris Hoke made a motion to approve the grant contract as presented. David Adams seconded the motion. The motion carried unanimously.

## **APPROVE THE 2017-2018 BRCP STUDENT HANDBOOK**

Mr. Shaw requested the board approve the 2017-2018 BRCP Student Handbook. A copy was emailed out 6/23/17 and was included in the board packet. The Table of Contents had yellow highlighted sections which noted that changes that were made. Mr. Shaw reviewed the changes made. The board asked if Denny had reviewed the handbook. Mr. Shaw stated that he had not. David Adams made a motion to approve the student handbook subject to Denny's review. Bob Evans seconded the motion. The motion carried unanimously.

## **APPROVE 2017-2018 SENDING SCHOOL BUDGET**

Mr. Shaw presented the budget for approval which had been sent out to board members on 6/27/17. The budget presented requested funding for a total of \$1,344,155 which is a reduction of \$3,000 from the previous year. Mr. Shaw reviewed the proposed changes for the school year which included personnel changes in Criminal Justice, Auto Technology and Diesel Technology. Also included in the proposed budget were wage increases for the treasurer and student services coordinator of \$1,020 each and the administrative assistant and maintenance coordinator of 50 cents per hour. Mr. Shaw noted that these positions had not received an increase for two years. Also included in the packet were projected payments for the sending schools. The projected payments have been calculated using the current assessed valuations. We are projecting enrollment at 348 which is a program cost of \$2,650 per student. Currently we have 395 students enrolled. Bob Evans made a motion to approve the budget as presented. Susan Smith seconded the motion. The motion carried unanimously.

## **APPROVE THE 2017-2018 NON-CERTIFIED STAFF PAY SCHEDULE**

Mr. Shaw presented the 2017-2018 Non-Certified Staff Pay Schedule. Increases that were presented and approved in the sending school budget (previous motion) were included in the pay schedule being presented. All other amounts remain the same. Susan Smith made a motion to approve the pay schedule as presented. Chris Hoke seconded the motion. The motion carried unanimously.

## **APPROVE MOU WITH ANGIE STIENEKER**

Mr. Shaw presented a MOU with Angie Stieneker to continue as the Student Services Coordinator for July 1, 2017 through June 30, 2018. The salary presented includes the increase which was approved in the Non-Certified Staff Pay Schedule. Chris Hoke made a motion to approve the MOU as presented. Susan Smith seconded the motion. The motion carried unanimously.

## **PERMISSION FOR COLLECTITIVE BARGAINING NEGOTIATIONS**

Mr. Shaw requested permission to begin formal negotiations with the BRCP Teachers' Association beginning August 1, 2017. Dr. Adams noted that the dates have been changed to after Count Day (Sept. 15<sup>th</sup>) for formal negotiations to begin. David Adams moved to authorize Steve Shaw to begin formal negotiations after Sept. 15<sup>th</sup>. Susan Smith seconded the motion. The motion carried unanimously.

## **OTHER**

None presented.

## **REPORTS**

### **Fund Report**

The fund report was included in the board packets.

### **Other**

None

## **OTHER**

None

## **COMMENTS FROM BOARD MEMBERS**

None

## **NEXT BRCP GOVERNING BOARD MEETING**

The next regularly scheduled meeting will be August 8, 2017, at 12:00 pm.

## **ADJOURNMENT**

Denny Harrold adjourned the meeting at 12:18 pm.