

BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
July 12, 2016

The Blue River Career Programs' Governing Board met in regular session, Tuesday, July 12, 2016, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel and Mark Nigh. Superintendents present were Paula Maurer, David Adams, Chris Hoke and Bob Evans. Also present were Dennis Harrold, Corporation Attorney, Steve Shaw, Director and Sandy Hensley, Treasurer.

Superintendent Paula Maurer voted in the place of board member Jerry Erwin.

Superintendent Chris Hoke voted in the place of board member Wendy Gearlds.

President David Finkel called the meeting to order at 12:04 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Abby Neeb, *Saturday Shelby*

ACTION ITEMS

APPROVE MINUTES OF THE JUNE 14, 2016 REGULAR BOARD MEETING

Minutes of the June 14, 2016 board meeting were presented for approval. Paula Maurer noted that a correction was needed to the name listed in the first item under Personnel. Remove the name Angela Simpson and replace with Richard Conover. She also asked whether we were going to approve the purchase of the lot. Mr. Shaw stated that the appraisals came back with a lower value than the asking price. He stated that our realtor is working with the companies to clarify the findings. Paula Maurer made a motion to approve the minutes as corrected. Chris Hoke seconded the motion. The motion carried unanimously.

REVIEW AND APPROVE CLAIMS AND PAYROLLS

Prewritten claims 374-383, regular claims 384-420, and payroll claims for pay dates 6/22/16 and 7/6/16 were presented for approval. Mark Nigh made a motion to approve the claims and payrolls as presented. Paula Maurer seconded the motion. The motion carried unanimously.

ACCEPT DONATIONS

Mr. Shaw requested the board accept a donation of fire equipment from J. Everett Light Career Center valued at \$14,300 for the Fire & Rescue program. A list of the equipment was included in the packet. Captain Lutes inspected the equipment and felt we could use most of the items.

Mark Nigh asked why they closed their program and we are continuing with ours. Mr. Shaw explained that there are several variables concerning the interest of a program. The surveys we conducted several years ago indicated a high interest in Fire & Rescue. We continue to have the enrollments for a half-day program. Mark Nigh made a motion to accept the donation of fire equipment as presented. Chris Hoke seconded the motion. The motion carried unanimously.

Approve the 2015-2016 ECA Report

The Statement of Funds report was submitted to the board for approval. It listed all the extra-curricular accounts, the revenue and expenditure totals for the school year and the ending balance as of 6/30/16. Paula Maurer made a motion to accept the ECA Report as submitted. Mark Nigh seconded the motion. The motion carried unanimously.

PERSONNEL

1. Approve Teacher Contracts for Adult Education

Mr. Shaw presented the teacher contracts for Joan Mohr and Sandy Bostic. Joan is currently under the Collective Bargaining Agreement. Her contract is for 214 days for a total of \$66,764. Joan's contract includes an increase based on the terms of the CBA. Sandy is under a Temporary Teacher contract for 179 days for a total of \$43,400. Sandy's rate is based on the consortium rate for teachers of \$35 per hour. Both contracts are covered by the Adult Education Grant. Mark Nigh made a motion to approve the contracts as presented. Paula Maurer seconded the motion. The motion carried unanimously.

The following items were presented and voted upon by the board as a group:

2. Approve the Hiring of Trina Brandon

Mr. Shaw presented the resume of Trina Brandon to be hired as the Adult CNA Instructor. We hold three classes per year contingent upon enrollments needed to cover expenses. She will be hired for \$35 per hour and is paid from the tuition fees collected. This program is primarily funded by Work One.

3. Approve Hiring of John Wessic

Mr. Shaw presented the resume of John Wessic, Jr. to be hired as the Adult Education Life Coach. His office will be here but will be travelling to each of the adult education training sites. He will be hired for \$20 per hour and is paid from the Adult Education Grant.

4. Approve Hiring Richard Kelley as Auto Technology Instructor

Mr. Shaw presented the resume of Richard Kelley to be hired as the Automotive Technology Instructor. He has taught Automotive Technology at Mooresville High School for 30 years and is currently teaching at Lincoln Tech as an Automotive Technology instructor. His salary level will be \$54,715.

Chris Hoke made a motion to approve the personnel action items as presented. Paula Maurer seconded the motion. The motion carried unanimously.

PERMISSION TO FILL VACANT INSTRUCTOR POSITIONS

Mr. Shaw requested permission to fill any vacant instructor positions that may come open prior to the August board meeting. He stated that we have a ½ day instructor vacancy for Criminal Justice. Mark Nigh made a motion to approve the request as presented. Paula Maurer seconded the motion. The motion carried unanimously

APPROVE THE 2016-2017 NON-CERTIFIED STAFF PAY SCHEDULE

Mr. Shaw presented the 2016-2017 Non-Certified Staff Pay Schedule. Increases in the hourly rates were requested for ABE Intake/Follow-up Coordinator and the ABE Aide. All other amounts remain the same. Paula inquired as to the benefits for Maintenance Coordinator and the Office Admin Assistant. Both of these positions are eligible to receive our benefit package. She also asked about the classification of those working over 29 hours as full-time and requiring benefits. Sandy stated that we are exempt from the ACA requirements as we are below 50 FTE employees. Mark Nigh made a motion to approve the pay schedule as presented. Chris Hoke seconded the motion. The motion carried unanimously.

APPROVE 2016-2017 SENDING SCHOOL BUDGET

Mr. Shaw presented the budget for approval which had been sent out to board members two weeks earlier. The budget presented is a 1.83% increase for a total of \$1,346,841.32. Mr. Shaw reviewed the proposed changes for the school year. Also included in the packet were projected payments for the sending schools. The projected payments have been calculated using the current assessed valuations. Payments for fixed costs (Facility and Area Administration) are based on assessed valuations while Program costs are based on student enrollment on count day. Dr. Maurer asked why each corporation has a different per student cost. Mr. Shaw explained that the per student cost is a total of fixed and program costs, but that the program costs per student are the same for each corporation. Overall, the increase is minimal when considering that we are projecting 330 students for count day vs 277 for count day last year. Chris Hoke made a motion to approve the budget as presented. Mark Nigh seconded the motion. There was no further discussion. The motion carried unanimously

AUTHORIZATION FOR COLLECTITIVE BARGAINING NEGOTIATIONS

Mr. Shaw requested permission to begin formal negotiations with the BRCP Teachers' Association beginning August 1, 2016. Paula Maurer moved to authorize Steve Shaw to begin formal negotiations as requested. Mark Nigh seconded the motion. The motion carried unanimously.

OTHER

APPROVE TO ENTER INTO AGREEMENT WITH SHS FOR FACILITY MAINTENANCE PROGRAM

Mr. Shaw reported that Shelbyville High School has requested that BRCP manage their Facility Maintenance program. This would mean that the current instructor, Dan Bramell, would remain an employee of BRCP but would be contracted out for a half day to be the instructor for their program. He reminded the board that the budget they just approved only included Dan Bramell as a half day instructor for Construction Trades. He stated that SHS would be responsible for paying for remainder of Dan's salary and benefits, plus any program materials/supplies. We do not have the details nor an agreement for the board to approve as that will be presented after SCS approves to participate in an agreement. Mark Nigh made a motion to authorize Steve Shaw to enter into an agreement with Shelbyville Central Schools to manage their Facility Maintenance program. Chris Hoke seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report was included in the board packets.

Other

None

OTHER

None

COMMENTS FROM BOARD MEMBERS

None

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be August 9, 2016, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:34 pm.