

BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
August 14, 2018

The Blue River Career Programs' Governing Board met in regular session, Tuesday, August 14, 2018, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Vince Sanders, Mark Nigh and Linda Isgrigg. Superintendents present were David Adams, Bob Evans, Chris Hoke and Paula Maurer. Also present were Dennis Harrold, Corporation Attorney, Steve Shaw, Director; and Sandy Hensley, Corporation Treasurer.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Kurt Alyea, Diesel Technology instructor. Mr. Shaw introduced Mr. Alyea as our new instructor for diesel technology.

ACTION ITEMS

Approve Minutes of the July 10, 2018 Regular Board Meeting

Minutes of the July 10, 2018 board meeting were presented for approval. Mark Nigh made a motion to approve the minutes as presented. Linda Isgrigg seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 397-406, regular claims 407-473, and payroll claims for pay dates 7/18/18 and 8/1/18 were presented for approval. Linda Isgrigg made a motion to approve the claims and payrolls as presented. Mark Nigh seconded the motion. The motion carried unanimously.

PERSONNEL

1. Hire Joan Mohr as Core Indicator Coordinator

Mr. Shaw requested permission to hire Joan Mohr as the Core Indicator Coordinator. This is a newly created position funded by the Perkins Grant. He reminded the board that Mrs. Mohr retired from her Adult Education Teacher/Coordinator position a year ago, but she has agreed to work in this new position. She will be working 3 hours per day for 120 days at \$27 per hour. He explained that there are four areas on our Dashboard that need our attention and this position would be working with all sending schools, instructors and community partners in an effort to reach the core indicator goals set by DOE. There is a job description being developed. Mark

Nigh made a motion to hire Joan Mohr as the Core Indicator Coordinator. Linda Isgrigg seconded the motion. The motion carried unanimously.

2. Hire Michael Goad as an HSE Instructor

Mr. Shaw presented the resume of Michael Goad and requested permission to hire him as a replacement teacher for HSE out of the Indianapolis site. He will be paid the consortium rate of \$35 per hour with no benefits. He currently has his Indiana teacher's license. This position is funded by the Adult Education grant. Vince Sanders made a motion to hire Michael Goad as an HSE instructor. Mark Nigh seconded the motion. The motion carried unanimously.

3. Accept the Resignation of Erin Fromson, Welding Instructor

Mr. Shaw presented the resignation letter of Erin Fromson who has been the welding instructor for the past 10 years. The resignation is effective immediately. Mark Nigh made a motion to accept the resignation of Erin Fromson. Vince Sanders seconded the motion. The motion carried unanimously.

4. Hire Ben Fox as Welding Instructor

Mr. Shaw presented the resume of Ben Fox and requested permission to hire him as the welding instructor. Mr. Fox has 20+ years of experience and multiple certifications that will allow dual credit opportunities for our welding students. He will participate in the Workplace Specialist teacher preparation program. Mark Nigh made a motion to hire Ben Fox as the welding instructor. Linda Isgrigg seconded the motion. The motion carried unanimously.

Accept Donations

Mr. Shaw requested the board approve a donation from Kappa, Kappa, Kappa for the adult literacy program in the amount of \$300. This is an annual donation from this organization. Vince Sanders moved to accept the donation as presented. Linda Isgrigg seconded the motion. The motion carried unanimously.

Approve Perkins Grant Assurances

Mr. Shaw presented the assurances statement for the 2018-2019 Perkins Grant. He noted that this was an annual request. The grant amount is for \$93,730 which is around a \$13,000 increase over last year. No grant agreement has been signed yet. Linda Isgrigg made a motion to approve the assurances as presented. Mark Nigh seconded the motion. The motion carried unanimously.

Approve Adult Education Grant Contract

Mr. Shaw requested the board approve the AE contract for 2018-2019. The contract language remains the same as last year. We have requested and was approved for a 9% administrative fee for managing the grant which required a waiver to go above the 5% recommended amount. Mark Nigh made a motion to approve the Adult Education grant contract. Vince Sanders seconded the motion. The motion carried unanimously.

Approve Steve Shaw to Enter into Formal Collective Bargaining Negotiations

Mr. Shaw requested permission to enter into formal collective bargaining negotiations with the BRCPTA beginning 9/15/18. Mr. Shaw stated that BRCPTA has two representatives and he would like for a superintendent to represent along with him. He stated that Bob Evans has done that the past two years. Paula Maurer volunteered to participate in negotiations this year and Chris Hoke stated he would participate next year. Vince Sanders made a motion to allow Steve Shaw to enter into formal negotiations. Linda Isgrigg seconded the motion. The motion carried unanimously.

OTHER

Enter into Agreement with Indiana Association for the Education of Young Children (INAEYC)

Mr. Shaw requested permission to enter into an agreement with the INAEYC for CDA (Child Development Associate) certification instructional services. These services are part of the IET (Integrated Education Training) budget of the AE Grant. The IET budget portion is used for CDA and CNA (Certified Nursing Assistant) programs. The board was reminded that this same arrangement was in place with INAEYC last year, which was also brought before the board for approval. Mark Nigh moved to approve the agreement with INAEYC as presented. Vince Sanders seconded the motion. The motion carried unanimously.

Accept Resignations of Kristen Sitton and Monica Lutes

Mr. Shaw presented the resignation of Kristen Sitton, office administrative assistant. She will be pursuing a nursing degree in the fall. Mr. Shaw also presented the resignation of Monica Lutes, EMERGE Coordinator. Both resignations occurred during the summer and are effective immediately. Mark Nigh moved to accept both resignations as presented. Linda Isgrigg seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report was included in the board packets.

2018-2019 Enrollment Report

The enrollment report was included in the board packets. Mr. Shaw reviewed the details. It was noted that enrollments from Waldron and Triton Central were down.

Other

Mr. Shaw reported that we no longer are managing the EMERGE/IMPACT program as we have received a notification from William Kline of Rose-Hulman stating Rose is making other

arrangements. They invoked the 30-day contract termination clause on 7/17. Steve state that it was his understanding that Monica Lutes has been hired directly by Rose-Hulman to continue running the EMERGE program for Shelby County. The EMERGE funds that we have will be kept and can be used for other activities such as for STEM needs.

Mr. Shaw stated that our application for the School Safety grant was partially approved for approximately \$25,000, including matching funds. This will be used for a new security camera system server and new cameras.

OTHER

None presented.

COMMENTS FROM BOARD MEMBERS

Paula Maurer noted that there is a conflict for the superintendents with the September board meeting. After some discussion, Mark Nigh made a motion to change the September board meeting date from Tuesday, 9/11 to Thursday, 9/13, at noon. Vince Sanders seconded the motion. The motion carried unanimously.

The October board meeting start time will need to be changed as the superintendents will be in another meeting that morning. Mark Nigh made a motion to change the board meeting start time from noon to 12:30 on Tuesday, October 9th. Vince Sanders seconded the motion. The motion carried unanimously.

NEXT BRCP GOVERNING BOARD MEETING

The next regularly scheduled meeting will be September 13, 2018, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:40 pm.