

**BLUE RIVER CAREER PROGRAMS  
REGULAR GOVERNING BOARD MEETING MINUTES  
September 10, 2019**

The Blue River Career Programs Governing Board met in regular session on **Tuesday, September 10, 2019 12:00 p.m.** in the boardroom at the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Travis Beck, Vince Sanders and Mark Nigh. Superintendents present were Mary Harper, Michele Moore, Chris Hoke and Paula Maurer. Also present were Sandy Hensley, Corporation Treasurer; and Steve Shaw, Director.

**Recognize Guests and Ask for Comments from the Audience**

Alfonso Andolz, Adult Education Coordinator; Anna Tungate, *Addison Times*.

**ACTION ITEMS**

**Minutes of the August 13, 2019 Regular Meeting**

Minutes of the August 13, 2019 board meeting were presented for approval. Travis Beck made a motion to approve the minutes as presented. Mark Nigh seconded the motion. The motion carried unanimously.

**Claims and Payrolls**

Prewritten claims 432-444, regular claims 445-492, and payroll claims for 8/14/19 and 8/28/19 were presented for approval. Vince Sanders moved to approve the claims and payrolls as presented. Travis Beck seconded the motion. The motion carried unanimously.

**Donation**

Mr. Shaw presented a donation from Steve and Diana Cain and John & Stacy Cranford for \$1,000 for the Fire & Rescue program in memory of Jakob McDaniel. Jakob was a student in this program. This donation has been made now for several years and is greatly appreciated. Mark Nigh moved to accept the donation as presented. Vince Sanders seconded the motion. The motion carried unanimously.

**2018-2019 SBOA ECA Financial Report**

Mr. Shaw presented the ECA Financial Report. This annual report, which is required by the State Board of Accounts and submitted on Gateway, is to be

accepted by the Governing Board. The report shows expenditures, receipts and answers auditing questions. It also shows the bond amount of the ECA treasurer. Travis Beck moved to accept the SBOA ECA Financial Report as presented. Mark Nigh seconded the motion. The motion carried unanimously.

### **Recommendation on the Use of Reduction Amount of BRCP's TRF Employer Contribution**

Steve Shaw presented a recommendation to the board regarding the use of the amount saved by BRCP resulting from the temporary TRF employer contribution rate reduction. The proposal included the expected employer contribution reduction amounts listed by AE staff, CTE staff and the Director. Total contribution reduction amount is anticipated to be \$13,457.56. Mr. Shaw recommended that these funds be used to supplement wages, salaries and/or benefits in disbursements proportionately to the individual certificated employees in the categories as stated. Travis Beck made a motion to approve the recommendation as presented. Mark Nigh seconded the motion. The motion carried unanimously.

### **Resignation of Lucinda Robinson – Criminal Justice Instructor**

Steve Shaw presented the resignation letter from Lucinda Robinson stating her last day will be Friday, August 30, 2019. Mark Nigh made a motion to accept the resignation letter from Lucinda Robinson. Vince Sanders seconded the motion. The motion carried unanimously.

### **Hire Keith England as Criminal Justice Instructor**

Mr. Shaw presented the resume of Keith England as the Criminal Justice instructor. Keith is currently a sergeant with the Shelbyville Police Department. He should be able to teach this ½ day class with little conflict with his SPD schedule. The salary will be \$25,333.90 for 185 days, which will be pro-rated for the number of days remaining in this school year.

### **Contract with Church, Church, Hittle & Antrim Law Firm**

Mr. Shaw requested permission to contract with Church, Church, Hittle & Antrim Law Firm for consulting services during the collective bargaining process. Their flat rate fee has increased from \$500 to \$825 this year. A copy of the contract was included in the packet. Vince Sanders made a motion to approve the contract with the law firm as presented. Travis Beck seconded the motion. The motion carried unanimously.

## **Indiana Department of Homeland Security SSSG Award**

Mr. Shaw stated that we have been awarded a secured school safety grant in the amount of \$3,200, which will be used for a threat assessment. We are required to pay the 25% match. Mark Nigh made a motion to accept the grant award as presented. Travis Beck seconded the motion. The motion carried unanimously.

## **Contract with EXCEL to Provide Construction Skills Training**

Mr. Shaw invited Alfonso Andolz, Adult Education Coordinator, to explain the contract presented to the board. Alfonso stated that both BRCP adult education and EXCEL are targeting many of the same students to provide education and training, so this an attempt to work together to be more effective in serving the community. Mr. Shaw stated that this agreement is similar to MOU's we have in place with other agencies to provide educational and training services; however, Denny Harrold has not reviewed this agreement. The cost for the construction skills training to EXCEL is \$1,700 per student. Mark Nigh made a motion to approve the contract with EXCEL subject to Denny Harrold's review. Vince Sanders seconded the motion. The motion carried unanimously.

## **Other**

None presented.

## **REPORTS**

### **Fund Report, Bank Reconciliation & Fund Trend Report**

Sandy Hensley presented the fund report and bank reconciliation worksheet along with the updated Fund Trend Report.

### **BRCP 2019-2020 Enrollment Report**

Mr. Shaw reviewed the enrollment report, which provided a breakdown of students by school and program. Count Day is September 13<sup>th</sup>. Last year, Count Day enrollments were at 342. We are currently at 366.

### **Student Accommodations Report**

A report was provided showing the number of students for each high school with the various types of accommodations on file.

### **Ivy Tech Partnership Update**

Mr. Shaw shared that we are continuing the meet with Ivy Tech to develop a partnership to offer an automation and robotics program. BRCP will need to

apply for a local pathway. The program will offer credits that apply to an apprenticeship for Shelby Advantage for high school students. Ivy Tech would be teaching the course and they will charge us a tuition rate, which is expected to be comparable to our current tuition rates.

### **Other**

None

### **COMMENTS FROM BOARD MEMBERS**

Paula Maurer stated that it had been brought to her attention that Workforce Development is changing the number of contact hours required for students to complete welding; going from 150 to 450. The increase in contact hours would make it difficult for students to achieve as it could take them three years verses two years. Mr. Shaw responded that he had not heard about the increase in contact hours and is not familiar with contact hours, but that there was discussion about changing Welding I and II to Welding I, II, III and IV to help students meet requirements for upcoming pathway changes. Mr. Shaw stated that he would follow-up with the Governor's Workforce Council to get clarification.

### **OTHER**

None

### **Adjournment**

The meeting was adjourned at 12:25.

*Next Regular Meeting: 10/8/19 @ 12:30 p.m. Note time change.*