

**BLUE RIVER CAREER PROGRAMS  
REGULAR GOVERNING BOARD MEETING MINUTES  
September 13, 2016**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, September 13, 2016, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Wendy Gearlds, Jerry Erwin and Mark Nigh. Superintendents present were David Adams, Chris Hoke and Bob Evans. Also present were Dennis Harrold, Corporation Attorney, Steve Shaw, Director and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:00 p.m.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

None were present.

**ACTION ITEMS**

**APPROVE MINUTES OF THE AUGUST 9, 2016 REGULAR BOARD MEETING**

Minutes of the August 9, 2016 board meeting were presented for approval. Wendy Gearlds made a motion to approve the minutes as presented. Mark Nigh seconded the motion. The motion carried unanimously.

**REVIEW AND APPROVE CLAIMS AND PAYROLLS**

Prewritten claims 475-485, regular claims 486-536, and payroll claims for pay dates 8/17/16 and 8/31/16 were presented for approval. Mark Nigh made a motion to approve the claims and payrolls as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

**APPROVE 2015-2016 ECA SBOA FINANCIAL REPORT**

Mr. Shaw presented the 2015-2016 Financial Report for ECA Accounts. This is a new report required by the State Board of Accounts which is to be filed annually via Gateway. The certification page, which is signed by the treasurer and director, states that a copy of the report has been filed with the Board of School Trustees. Mark Nigh made a motion to approve the report as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

**ACCEPT DONATION**

Mr. Shaw requested that the board accept the donation of an automotive alignment machine, valued at \$2,500 from Area 31 Career Center. They are updating their machine. The Hunter P611 is in good working order. Rich Kelley, auto technology instructor, obtained this donation.

Mark Nigh made a motion to accept the donation from the Area 31 Career Center as presented. Wendy Gearlds seconded the motion. The motion carried unanimously

### **ACCEPT AWARD OF \$100,000 RURAL SCHOOLS GRANT**

Mr. Shaw reported that BRCP's proposal has been selected to be funded and has been awarded a \$100,000 Rural Schools grant by the DOE for the purchase of equipment for the Diesel Technology program. Diesel Technology, which is a high wage/high demand program, continues to grow and will be using this equipment to expand the program. Mr. Shaw noted that this grant is for equipment only and that we will be applying for funds to be used for lab construction needed for this program. Mark Nigh made a motion to accept this grant award as presented. Jerry Erwin seconded the motion. The motion carried unanimously

### **APPROVE CLINICAL PARTNER AFFILIATION AGREEMENT**

Mr. Shaw reported that our CNA program is currently using Morristown Manor nursing facility as our clinical site for the students. CarDon & Associates recently purchased Morristown Manor and is now requiring a partnership agreement be signed. We have not had to do this in the past, but agree that this is a good idea. Denny Harrold has reviewed the agreement and has raised a question regarding Section 8 – Indemnification. This section indemnifies CarDon but not BRCP. Mr. Harrold recommends that we have the same type clause added for BRCP. Mark Nigh made a motion to approve the agreement with the recommended additional language in Section 8. Wendy Gearlds seconded the motion. The motion carried unanimously.

## **OTHER**

### **APPROVE MOU WITH SHELBYVILLE CENTRAL SCHOOLS FOR FACILITY MAINTENANCE**

Mr. Shaw presented the MOU with Shelbyville Central Schools regarding the Facility Maintenance program at Shelbyville High School. Currently, Dan Bramell is the instructor for Construction Trades at BRCP which is a half day program in the morning. Mr. Bramell will teach Facility Maintenance at SHS for a half day in the afternoon. The MOU is for BRCP to provide the instructor, Dan Bramell, to SCS with SCS agreeing to reimburse BRCP for the portion of the instructor's teacher contract and benefits related to the Facility Maintenance program. The agreement is for \$38,600.98 and will be billed separately from the CTE sending school costs. Jerry Erwin made a motion to approve the MOU with SCS as presented. Wendy Gearlds seconded the motion. The motion carried unanimously.

## **REPORTS**

### **Fund Report**

The fund report was included in the board packets. Mrs. Hensley reported that she has added Fund 1500 Facility Maintenance – SCS. This will be used to track the expenses and reimbursements as outlined in the MOU. No concerns were reported.

## **2016-2017 Enrollment Report**

The report presented as of today shows enrollments of 343. Count Day is this Friday. Last year we had enrollments of 277 on count day.

## **Other**

### **Sidewalk Project**

Mr. Shaw reported that the Construction Trades class will be doing a sidewalk project on the BRCP property. We will be extending the sidewalk from the student entrance area, parallel to the student parking lot, all the way to the driveway. With the increase in students, our AM buses are lined up along the grassy area. A sidewalk is needed for the student's safety.

## **OTHER**

None reported

## **COMMENTS FROM BOARD MEMBERS**

Dr. Evans thanked the Construction Trades program for taking on the project of building a bridge at Waldron (from one school to another). Looking forward to a great project by our students.

## **NEXT BRCP GOVERNING BOARD MEETING**

The next regularly scheduled meeting will be October 11, 2016, at 12:00 pm.

## **ADJOURNMENT**

President David Finkel adjourned the meeting at 12:16 pm.