

BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
January 11, 2022

The Blue River Career Programs' Governing Board met in regular session, Tuesday, January 11, 2022, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Travis Beck, Andrew Hawk and Steve Steele. Superintendents present were Mary Harper, Chris Hoke, and Todd Hitchcock. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:04.

Chris Hoke introduced our new board member, Steve Steele, who has been appointed by Northwestern's school board to represent them on the BRCP governing board.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Anna Tungate, *Addison Times*

ACTION ITEMS

REORGANIZE AND ELECT OFFICERS TO THE GOVERNING BOARD

Travis Beck moved to appoint David Finkel as board president. Andrew Hawk seconded the motion. The motion carried unanimously.

Andrew Hawk moved to appoint Travis Beck as vice president. Steve Steele seconded the motion. The motion carried unanimously.

Travis Beck moved to appoint Steve Steele as secretary. Andrew Hawk seconded the motion. The motion carried unanimously.

Travis Beck moved to appoint Sandy Hensley as treasurer and Candi Meulen as assistant Treasurer. Andrew Hawk seconded the motion. The motion carried unanimously.

Travis Beck moved to appoint Denny Harrold as board attorney. Andrew Hawk seconded the motion. The motion carried unanimously.

Travis Beck made a motion to have the regularly scheduled board meetings be held on the 2nd Monday of each month at 12:00 noon at the career center, except for the August meeting which will be held the 3rd Monday in August. Steve Steele seconded the motion. The motion carried unanimously.

APPROVE MINUTES OF THE DECEMBER 14, 2021 REGULAR BOARD MEETING

Minutes of the December 14, 2021 board meeting were presented for approval. Travis Beck made a motion to approve the minutes as presented. Andrew Hawk seconded the motion. The motion carried unanimously.

REVIEW AND APPROVE CLAIMS AND PAYROLLS

Prewritten claims 712-728, regular claims 1-37, and payroll claims for pay dates 12/22/21 and 1/5/22 were presented for approval. Andrew Hawk made a motion to approve the claims and payrolls as presented. Travis Beck seconded the motion. The motion carried unanimously.

REQUEST PERMISSION FOR SKILLSUSA, BPA, HOSA AND FCCLA STATE & NATIONAL REGISTRATIONS

Permission was requested for the student clubs to be able to register for State and National contests. Individual out-of-state and overnight field trip requests will be brought before the board for approval, if applicable. Travis Beck made a motion to approve the request for student club registrations. Andrew Hawk seconded the motion. The motion carried unanimously.

CONTRACT OF DENNY HARROLD, ATTORNEY

The contract of Denny Harrold for 2022 legal services was included in the packet. The contract requests an increase in the hourly rate from \$180 to \$195. All other terms of the contract remain the same. Andrew Hawk made a motion to approve Denny Harrold's contract as presented. Steve Steele seconded the motion. The motion carried unanimously.

DONATIONS

Steve presented the following donations:

- Milwaukee Tool Corp from Greenwood donated used/reconditioned tools valued at \$25,000. These tools are available to BRCP programs and sending schools. Construction Trades instructor, Dan Bramell, will be reaching out to see who can use these tools. Batteries are not included.
- William Cranford, of Minnesota, donated \$100 for the Jakob McDaniel Memorial Scholarship. Jakob was a student in Fire & Rescue and Mr. Cranford is his uncle.

Travis Beck made a motion to approve the donations as presented. Andrew Hawk seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Fund Report, Bank Reconciliation & Fund Trend Report

Sandy Hensley presented the fund report and bank reconciliation worksheet along with the updated Fund Trend Report. She reported that a new fund has been established: Fund 1760 Building Improvements.

BRCP Open House 2022

Steve Shaw reported that this year's open house is Monday, February 28th from 5:00 – 6:30. There will not be a chili supper as in years past. The format is being changed to encourage more visitors to check out the programs and vendors. Appetizers will be served by culinary students in the west wing and free raffle tickets will be given by each program instructor to all who visit their program. Prizes will be various gift cards for \$100, \$50 and \$25.

Other

None reported.

OTHER

None reported.

COMMENTS FROM BOARD MEMBERS

None

ADJOURNMENT

The meeting was adjourned at 12:20.

Next Meeting: Tuesday, February 14, 2022, regular session at noon.