

**BLUE RIVER CAREER PROGRAMS**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**January 12, 2021**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, January 12, 2020, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel (via Zoom), Mark Nigh, Travis Beck and Todd Brandman. Superintendents present were Mary Harper, Chris Hoke, Todd Hitchcock and Josh Edwards. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Treasurer.

In the Planning Meeting held prior to this meeting, Chris Hoke had introduced his new board member, Todd Brandman, who had been elected to Northwestern's school board and was appointed to represent them on the BRCP governing board. Mark Nigh had also shared that he will be resigning from the Shelby Eastern school board effective 1/13/21. This will be his last BRCP board meeting. A replacement will be appointed at Shelby Eastern's next school board meeting.

President David Finkel called the meeting to order at 12:01.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

None present.

**ACTION ITEMS**

**REORGANIZE AND ELECT OFFICERS TO THE GOVERNING BOARD**

Mark Nigh moved to appoint David Finkel as board president. Travis Beck seconded the motion. The motion carried unanimously.

Mark Nigh moved to appoint Travis Beck as vice president. Todd Brandman seconded the motion. The motion carried unanimously.

Mark Nigh moved to appoint Todd Brandman as secretary. Travis Beck seconded the motion. The motion carried unanimously.

Travis Beck moved to appoint Sandy Hensley as treasurer and Candi Meulen as assistant Treasurer. Todd Brandman seconded the motion. The motion carried unanimously.

Travis Beck moved to appoint Denny Harrold as board attorney. Mark Nigh seconded the motion. The motion carried unanimously.

Travis Beck made a motion to have the regularly scheduled board meetings be held on the 2<sup>nd</sup> Tuesday of each month at 12:00 noon at the career center. Todd Brandman seconded the motion. The motion carried unanimously.

### **APPROVE MINUTES OF THE DECEMBER 8, 2020 REGULAR BOARD MEETING**

Minutes of the December 8, 2020 board meeting were presented for approval. Mark Nigh made a motion to approve the minutes as presented. Travis Beck seconded the motion. The motion carried unanimously.

### **REVIEW AND APPROVE CLAIMS AND PAYROLLS**

Prewritten claims 626-643, regular claims 1-43, and payroll claims for pay dates 12/9/20, 12/11/20, 12/23/20, and 1/6/21 were presented for approval. Todd Brandman made a motion to approve the claims and payrolls as presented. Travis Beck seconded the motion. The motion carried unanimously.

### **REQUEST PERMISSION FOR SKILLSUSA, BPA, HOSA AND FCCLA STATE & NATIONAL REGISTRATIONS**

Permission was requested for the student clubs to be able to register for State and National contests. Steve explained that they are unsure of what will take place with competitions due to Covid. Individual out-of-state and overnight field trip requests will be brought before the board for approval, if applicable. Mark Nigh made a motion to approve the request for student club registrations. Travis Beck seconded the motion. The motion carried unanimously.

### **RESOLUTION TO CONTINUE COVID CARES ACT LEAVE PAY**

Denny Harrold prepared a Resolution for the board to approve to extend the FFCCA leave pay through the end of the 20-21 school year. FFCCA provides up to 80 hours of leave pay for Covid related absences, which expired 12/31/20. Employers can voluntarily extend this leave pay benefit. Staff that have already used this leave pay during the first semester, but did not exceed the 80-hour max, will have the remaining balance available to them. Denny explained that an MOU has been prepared and must be approved by the BRCP Teacher's Association since the continuation of the FFCCA leave pay affects the terms of the Collective Bargaining Agreement. Travis Beck made a motion to approve the FFCCA leave pay resolution subject to the Teacher's Association's approval of the MOU, retroactive to January 1, 2021. Mark Nigh seconded the motion. The motion carried unanimously.

### **APPROVE BRCP 2021-2022 DAILY SCHEDULE**

The proposed 2021-2022 BRCP daily schedule was included in the packets. There is a slight change to the Automation & Robotics schedule to accommodate the second year of the program offering. First year students will attend in the AM and second year students will attend in the PM. Information will be shared with the counselors and principals at the meeting scheduled for 1/22. Mark Nigh made a motion to approve the 2021-2022 daily schedule as presented. Travis Beck seconded the motion. The motion carried unanimously.

## **APPROVE CONTRACT OF DENNY HARROLD, ATTORNEY**

The contract of Denny Harrold for 2021 legal services was included in the packet. Terms of the contract remain the same as last year. Travis Beck made a motion to approve Denny Harrold's contract as presented. Todd Brandman seconded the motion. The motion carried unanimously.

## **APPROVE DONATION**

Builder's Lumber donated caulking and spackling valued at \$1,445.86 to be used by the Construction Trades program. Travis Beck made a motion to approve the donation as presented. Mark Nigh seconded the motion. The motion carried unanimously.

## **OTHER**

### **ACCEPT LETTER OF RESIGNATION FROM JOAN MOHR**

A letter of resignation from Joan Mohr was included in the packet. Joan is the Core Indicator Coordinator. She is a valued employee and will be greatly missed. Her resignation is effective January 21, 2021. Travis Beck made a motion to accept Joan Mohr's resignation letter. Mark Nigh seconded the motion. The motion carried unanimously.

## **REPORTS**

### **Fund Report, Bank Reconciliation & Fund Trend Report**

Sandy Hensley presented the fund report and bank reconciliation worksheet along with the updated Fund Trend Report.

### **BRCP Open House 2021**

Due to Covid, the normal open house/chili supper typically held the first Monday of February will not be held. We are planning a virtual tour. The date of this tour may be pushed back to later in the month of February. We will continue the publishing of teacher articles throughout the month of February.

### **Other**

None reported.

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None reported.

## **COMMENTS FROM BOARD MEMBERS**

David Finkel expressed a heartfelt thank you to Mark Nigh for his years of service to Blue River Career Programs' governing board.

## **ADJOURNMENT**

The meeting was adjourned at 12:27.

Next Meeting: Tuesday, February 9, 2021, regular session at noon.