

BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
January 9, 2023

The Blue River Career Programs' Governing Board met in regular session, Monday, January 9, 2023, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel and Andrew Hawk. Superintendents present were Matt Vance, Chris Hoke, Josh Edwards and Todd Hitchcock. Also present were Jody Butts, Corporation Attorney; Steve Shaw, Director; Sandy Hensley, Treasurer; and Kristen Kile, Administrative Assistant.

President David Finkel called the meeting to order at 12:10.

Superintendent Chris Hoke voted in place of Northwestern's board member, who has not yet been appointed.

Superintendent Josh Edwards voted in place of board member Travis Beck.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Anna Tungate, *Addison Times*

ACTION ITEMS

REORGANIZE AND ELECT OFFICERS TO THE GOVERNING BOARD

Andrew Hawk moved to appoint David Finkel as board president. Josh Edwards seconded the motion. The motion carried. David Finkle abstained.

Josh Edwards moved to appoint Travis Beck as vice president. Chris Hoke seconded the motion. The motion carried unanimously.

Josh Edwards moved to appoint Andrew Hawk as secretary. David Finkle seconded the motion. The motion carried unanimously.

Andrew Hawk moved to appoint Sandy Hensley as treasurer and Kristen Kile as assistant treasurer. Josh Edwards seconded the motion. The motion carried unanimously.

Andrew Hawk moved to appoint Jody Butts as board attorney. Chris Hoke seconded the motion. The motion carried unanimously.

Andrew Hawk made a motion to have the regularly scheduled board meetings be held on the 3rd Thursday of each month at 12:00 noon at the career center. Josh Edwards seconded the motion.

The motion carried unanimously. At next month's meeting we will revisit this date when the new board members are in attendance.

APPROVE MINUTES OF THE DECEMBER 12, 2022 REGULAR BOARD MEETING

Minutes of the December 12, 2022 board meeting were presented for approval. Andrew Hawk made a motion to approve the minutes as presented. Chris Hoke seconded the motion. The motion carried unanimously.

REVIEW AND APPROVE CLAIMS AND PAYROLLS

Prewritten claims 730-746, regular claims 1-28, and payroll claims for pay dates 12/21/22 and 1/4/23 were presented for approval. Andrew Hawk made a motion to approve the claims and payrolls as presented. Chris Hoke seconded the motion. The motion carried unanimously.

REQUEST PERMISSION FOR SKILLSUSA, BPA, HOSA AND FCCLA STATE & NATIONAL REGISTRATIONS

Permission was requested for the student clubs to be able to register for State and National contests. Individual out-of-state and overnight field trip requests will be brought before the board for approval, if applicable. Josh Edwards made a motion to approve the request for student club registrations. Andrew Hawk seconded the motion. The motion carried unanimously.

SCHOOL ATTORNEY CONTRACT

The resume of Jody Butts and the Attorney/Client agreement were presented to the board. Ms. Butts has been appointed as legal counsel for Blue River Career Programs. The agreement is for \$150 per hour. She will attend the board meetings for the next few months, but then will attend as needed. Andrew Hawk made a motion to approve the Attorney/Client Agreement with Jody Butts, as presented. Chris Hoke seconded the motion. The motion carried unanimously.

DONATIONS

Steve presented the following donations:

- Municipal Emergency Services & Vernon TWP Fire Dept. – equipment valued at \$5,000 (17 air packs, 23 regulators, 48 air bottles, 26 masks, 1 RIT bag).
- Shelbyville Fire Department – equipment valued at \$3,000 (15 sets of structural firefighting gear).

Chris Hoke made a motion to approve the donations as presented. Andrew Hawk seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Fund Report, Bank Reconciliation & Fund Trend Report

Sandy Hensley presented the fund report and bank reconciliation worksheet along with the updated Fund Trend Report.

BRCP Open House 2023

Steve Shaw reported that this year's open house is Monday, February 27th from 5:00 – 6:30. We will continue with the format we changed to last year. No chili will be served. Vendors will be down the main isle. Appetizers will be served by culinary students.

Other

None reported.

OTHER

None reported.

COMMENTS FROM BOARD MEMBERS

David Finkle shared that he had received input from a community member regarding project-based learning and the career center.

ADJOURNMENT

The meeting was adjourned at 12:25.

Next Meeting: Thursday, February 16, 2023, regular session at noon.