

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
October 13, 2021**

The Blue River Career Programs' Governing Board met in regular session, Wednesday, October 13, 2021, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board member present was David Finkel. Superintendents present were Curt Chase, Todd Hitchcock, and Chris Hoke. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Treasurer.

Superintendent Curt Chase voted in place of board member Travis Beck.
Superintendent Chris Hoke voted in place of board member Todd Brandman.
Superintendent Todd Hitchcock voted in place of board member Ben Kuhn.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Stephanie Amos, Franklin vice-Chancellor, Ivy Tech
Cierra Harvey, Health Science 1 Instructor

Steve Shaw introduced Cierra Harvey to the board. Cierra is the new Health Science 1 instructor who started in August.

ACTION ITEMS

Approve Minutes of the September 14, 2021 Regular Board Meeting

Minutes of the September 14, 2021 board meeting were presented for approval. Chris Hoke made a motion to approve the minutes as presented. Curt Chase seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 507-527, regular claims 528-5572, and payroll claims for pay dates 9/15/21, 9/29/21 and 10/13/21 were presented for approval. Curt Chase made a motion to approve the claims and payrolls as presented. Todd Hitchcock seconded the motion. The motion carried unanimously.

Transfer the BRCP Automation and Robotics Program

Mr. Shaw presented the board with a summary of the BRCP Automation & Robotics Pilot Program, which we have partnered with Ivy Tech to instruct for the past two years. BRCP

managed this program through a Perkins Pilot Grant. Due to low enrollment numbers, Mr. Shaw recommended that this program no longer be offered by BRCP. Ivy Tech would like to offer this program on their campus, as an Advantage Shelby County A&R pathway. Students from all sending schools would continue to have the opportunity to attend this program during school hours. BRCP would not be involved in the management of the program. Students would be dual enrolled with other Ivy Tech students. Transportation would need to be worked out between the school and the student. Ivy Tech would bill the sending schools directly for students enrolled in the program. Stephanie Amos spoke on behalf of Ivy Tech of their intent to continue this program and to build out a new lab at Intelliplex. After much discussion, Todd Hitchcock made a motion to transfer the Automation and Robotics Programs from BRCP to Ivy Tech Shelbyville. Curt Chase seconded the motion. The motion carried unanimously.

Lend the Automation & Robotics Equipment to Ivy Tech Shelbyville

Steve Shaw presented a list of equipment currently in the Automation & Robotics lab and recommended that this equipment be loaned to Ivy Tech to be placed in their new lab at Intelliplex. The equipment has been purchased through several grants over the years. BRCP would retain ownership. There was discussion regarding maintenance of equipment and liability assumed by Ivy Tech. After discussion, the board requested that an MOU be prepared and presented for the board's review. Denny Harrold will work with Stephanie Amos on the MOU. This agenda item was tabled until a future meeting.

Donations

Steve Shaw presented the following donations for acceptance by the board: Steve and Diana Cain (Unlimited Electric) - \$2,000 for Fire & Rescue; John and Stacey Cranford - \$500 for Fire & Rescue Scholarship in memory of Jakob McDaniel; Redford, Inc. – 2009 GMC Acadia valued at \$2,000 for Auto Tech program. Todd Hitchcock made a motion to accept the donations as presented. Curt Chase seconded the motion. The motion carried unanimously.

Hire Mia Merrick as Adult CNA and QMA Instructor

Mr. Shaw presented the resume of Mia Merrick as an Adult Education CNA and QMA instructor. Classes will begin in the fall for CNA and there will be a spring offering of CNA & QMA classes. Mia will be paid the consortium rate of \$35 per hour. Chris Hoke made a motion to approve the hiring of Mia Merrick as presented. Todd Hitchcock seconded the motion. The motion carried unanimously.

NEOLA Electronic Meeting Participation Policy Update – 2nd Reading

The policy outlines that the board will not conduct meetings where board members will be allowed to participate by electronic means of communication, except when BRCP is subject to a declared local or state emergency. Curt Chase made a motion to approve the Electronic Meeting Participation Policy update as presented. Todd Hitchcock seconded the motion. The motion carried unanimously.

Purchase Two Lots in Fox Ridge Subdivision for Construction Trades

Mr. Shaw presented the board with information on available lots in the Fox Ridge subdivision, specifically lots 7 and 8, for consideration to purchase for future Construction Trades project homes. After discussion, the board expressed their interest in purchasing two lots. Todd Hitchcock made a motion giving Steve Shaw authority to move forward with the purchase of two lots in Fox Ridge subdivision. Chris Hoke seconded the motion. The motion carried unanimously.

OTHER

Payment of Earnest Money for Purchase of Construction Trades Lots

Todd Hitchcock made a motion to delegate Steve Shaw to pay earnest money as required to purchase lots in the Fox Ridge subdivision. Chris Hoke seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report, bank reconciliation and fund trend reports were included in the board packet.

2021-2022 Enrollment Report – Count Day

Mr. Shaw reviewed the summary of the enrollments by program and school. Count day enrollment is at 352. WBL still has low numbers as the hospital continues to not allow internships due to Covid.

Other

None

OTHER

None

COMMENTS FROM BOARD MEMBERS

None

NEXT BRCP GOVERNING BOARD MEETING

The next regular board meeting is scheduled for November 9, 2021 at 12:00 noon.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:30 pm.