

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
October 14, 2015**

The Blue River Career Programs' Governing Board met in regular session, Wednesday, October 14, 2015, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Mark Nigh, and David Finkel. Superintendents present were Paula Maurer, Chris Hoke and David Adams. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director and Sandy Hensley, Treasurer.

Superintendent Chris Hoke voted in place of board member Wendy Gearlds.
Superintendent Paula Maurer voted in place of board member Jerry Erwin.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Amy Limpus, The Property Shop

ACTION ITEMS

APPROVE MINUTES OF THE SEPTEMBER 16, 2015 REGULAR BOARD MEETINGS

Minutes of the September 16, 2015 board meeting were presented for approval. Paula Maurer noted that a correction was needed as she was the superintendent that was voting in place of her absent board member and not Bob Evans voting in the place of Mark Nigh. Paula Maurer made a motion to approve the minutes as corrected. Mark Nigh seconded the motion. The motion carried unanimously.

APPROVE PAYMENT OF CONTRACTOR'S APPLICATION

JBM Contractors submitted a payment application for the amount of \$6,702. A copy of the AIA Application and Certificate for Payment was included in the board meeting packets. Retainage amount to be paid is \$353. Mr. Shaw stated that this was the final payment application request. The main outstanding item to be addressed is that the new double doors into the break area are still sticking. The retainage funds remain in escrow and will not be released until all punch items have been completed. Mark Nigh made a motion to approve the payment application as presented. Chris Hoke seconded the motion. The motion carried unanimously.

REVIEW AND APPROVE CLAIMS AND PAYROLLS

Prewritten claims 562-576, regular claims 577-621, and payroll claims for pay dates 9/30/15 and 10/14/15 were presented for approval. Mark Nigh made a motion to approve the claims and payrolls as presented. Paula Maurer seconded the motion. The motion carried unanimously.

APPROVE REQUEST TO TRANSFER FUNDS

Mr. Shaw requested permission to transfer \$7,379.43 from the general fund to the construction fund to cover claims presented for construction of the culinary kitchen and the final claim from OMS. Paula Maurer moved to transfer the funds as requested. Mark Nigh seconded the motion. The motion carried unanimously.

APPROVE TO HIRE CNA MONITOR

Steve Shaw requested permission to hire Jani Dych as the CNA Monitor to replace Jessica Hall, who is unable to serve in this capacity. Jani is a registered nurse with CNA experience. She will work in Ashford Place to assist students at clinicals. The request is for up to 75 days at \$15 per hour. Mark Nigh made a motion to hire Jani Dych as the CNA Monitor. Chris Hoke seconded the motion. The motion carried unanimously.

OTHER

APPROVE TO NEGOTIATE CONTRACT FOR SALE OF HOUSE

Steve Shaw stated that we have received an offer on the building trades' house. He explained that we did go through the bid process but that no bids were received. He expressed his appreciation to Amy Limpus, our realtor from The Property Shop, for her work. She was present to answer questions from the board. There was general discussion regarding the sale of the house. Mr. Shaw requested permission to negotiate a contract for the sale of the house, including any counter offers as needed. He stated that he would still get approval from the board with the final acceptance of an offer. Paula Maurer made a motion to allow Steve Shaw to negotiate a contract for the sale of the house as requested. Mark Nigh seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report was presented. Mrs. Hensley noted that we have submitted a reimbursement request from DWD-ABE for the 2015-2016 grant. DWD had a delay in posting the reimbursement form for grantees to use. This form was finally made available last week. She noted that it takes four-six weeks to receive reimbursement funds.

Other Reports

None reported

OTHER

None

COMMENTS FROM BOARD MEMBERS

None

NEXT BRCP GOVERNING BOARD MEETING

The next regular governing board meeting will be November 18, 2015, at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:25 pm.