

**BLUE RIVER CAREER PROGRAMS  
REGULAR GOVERNING BOARD MEETING MINUTES  
November 11, 2017**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, November 11, 2017, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Susan Smith and Mark Nigh. Superintendents present were David Adams, Paula Maurer, Chris Hoke and Bob Evans. Also present were Dennis Harrold, Corporation Attorney, Steve Shaw, Director and Sandy Hensley, Treasurer.

Superintendent Chris Hoke voted in place of board member Wendy Gearlds.

President David Finkel called the meeting to order at 12:00.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

Anna Tungate, *Saturday Shelby*

Susie Hagerty, Health Science I instructor

The board recognized Susie for being the recipient of the State Award of Merit, which was presented at the CTE Fall Conference. They congratulated her for receiving this statewide honor.

**ACTION ITEMS**

**APPROVE MINUTES OF THE OCTOBER 10, 2017 REGULAR BOARD MEETING AND THE NOVEMBER 9, 2017 SPECIAL MEETING**

Minutes of the October 10, 2017 board meeting were presented for approval. Mark Nigh made a motion to approve the minutes as presented. Susan Smith seconded the motion. The motion carried unanimously.

Minutes of the November 9, 2017 special board meeting were presented for approval. David Finkel made a motion to approve the minutes as presented. Bob Evans seconded the motion. The motion carried unanimously.

**REVIEW AND APPROVE CLAIMS AND PAYROLLS**

Prewritten claims 579-597, regular claims 598-653, and payroll claims for pay dates 10/11/17, 10/25/17 and 11/8/17 were presented for approval. Dr. Maurer asked about the guns for Criminal Justice. It was explained that they are not real guns – they are made of formed plastic, and they remain with the program. Mark Nigh made a motion to approve the claims and payrolls as presented. Susan Smith seconded the motion. The motion carried unanimously.

## **APPROVE INCREASE IN SUBSTITUTE TEACHER PAY RATE**

Mr. Shaw requested to increase the substitute teacher pay rate from \$70 to \$75 for a full day. He reviewed the rates of the four school corporation: Southwestern (\$65), Northwestern (\$75), Shelbyville (\$75-\$85) and Shelby Eastern (\$70-\$75). He requested that this increase be effective immediately. Chris Hoke made a motion to approve the substitute pay rate increase as presented. Mark Nigh seconded the motion. The motion carried unanimously.

## **APPROVE THE SUBMISSION OF RURAL AND HIGH PERCENTAGE ENROLLMENT GRANT PROPOSALS**

Steve Shaw received notice of the availability of two competitive grants, both of which BRCP is eligible to submit proposals. The notice and due dates were between our regular board meeting dates. He stated that he applied for \$84,000 for ITM equipment and \$100,000 for Auto Technology lab equipment. Winners will be announced by 11/17/17. Susan Smith made a motion to approve the submission of both grants as presented. Mark Nigh seconded the motion. The motion carried unanimously.

## **RETREAT/PLANNING SESSION JANUARY 9, 2018**

Steve Shaw stated that our annual retreat/planning session is scheduled for January 9, 2018, which is the same day as the regularly scheduled board meeting. The board agreed to schedule the retreat/planning session at 10:00 am. They also set the Board of Finance meeting for 11:45 am on the same day.

## **OTHER**

### **ACCEPT DONATION**

Mr. Shaw asked that the board accept a donation of \$150 from Travis Schaf to be used for the SkillsUSA club for ICE/WBL. Mark Nigh made a motion to accept the donation as presented. Susan Smith seconded the motion. The motion carried unanimously.

## **REPORTS**

### **Fund Report**

The fund report was included in the board packets.

### **Other**

None reported.

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None reported.

## **COMMENTS FROM BOARD MEMBERS**

Question was raised about TAG money for BRCP instructors. The DOE will be disbursing the funds to each school corporation by December 5<sup>th</sup>. Sandy will bill each school corporation for their portion of the TAG money by the end of November.

Mr. Finkel asked Steve if there were any major building improvements needed. Steve stated that he will review. He added that we will be doing lighting upgrades to LED.

## **NEXT BRCP GOVERNING BOARD MEETING**

The next regularly scheduled board meeting will be December 12, 2017, at 12:00 pm.

## **ADJOURNMENT**

David Finkel adjourned the meeting at 12:13 pm.