

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
November 14, 2022**

The Blue River Career Programs' Governing Board met in regular session, Monday, November 14, 2022, at 12:05 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Steve Steele and Travis Beck. Superintendents present were Matt Vance and Todd Hitchcock. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; Kristen Kile, Administrative Assistant; and Sandy Hensley, Corporation Treasurer.

Superintendent Todd Hitchcock voted in place of board member Andrew Hawk.
Superintendent Matt Vance voted in place of board member David Finkel.

Vice President Travis Beck called the meeting to order at 12:05 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Anna Tungate, *Addison Times*

ACTION ITEMS

Approve Minutes of the October 10, 2022 Regular Board Meeting and November 7, 2022 Special Board Meeting

Minutes of the October 10, 2022 regular board meeting and November 7, 2022 special board meeting were presented for approval. Steve Steele made a motion to approve the minutes as presented. Matt Vance seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 605-620, regular claims 621-662, and payroll claims for pay dates 10/12/22, 10/26/22 and 11/9/22 were presented for approval. Matt Vance made a motion to approve the claims and payrolls as presented. Steve Steele seconded the motion. The motion carried unanimously.

Retreat/Planning Session January 9, 2023 at 10:00 am

Steve Shaw requested that the annual retreat/planning meeting be scheduled on the same day as the January regular board meeting. Start time would be 10:00 am, The annual Board of Finance meeting would begin at 11:45, followed by the regular board meeting at 12:00 pm. Todd Hitchcock made a motion to approve the retreat/planning session and Board of Finance meetings as requested. Matt Vance seconded the motion. The motion passed unanimously.

Increase Substitute Teacher Pay

Mr. Shaw requested that BRCP increase the substitute pay to \$100 for non-certified subs and \$110 for certified subs. We are currently at \$90. Shelbyville Central's sub pay is higher than BRCP's which poses issues with competing for the same subs. He also explained that there is a shortage of subs and that he and Angie Stieneker have been filling in. Matt Vance made a motion to increase the sub pay to \$100/\$110 as presented. Steve Steele seconded the motion. The motion carried unanimously.

Renegotiate Regal Building Services Cleaning Contract

Mr. Shaw requested permission to renegotiate the cleaning contract with Regal Building Services. On July 1, 2022, the contract was negotiated down from \$30,420 to \$28,338. The company has informed us that they are not able to sustain this rate due to increased costs. They are requesting to revert back to the previous year's rate. The current contract provides for either party to give a 30-day notice of cancellation of services. Mr. Shaw stated that we have had a good relationship with Regal for many years and are satisfied with their service. Steve Steele made a motion to allow Steve to renegotiate the contract rate with Regal Building Services going back to the 2021-2022 rate. Andrew Hawk seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Fund Report

The fund report, bank reconciliation and fund trend report were included in the board packet.

Other

None.

OTHER

None

COMMENTS FROM BOARD MEMBERS

None

NEXT BRCP GOVERNING BOARD MEETING

The next regular meeting of the BRCP Governing Board will be December 12, 2022 at 12:00 pm.

ADJOURNMENT

Vice President Travis Beck adjourned the meeting at 12:10 pm.