

**BLUE RIVER CAREER PROGRAMS  
REGULAR GOVERNING BOARD MEETING MINUTES  
December 12, 2017**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, December 12, 2017, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Susan Smith and Mark Nigh. Superintendents present were David Adams and Paula Maurer. Also present were Dennis Harrold, Corporation Attorney, Steve Shaw, Director and Sandy Hensley, Treasurer.

Representing Northwestern Consolidated Schools was Rhonda Hill, Asst. Principal from Triton Central High School.

President David Finkel called the meeting to order at 12:00.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

*Anna Tungate, Saturday Shelby*

**ACTION ITEMS**

**APPROVE MINUTES OF THE NOVEMBER 14, 2017 REGULAR BOARD MEETING**

Minutes of the November 14, 2017 board meeting were presented for approval. Mark Nigh made a motion to approve the minutes as presented. Susan Smith seconded the motion. The motion carried unanimously.

**REVIEW AND APPROVE CLAIMS AND PAYROLLS**

Prewritten claims 654-663, regular claims 664-697, and payroll claims for pay dates 11/22/17 and 12/6/17 were presented for approval. Mark Nigh made a motion to approve the claims and payrolls as presented. Susan Smith seconded the motion. The motion carried unanimously.

**APPROVE HIRING OF ADULT EDUCATION CAREER COACH**

Mr. Shaw presented the resume of Tracy Miller for the position of Career Coach for Adult Education. This position is covered by the AE grant. She will be paid \$15 per hour with no benefits. This part-time position will be assisting the AE client base. Susan Smith made a motion to approve the hiring of Tracy Miller as the AE Career Coach. Mark Nigh seconded the motion. The motion carried unanimously.

## **APPROVE DONATION**

Steve Shaw requested that the board approve a donation of a salvage truck body valued at \$200 from Dave Parker to be used in the Auto Collision Repair and Auto Technology programs. Mark Nigh moved to approve the donation as presented. Susan Smith seconded the motion. The motion carried unanimously.

## **APPROVE CALENDAR YEAR 2018 APPROPRIATIONS**

Mr. Shaw presented the 2018 appropriations budgets (general fund and capital projects fund) for approval. It was noted that the budget was emailed out two weeks prior to today's meeting. He reviewed the Budget Comparison document which lists the proposed changes. The budget is an overall decrease of .20% for the general fund. CPF total budget amount remains the same as previous years. Dr. Maurer asked about the collection of textbook and class fees as it pertains to students receiving Free or Reduced assistance. BRCP is not eligible to apply for Textbook Reimbursement from the state. Dr. Maurer was asking if the fees could be added to the sending schools' request for Textbook Reimbursement. It was determined that an inquiry needs to be made to the DOE. Dr. Maurer said she would follow-up on this. There was no other discussion regarding the budget. Susan Smith made a motion to approve the general fund and CPF appropriations budgets as presented. Mark Nigh seconded the motion. The motion carried unanimously.

## **PERMISSION TO CLOSE OUT ACCOUNTS AND TRANSFER BETWEEN FUNDS**

Mr. Shaw requested that the board authorize Sandy Hensley to close accounts and transfer necessary funds at year end. He explained that this is an annual request. Mark Nigh made a motion that the board authorize Mrs. Hensley to close accounts and transfer funds as requested. Susan Smith seconded the motion. The motion carried unanimously.

## **APPROVE CONFLICTS OF INTEREST**

Steve Shaw presented the board with conflict of interest statements for employee Sandy Hensley whose spouse is the owner of Hensley Painting; for employee Ray Schebler who owns Sears and Shelby County Athletic Club; and for board member David Finkel who is the owner of National Automotive and a member of the Shelbyville Public Utilities board. Mr. Finkel asked board members if there were any other conflicts that are known. None were mentioned. Susan Smith moved to approve the conflict of interest statements as presented. Mark Nigh seconded the motion. The motion carried unanimously. These statements will be filed with the County and the State Board of Accounts.

## **OTHER**

### **ACCEPT AWARD OF PERKINS HIGH PERCENT CTE ENROLLMENT GRANT**

Mr. Shaw reported that BRCP was awarded the Perkins High % CTE Enrollment Grant for the award amount of \$84,273. This grant will be used to purchase two Fanuc robots for the ITM Academy. There were a total of 36 applications for both the High % and Rural grants. Ten were

awarded for each grant type. Both grants are competitive. Although we applied for the rural grant no schools were awarded both grants. Susan Smith made a motion to accept the Perkins High Percent CTE Enrollment grant award. Mark Nigh seconded the motion. The motion carried unanimously.

### **APPROVE CHANGE IN DOE CODE FOR INFOMATICS PROGRAM FOR 2018-2019**

Mr. Shaw explained that we currently offer Infomatics (Network and Computer Repair) as a half-day program in the afternoon. This program does not offer dual credits with Ivy Tech. He is proposing to replace this program with Computer Science I (DOE 4801) and Computer Science II: Informatics (DOE 5251) for the 2018-2019 school year. This will allow for dual credits with Ivy Tech which will be counted towards the Sending School's A-F grades. Susan Smith made a motion to approve the new DOE codes for 2018-2019 as presented. Mark Nigh seconded the motion. The motion carried unanimously.

### **REPORTS**

#### **Fund Report**

The fund report was included in the board packets.

#### **Other**

None reported.

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None reported.

### **COMMENTS FROM BOARD MEMBERS**

None presented.

### **NEXT BRCP GOVERNING BOARD MEETING**

The next board meetings will be held on January 9, 2018 as follows: Planning Retreat at 10:00 am; Board of Finance at 11:45 am; and Regular Board Meeting at 12:00 pm

### **ADJOURNMENT**

David Finkel adjourned the meeting at 12:22 pm.