

**BLUE RIVER CAREER PROGRAMS  
REGULAR GOVERNING BOARD MEETING MINUTES  
February 11, 2021**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, February 11, 2021, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Todd Brandman, and Travis Beck. Superintendents present were Mary Harper, Chris Hoke, and Todd Hitchcock. Also present were Steve Shaw, Director; and Sandy Hensley, Treasurer.

Superintendent Todd Hitchcock voted in place of Board Member Jason Redd.

President David Finkel called the meeting to order at 12:00 p.m.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

Anna Tungate, *Addison Times*

**ACTION ITEMS**

**Approve Minutes of the January 12, 2021 Planning Session and Regular Board Meeting**

Minutes of the January 12, 2021 planning session and board meeting were presented for approval. Travis Beck made a motion to approve the minutes as presented. Todd Brandman seconded the motion. The motion carried unanimously.

**Review and Approve Claims and Payrolls**

Prewritten claims 44-58, regular claims 59-92, and payroll claims for pay dates 1/20/21 and 2/3/21 were presented for approval. Travis Beck made a motion to approve the claims and payrolls as presented. Todd Brandman seconded the motion. The motion carried unanimously.

**Permission to Advertise Adult Ed Programs**

Steve Shaw requested permission to advertise and promote programs for Adult Education. He stated that this is an annual request. It was noted that if any new locations are added, it would be brought to the board. Travis Beck made a motion to approve the request as presented. Todd Brandman seconded the motion. The motion carried unanimously.

**Donations**

Mr. Shaw requested to accept donations as follows:

- Supplies and tools for the automotive technology program valued at \$2,000 from Good 360. Our instructor, Jim Cottongim, found out about this company who allows schools to “shop” from a supply of items designated for donations. Received very nice, usable items. This could be made available again in six months.
- \$500 from John and Stacy Cranford for a scholarship in the Fire & Rescue program in memory of Jakob McDaniel
- A donation from Blue River Foundation, Inc. from the Walter and Edna Cuskaden Fund in the amount of \$226.00 (to be used for general purposes) and from the Personnel Management Inc. fund for \$720 (designated for job seeking and career materials)

Travis Beck made a motion to accept the donations as presented. Todd Brandman seconded the motion. The motion carried unanimously.

### **BRCP 2021-2022 Calendar**

The 2021-2022 calendar was included in the packet. Mr. Shaw noted that as in past practice, BRCP follows the SCS calendar. Other school corporation’s calendars have been set. Mary Harper did note of a possible modification to their schedule. If so, then BRCP would readdress as needed. Travis Beck made a motion to approve the BRCP 2021-2022 calendar as presented. Todd Brandman seconded the motion. The motion carried unanimously.

## **OTHER**

### **Perkins Reserve Grant Application**

Mr. Shaw requested permission to apply for a Perkins Reserve grant that just became available yesterday and is due by March 1<sup>st</sup>. This due date is before the next regular board meeting. Mr. Shaw stated that, if he does apply, the funds would be used for year two of the Automation and Robotics program. Travis Beck made a motion to grant permission to apply for this grant. Todd Brandman seconded the motion. The motion carried unanimously.

## **REPORTS**

### **Fund Report**

The fund report, bank reconciliation and fund trend report were included in the board packet. Mrs. Hensley noted that the adult education grant has outstanding reimbursement requests dated back to November expenses. She has sent an inquiry as to the status of our requests.

### **BRCP Open House and CTE Month Report**

The annual Open House was cancelled due to the pandemic; however, a virtual tour video of BRCP has been developed and will soon be posted to the website and made available to our

counselors to share with students. Instructors have written articles and provided pictures which have been sent to the newspaper. Shelbyville High School has agreed for our staff to set up promotional tables in the cafeteria during student's lunch period, which would allow for students to explore CTE options. We also have available student shadow opportunities. Steve will be a guest on Chamber Chat's radio segment on WSVX Giant 96 tomorrow.

### **CTE Program Application Deadline – March 18, 2021**

Student applications are due from each of the sending schools by March 18<sup>th</sup>. We have a meeting with counselors on March 5<sup>th</sup> to discuss fall scheduling and pathway curriculum.

### **Other**

Mr. Shaw has a get-well card for Curt Chase for board members who would like to sign.

### **OTHER**

None

### **COMMENTS FROM BOARD MEMBERS**

Mr. Finkel expressed condolences to Angie Stieneker in the loss of her father, Butch Peugh.

### **NEXT BRCP GOVERNING BOARD MEETING**

There will be an executive session on March 9, 2021, at 11:30, followed by the regular board meeting at 12:00 pm.

### **ADJOURNMENT**

President David Finkel adjourned the meeting at 12:20 pm.