

**BLUE RIVER CAREER PROGRAMS**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**February 14, 2022**

The Blue River Career Programs' Governing Board met in regular session, Monday, February 14, 2022, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Steve Steele, and Andrew Hawk. Superintendents present were Mary Harper, Chris Hoke, and Todd Hitchcock. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:00 p.m.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

Anna Tungate, *Addison Times*

**ACTION ITEMS**

**Approve Minutes of the January 11, 2022 Planning Session and Regular Board Meeting**

Minutes of the January 11, 2022 planning session and board meeting were presented for approval. Andrew Hawk made a motion to approve the minutes as presented. Steve Steele seconded the motion. The motion carried unanimously.

**Review and Approve Claims and Payrolls**

Prewritten claims 39-54, regular claims 55-97, and payroll claims for pay dates 1/19/22 and 2/2/22 were presented for approval. Andrew Hawk made a motion to approve the claims and payrolls as presented. Steve Steele seconded the motion. The motion carried unanimously.

**Donations**

Mr. Shaw requested to accept a donation from Blue River Foundation, Inc. as follows:

- Walter and Edna Cuskaden Fund in the amount of \$238 (to be used for general purposes)
- Personnel Management Inc. fund for \$750 (designated for job seeking and career materials)
- Otto Harris Memorial Fund for \$11,260 (designated for Education to Industry)

Steve Steele made a motion to accept the donations as presented. Andrew Hawk seconded the motion. The motion carried unanimously.

**Perkins Assessment Grant**

Steve Shaw stated that we have received a non-competitive grant to fund industry certifications in the amount of \$5,200. He asked that the board accept these funds. Steve Steel made a motion

to accept the Perkins Assessment Grant funds as presented. Andrew Hawk seconded the motion. The motion carried unanimously.

### **Resolution to Transfer an Activity Bus from SES to BRCP**

BRCP needs to acquire an activity bus to transport health science students to CNA clinical sites. With the addition of sophomore-aged students, these students are not old enough to drive. Shelby Eastern Schools has made available to us a 2006 Chevy activity bus at a discounted price of \$3,000. The activity bus has 145,000 miles and is in good condition. Denny Harrold has prepared a resolution to purchase and transfer this activity bus from SES to BRCP. Andrew Hawk made a motion to approve the purchase and transfer of the activity bus from SES to BRCP as requested. Steve Steele seconded the motion. The motion carried unanimously.

### **BRCP 2022-2023 Calendar**

The 2022-2023 calendar was included in the packet, along with a side-by-side comparison of all four school corporation's calendars. Mr. Shaw noted that BRCP will fall in line with Shelbyville Central's calendar. He also noted there are some e-learning and spring break differences. Steve Steele made a motion to approve the BRCP 2022-2023 calendar as presented. Andrew Hawk seconded the motion. The motion carried unanimously.

### **May Governing Board Meeting Date**

Mr. Shaw requested that the May governing board meeting date be changed. There is a conflict with BRCP's annual award's program being the same day. After some discussion, Andrew Hawk made a motion to change the May governing board meeting from May 9<sup>th</sup> to May 16<sup>th</sup>. Steve Steele seconded the motion. The motion carried unanimously.

## **OTHER**

None

## **REPORTS**

### **Fund Report**

The fund report, bank reconciliation and fund trend report were included in the board packet.

### **BRCP Open House and CTE Month Report**

The annual Open House is scheduled for Monday, February 28<sup>th</sup> from 5:00 – 6:30. We have changed the format to encourage more foot traffic to the program areas. No chili will be served, but there will be appetizers down the west hallway for students and families to enjoy. We will also have a raffle for three gift baskets valued at \$100, \$50 and \$25. Students and families will receive a raffle ticket for each program they visit. Instructors have written articles and provided pictures which have been sent to the newspaper.

## **CTE Program Application Deadline – March 17, 2022**

Student applications are due from each of the sending schools by March 17<sup>th</sup>.

### **Other**

None

### **OTHER**

None

## **COMMENTS FROM BOARD MEMBERS**

Curt Chase has accepted a new position elsewhere. He will no longer be serving on our board.

## **NEXT BRCP GOVERNING BOARD MEETING**

The next regular board meeting will be Monday, March 14<sup>th</sup> at 12:00 pm.

## **ADJOURNMENT**

President David Finkel adjourned the meeting at 12:13 pm.