

**BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
April 14, 2020**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, April 14, 2020, at 12:00 pm in the conference room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel and Mark Nigh. Board member Travis Beck was in attendance via conference call. Superintendents Mary Harper, Chris Hoke and Todd Hitchcock were in attendance via conference call. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Corporation Treasurer.

Superintendent Chris Hoke voted in place of board member Vince Sanders.

President David Finkel called the meeting to order at 12:00.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

No guests were in attendance. There were no call-ins from guests.

ACTION ITEMS

APPROVE MINUTES OF THE MARCH 10, 2020 REGULAR BOARD MEETING AND MARCH 19, 2020 SPECIAL MEETING.

Minutes of the March 10, 2020 regular board meeting and the March 19, 2020 special board meeting were presented for approval. Mark Nigh made a motion to approve the minutes as presented. Chris Hoke seconded the motion. The motion carried unanimously.

REVIEW AND APPROVE CLAIMS AND PAYROLLS

Prewritten claims 158-171 regular claims 172-206, and payroll claims for pay dates 3/11/20, 3/25/20 and 4/8/20 were presented for approval. Mark Nigh made a motion to approve the claims and payrolls as presented. Travis Beck seconded the motion. The motion carried unanimously.

DONATIONS

Steve Shaw presented a \$100 donation from Beta Phi Psi for general use in adult education. Chris Hoke made a motion to accept the donation as presented. Mark Nigh seconded the motion. The motion carried unanimously.

IACTED SUMMER CONFERENCE FOR DIRECTOR STEVE SHAW

Mr. Shaw requested permission to attend the annual IACTED Summer Conference which is currently scheduled for June 8-9 in Brown County. It has not been cancelled as of today. It was noted that our June board meeting is scheduled during this conference. Steve doesn't anticipate the need to reschedule the board meeting. The board left it as an option if needed. Mark Nigh made a motion to approve the request for Steve to attend the IACTED conference, virus permitting. Chris Hoke seconded the motion. The motion carried unanimously.

MEMORANDUM OF AGREEMENT BETWEEN SCS AND BRCP

Steve Shaw presented a memorandum of agreement between BRCP and SCS, which was prepared by Denny Harrold. The agreement was concerning a section of property 140'x150' along the south side of the 801 St. Joseph Street property. Denny stated that the property was surveyed by Survey First LLC last month and he shared an enlarged copy of the survey results. He stated that the tract of land currently used for SCS bus parking is owned by BRCP but that BRCP does not wish to change the current practice of SCS' use of the property. The agreement allows for SCS's use of an additional tract owned by BRCP south of the current bus parking and for BRCP to have continued ingress and egress over SCS' driveway to have access to the southern side of the building. BRCP anticipates putting up a fence to secure its program lab areas but it should not affect current bus parking. Denny Harrold stated that this agreement would be presented to the SCS board at tonight's school board meeting. Travis Beck made a motion to approve the memorandum of agreement as presented. Mark Nigh seconded the motion. The motion carried unanimously.

PERKINS V ACTIVITIES FOR 2020-2021 GRANT APPLICATION

Mr. Shaw presented a list of recommendations for activities for the 2020-2021 Perkins V Grant. Applicants were told to use the previous year's grant amount for this year's activity budgets until the 2020-2021 amounts are calculated. Steve also included a copy of this year's activities and budget amounts. Changes for the 2020-2021 include eliminating the Marketing Coordinator position and increasing the Core Indicator Coordinator hrs./days, which will include some of the duties of the Marketing Coordinator position. Clarification was asked on who currently holds the positions being included in the budget. Mr. Shaw responded that the Marketing Coordinator position was never filled; Core Indicator Coordinator is Joan Mohr; Student Services Coordinator is Angie Stieneker; Advisor Stipends are for instructors that lead a student activity club (i.e., BPA, HOSA, Skills) who attend a National conference with a student. The advisors receive a daily stipend if the conference is outside of their contracted days. The activities also include \$39,000 for new program/program improvement. Steve noted that if we need to add a new activity or alter an approved activity, we can submit a request to the state coordinator. Mark Nigh made a motion to approve the Perkins V activities, as presented. Travis Beck seconded the motion. The motion carried unanimously.

OTHER

BRCP PROGRAMS AND SECTIONS FOR 2020-2021

Steve Shaw presented the BRCP Daily Schedule which lists all program offerings and the sections being offered (AM and/or PM). He noted the following changes: 3D Animation is no longer a program offering and has been changed to Graphic Design & Layout; added Ivy Robotics Academy 1 as a half day program offering. Currently there are 5 students enrolled. We are eligible to apply for a new program implementation grant, but the criteria states that there needs to be 10 enrollments to qualify. If we don't get more enrollments, we will be able to use the \$39,000 included in the Perkins V grant. We will continue to work during the coming weeks to increase these enrollments. Travis Beck made a motion to approve the 2020-2021 Programs and Sections, as presented. Mark Nigh seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report and bank reconciliations were included in the board packets. Also included was the Fund Trend report.

BRCP 2020/2021 Student Application Report

Enrollments as of 4/14/2020 were included in the board packets. 379 student applications are reflected, 178 which are returning students. Six programs are full or over full. Criminal Justice has increased from 8 to 23 students. This will continue to be a half day program with Sgt. Keith England as the instructor.

Other Reports

None

OTHER

None

COMMENTS FROM BOARD MEMBERS

None

NEXT BRCP GOVERNING BOARD MEETING

The next regular board meeting will be held on May 12, 2020 at 12:00 pm. Board members requested the meeting be scheduled through Zoom. The board will hold an executive session at a date and time TBD.

ADJOURNMENT

David Finkel adjourned the meeting at 12:30 pm.