

BLUE RIVER CAREER PROGRAMS REGULAR GOVERNING BOARD MEETING MINUTES April 20, 2023

The Blue River Career Programs' Governing Board met in regular session, Thursday, April 20, 2023, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Andrew Hawk and Blake Newkirk. Superintendents present were Matt Vance, Chris Hoke, Todd Hitchcock, and Josh Edwards. Also present were Jody Butts, Corporation Attorney; Steve Shaw, Director; Kristen Kile, Administrative Assistant; and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

None present

ACTION ITEMS

Approve Minutes of the March 16, 2023 Board Meeting

Minutes of the March 16, 2023 board meeting were presented for approval. Blake Newkirk made a motion to approve the minutes as presented. Andrew Hawk seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 151-169, regular claims 170-211, and payroll claims for pay dates 3/29/23 and 4/12/23 were presented for approval. Andrew Hawk made a motion to approve the claims and payrolls as presented. Blake Newkirk seconded the motion. The motion carried unanimously.

Donations

Mr. Shaw requested to accept a donation of \$100 from Beta Phi Psi for Adult Literacy and \$225 from Ray Schebler/Shelby County Athletic Club for SkillsUSA contest. Blake Newkirk made a motion to accept the donations as presented. Andrew Hawk seconded the motion. The motion carried unanimously.

BRCP 2023-2024 Course Offerings Schedule

Steve presented the course offerings schedule for 2023-2024. This listing shows the principle and concentrator A & B courses for each program. He noted that Human and Social Services program has been added. Currently, there are 42 applications. He is also recommending

eliminating the Digital Design program. This program is being offered by SHS which may be expanding. BRCP tries to offer what is not offered in the sending schools. Andrew Hawk made a motion to approve the Course Offerings Schedule as presented. Blake Newkirk seconded the motion. The motion carried unanimously.

Change in BRCP Governing Board Meeting Day

Steve Shaw stated that the 3rd Thursday is a conflict with the board secretary, Andrew Hawk. He travels most of the 3rd week of the month. He requested that a different meeting day be selected. After discussion, it was determined to change to the 2nd Tuesday of the month to be effective with the July board meeting. Blake Newkirk made a motion to change the meeting day from the 3rd Thursday to the 2nd Tuesday effective with the July 2023 meeting. Andrew Hawk seconded the motion. The motion carried unanimously.

Permission for Steve Shaw to Attend IACTED Summer Conference

Mr. Shaw requested permission to register for the annual IACTED Summer Conference June 5-7, 2023, at the Abe Martin Lodge in Brown County. He noted there is a pre-conference session in Columbus on 6/5. Andrew Hawk made a motion to approve Steve attending the conference. Blake Newkirk seconded the motion. The motion carried unanimously.

NEOLA Policy 2nd Reading

The NEOLA policy updates were presented for the 2nd reading. Blake Newkirk made a motion to approve the policy updates as presented. Andrew Hawk seconded the motion. The motion carried unanimously.

Other – Post Instructor Position for Human & Social Services

Steve Shaw requested permission to post the instructor position for the newly added Human & Social Services program. Andrew Hawk made a motion to allow Steve to post the open position, as requested. Blake Newkirk seconded the motion. The motion carried unanimously.

REPORTS

Fund Report

The fund report, bank reconciliation and fund trend report were included in the board packet.

2023-2024 Student Application Report

Steve Shaw reviewed the student application report which shows a total of 461 applications received. This is 100 more than last year. He reviewed the programs that are over maximum enrollment. Many students had to consider their 2nd choice as 1st choice programs filled up. We hope to retain 450 students, which would be a 20-30% increase in enrollment. Mr. Finkel noted that there is a community contact that has concerns with our enrollment numbers. He was

comparing BRCP with a career center in Kankakee, IL that had a much larger student pool base (7 school districts with 10 high schools). Mr. Finkel praised the tremendous effort that has been made by the counselors and school personnel in working towards our increased enrollment.

OTHER

Mr. Shaw extended the invitation to all members to BRCP's Honors Awards Program, May 8th at 6:30 pm at SHS Breck Auditorium.

COMMENTS FROM BOARD MEMBERS

David Finkle expressed condolences to Shelby Eastern and BRCP in the loss of senior Colt Andry, who was in a fatal car accident. Colt attended the Construction Trades program in the AM at BRCP.

Blake Newkirk asked if there was any update regarding the solar eclipse that is to be over our area of the country in April 2024. It was noted that Shelby County personnel has scheduled a logistics meeting in June to discuss the potential impact on Shelbyville/Shelby County. More information will be shared as it becomes available.

NEXT BRCP GOVERNING BOARD MEETING

The next regular board meeting will be Thursday, May 18^h at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:17 pm.