

BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
May 11, 2021

The Blue River Career Programs' Governing Board met in regular session, Tuesday, May 11, 2021, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel and Ben Kuhn Superintendents Chris Hoke, Todd Hitchcock, and Mary Harper was present. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Treasurer.

Chris Hoke voted in place of board member Travis Beck.

President David Finkel called the meeting to order at 12:03 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Anna Tungate, *Addison Times* and Rob Nolley, President, Tubesock, Inc.

ACTION ITEMS

Approve Minutes of the April 13, 2021 Regular Board Meeting

Minutes of the March 9, 2021 board meeting were presented for approval. Ben Kuhn made a motion to approve the minutes as presented. Chris Hoke seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 205-221, regular claims 222-265, and payroll claims for pay dates 4/14/21 and 4/28/21 were presented for approval. Chris Hoke made a motion to approve the claims and payrolls as presented. Ben Kuhn seconded the motion. The motion carried unanimously.

Renewal of Contracts

Regal Building Services

Mr. Shaw presented the renewal contract for janitorial services with Regal Building Services. They have requested an increase of \$1,560, which is a 5% increase over the previous year. It has been two years since the last increase. We have been with Regal for many years and are happy with their services. Currently, we are paying for one extra hour per day of cleaning during the school year for Covid protocol. It has not yet been determined if this will be needed in the fall. This is not included in the contract being presented. Ben Kuhn made a motion to renew the

contract with Regal Building Services as presented. Chris Hoke seconded the motion. The motion carried unanimously.

Ivy Tech Facility Use Agreement

This item was tabled for next month.

Contract with Tubesock, Inc. for IT Support Services

Mr. Shaw presented the contract for IT support services with Tubesock, Inc. Mr. Finkel noted that Tubesock is one of his customers. He stated that there is no monetary incentive to him for BRCP to enter into a contract with Tubesock, but he did state that for the best interest of the school, he would abstain from voting. Mr. Shaw recommended to switch IT service providers from CSI to Tubesock. The contract is for 12 months and is an all-inclusive service contract, which will start July 1st. The only exclusion is wiring projects, which are quoted separately. While there will not be an on-site IT person, there will be a team of specialists available that will respond to ticket requests submitted. And since they are local, the response time should be minimal. Rob Nolley, president of Tubesock, was on hand to answer questions. There will be an increase of about \$10,000 in annual costs. Chris Hoke made a motion to approve the contract with Tubesock as presented. Ben Kuhn seconded the motion. The motion carried with one abstention.

Donations

Mr. Shaw presented two donations for consideration of the board:

1. Otto W. Harris Fund in the amount of \$10,710. This continues to be an annual donation through Blue River Community Foundation to support Education to Industry.
2. Subaru of Indiana Automotive, Inc. – 10 transmissions valued at \$7,000 each for our automotive programs. Carl Walton, Auto Collision instructor, made the connection with Subaru for this donation. BRCP will be responsible for picking them up in Lafayette.

Ben Kuhn made a motion to accept the donations as presented. Chris Hoke seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Fund Report

The fund report, bank reconciliation and fund trend reports were included in the board packet.

Student Application Report for 2021-2022

An application report was included in the packets listing enrollments at 388. Mr. Shaw stated that seven more applications for WBL came in and are being processed, which will bring the total to 395. Applications a year ago this time were 410. A full program is 40 enrollments. Culinary Arts, Diesel Technology and Welding Technology are full and Auto Technology and Criminal Justice are at 39.

Other

Mr. Shaw reported that SCS has communicated that virtual students will be permitted to attend BRCP this fall. He also shared that State funding for Interactive Media and Culinary Arts has been approved and good for next year.

Mr. Shaw invited everyone to tour the Construction Trades house directly after the meeting. Since street parking is limited, there is a bus available to take everyone over.

OTHER

None

COMMENTS FROM BOARD MEMBERS

Ben Kuhn shared that Morristown has a welding company needing welders. He asked about making a connection between the employer and the school. He was encouraged to give the contact name of Steve to the employer, who will connect them with the instructor.

Mr. Finkel shared that the BRCP Honor's Program is Monday, May 17th at 6:30 at Shelbyville's Breck Auditorium. He has reviewed with Steve the safety precautions put into place for the students and attendees.

NEXT BRCP GOVERNING BOARD MEETING

The next regular board meeting will be Wednesday, June 9, 2021, at 12:00 noon.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:23 pm.