

BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
June 16, 2022

The Blue River Career Programs' Governing Board met in regular session, Thursday, June 16, 2022, at 1:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel and Travis Beck. Superintendents present were Chris Hoke and Todd Hitchcock. Also present were Dennis Harrold, Corporation Attorney; and Steve Shaw, Director.

Superintendent Todd Hitchcock voted in place of board member Andrew Hawk.
Superintendent Chris Hoke voted in place of board member Steve Steele.

President David Finkel called the meeting to order at 1:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

None present

ACTION ITEMS

Approve Minutes of the May 16, 2022 Regular Board Meeting

Minutes of the May 16, 2022 board meeting were presented for approval. Travis Beck made a motion to approve the minutes as presented. Chris Hoke seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 287-301, regular claims 302-345, and payroll claims for pay dates 5/25/22 and 6/08/22 were presented for approval. Travis Beck made a motion to approve the claims and payrolls as presented. Chris Hoke seconded the motion. The motion carried unanimously.

2022-2023 Sending School Budget

Steve Shaw presented the budget which was emailed to all board members two weeks earlier. He reviewed the education and operations budgets. The recommended budget is a 10.96% increase which equates to \$183,413.56. The increases include CBA increase, Fire & Rescue going from half day to full day, family medical plan change for welding and increased steel prices for welding. The budget is based on 360 students. Chris Hoke made a motion to approve the 2022-2023 Sending School Budget as presented. Travis Beck seconded the motion. The motion passed unanimously.

Pay Schedule for Non-Certified Employees

Mr. Shaw presented the pay schedule for 2022-2023. Changes include pay increases for Office Admin Assistant, AE Follow-up Coordinator and AE Specialist. The number of days for the Treasurer increased from 220 to 225 and the number of days for the Adult Ed Coordinator decreased from 210 to 197 in lieu of a pay increase. David Finkel noted that the board needs to address the pay and duties of the Treasurer. Chris Hoke made a motion to approve the pay schedule as requested. Travis Beck seconded the motion. The motion carried unanimously.

2022-2023 Student Handbook

Mr. Shaw presented the Student Handbook with changes highlighted in yellow. The handbook had been previously emailed to all board members. The majority of the changes addressed the changes in the course offerings catalog. Travis Beck made a motion to approve the student handbook as presented. Chris Hoke seconded the motion. The motion carried unanimously.

2022-2023 Class Fees

Mr. Shaw presented the 2022-2023 class fees for each program, along with the previous years' fees for comparison and a comment as to any changes. There was discussion on the uncollected fee amount from 2021-2022. The board requested that we provide the bad debt amount to each school corporation. Travis Beck made a motion to approve the 2022-2023 class fees as presented. Chris Hoke seconded the motion. The motion carried unanimously.

Regal Building Services Contract

Mr. Shaw presented the contract renewal for Regal Building Services. The same services are being provided, but the contract was recalculated resulting in a savings of several thousand dollars. We are happy with their services. Chris Hoke made a motion to approve the renewal of Regal Building Services contract as presented. Travis Beck seconded the motion. The motion carried unanimously.

Memorandum of Understanding with Angie Stieneker

Steve Shaw presented the MOU with Angie Stieneker and recommended that we continue with her employment as the Student Services Coordinator and the Education to Industry Liaison. Chris Hoke made a motion to approve the MOU with Angie Stieneker as presented. Travis Beck seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Fund Report

The fund report, bank reconciliation and fund trend report were included in the board packet.

IEERB Compliance Report

Mr. Shaw reviewed the report which was included in the board packet.

Other

None

OTHER

None

COMMENTS FROM BOARD MEMBERS

None

NEXT BRCP GOVERNING BOARD MEETING

The next regular board meeting will be Monday, July 11th at 12:00 pm.

ADJOURNMENT

President David Finkel adjourned the meeting at 1:11 pm.