

**BLUE RIVER CAREER PROGRAMS  
REGULAR GOVERNING BOARD MEETING MINUTES  
June 9, 2020**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, June 9, 2020, at 12:00 pm in the conference room of the career center, 801 St. Joseph Street, Shelbyville.

Board Member Mark Nigh attended in person. Board members David Finkel, Travis Beck and Vince Sanders; Superintendents Mary Harper, Chris Hoke and Todd Hitchcock; and Dennis Harrold, Corporation Attorney attended virtually. Also present was Steve Shaw, Director; Sandy Hensley, Corporation Treasurer and Jody Tompkins, Administrative Assistant.

President David Finkel called the meeting to order at 12:00 pm.

All votes were recorded by roll call due to being a virtual meeting.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

Kristiaan Rawlings of the Addison Times was present.

**ACTION ITEMS**

**APPROVE MINUTES OF THE MAY12, 2020 REGULAR BOARD MEETING**

Minutes of the May 12, 2020 regular board meeting were presented for approval. Travis Beck made a motion to approve the minutes as presented. Vince Sanders seconded the motion. The motion carried unanimously.

**REVIEW AND APPROVE CLAIMS AND PAYROLLS**

Prewritten claims 241-253, regular claims 254-274, and payroll claims for pay dates 5/20/20 and 6/3/20 were presented for approval. Mark Nigh made a motion to approve the claims and payrolls as presented. Travis Beck seconded the motion. The motion carried unanimously.

**2<sup>nd</sup> NEOLA READING**

Mr. Shaw had provided the Board members with a summary for the 2<sup>nd</sup> reading of Vol. 32, No.1 to review prior to the Board Meeting. Dennis Harrold recommended that policy 6325, that refers to three categories of procurement methods be changed to the following: purchases \$3,500.00-\$9,900.00; purchases \$10,000.00-\$250,000 and purchases over \$250,000.00.

Travis Beck made a motion to approve with the changes. Mark Nigh seconded the motion. The motion passed.

## **RESIGNATION LETTERS**

Mr. Shaw presented a resignation letter from Ben Fox, Welding Instructor. Ben has accepted a position with Seymour High School. We wish Ben the best.

Mark Nigh moved to accept the resignation letter. Travis Beck seconded the motion. The motion passed unanimously.

Mr. Shaw presented a resignation letter from Donald Strickland an Adult Education Instructor for BRCP for the last several years.

Travis Beck made a motion to accept the resignation letter. Mark Nigh seconded the motion. The motion passed unanimously.

## **2020-2021 STUDENT HANDBOOK**

There are only incidental changes to the handbook.

Referring to page 13 of the handbook. Blue River Career Programs will follow the protocols established by the Shelby County Health Department if a student shows symptoms of a casual contact communicable disease.

Vince Sanders made a motion to approve. Travis Beck seconded the motion. The motion passed.

## **OTHER**

David Finkel asked if this would be the Boards last virtual meeting. Dennis Harrold replied that in July Shelby County will move into stage 5 of Covid-19 guidelines. Therefore we will be able to hold an in person meeting.

## **REPORTS**

### **FUND REPORT, BANK RECONCILIATION TREND FUND**

The fund report and bank reconciliations were included in the board packets. Also included was the Fund Trend report.

### **CBA COMPLIANCE REPORT**

A copy of the Compliance Report and Recommendations was provided for review. It was reported by the Compliance Officer that BRCP was in complete compliance and no concerns were found.

## **STATE BOARD OF ACCOUNTS AUDIT REPORT**

The State Board of Accounts recently completed a two-year financial audit for BRCP. There were no comments and no adjustments filed. The audit has been published by SBOA.

## **NEOLA POLICY UPDATE FIRST READING**

The board members were provided with a copy of a NEOLA Special Update referencing Covid 19 guidelines.

## **OTHER REPORTS**

None

## **OTHER**

Todd Hitchcock reported his plan is to reopen school on August 6<sup>th</sup>. Discussion was held on the concern of startup expense as it relates to preparing for complying with Covid 19 guidelines. Mr. Shaw reported Career Centers do not qualify for CARES funds. Mr. Shaw will send out a re-entry cost breakdown published by IASBO, if the Superintendents are interested in receiving the information.

Some discussion followed on the cost of complying with the guidelines.

## **COMMENTS FROM BOARD MEMBERS**

None

## **NEXT BRCP GOVERNING BOARD MEETING**

The next regular board meeting will be held on July, 14, 2020 at 12:00pm. The July meeting will be held as an in person meeting.

## **ADJOURNMENT**

David Finkel adjourned the meeting at 12:18 pm.