

# **BLUE RIVER CAREER PROGRAMS REGULAR GOVERNING BOARD MEETING MINUTES July 11, 2023**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, July 11, 2023, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were David Finkel, Andrew Hawk, Karen Humphreys and Blake Newkirk. Superintendents present were Matt Vance and Todd Hitchcock. Also present were Steve Shaw, Director; Kristen Kile, Administrative Assistant; and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:00 p.m.

## **RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

None present.

## **ACTION ITEMS**

### **Approve Minutes of the June 15, 2023 Board Meeting**

Minutes of the June 15, 2023 board meeting were presented for approval. Blake Newkirk made a motion to approve the minutes as presented. Karen Humphreys seconded the motion. The motion carried unanimously.

### **Review and Approve Claims and Payrolls**

Prewritten claims 340-360, regular claims 361-389, and payroll claims for pay dates 6/21/23 and 7/5/23 were presented for approval. Andrew Hawk made a motion to approve the claims and payrolls as presented. Blake Newkirk seconded the motion. The motion carried unanimously.

### **Reschedule August 8, 2023 Governing Board Meeting**

Steve Shaw requested that the August 8<sup>th</sup> Governing Board meeting be rescheduled as the 8<sup>th</sup> is a teacher work day and the day prior to students arriving. He recommended Monday, August 14<sup>th</sup>. Andrew Hawk made a motion to change the August board meeting date to Monday, August 14<sup>th</sup>, as requested. Karen Humphreys seconded the motion. The motion carried unanimously.

### **2023-2024 Student Handbook**

Steve Shaw presented the updated student handbook. He noted that changes, which were highlighted in yellow, were primarily due to descriptions of the new NLPS Capstone courses. Andrew Hawk made a motion to approve the student handbook as presented. Blake Newkirk seconded the motion. The motion carried unanimously.

## **Personnel**

### **Resignation of Alfonso Andolz and New Hires**

Steve Shaw presented four action items under personnel, all of which were voted on under one motion:

The resignation letter of Alfonso Andolz, Adult Education Coordinator, was presented. Resignation to be effective June 30, 2023. Alfonso has accepted employment with the Franklin City Parks Department.

Hire Warren Bernstein as Culinary Arts Instructor. 187-day contract. Resume was included in board packet.

Hire Tara Briggs as Criminal Justice Instructor. 187-day contract. Resume was included in board packet.

Hire Matthias Ellis as Diesel Tech Instructor. 187-day contract. Resume was included in board packet.

Blake Newkirk made a motion to accept the resignation of Alfonso Andolz and to hire Warren Bernstein, Tara Briggs and Matthias Ellis. Karen Humphreys seconded the motion. The motion carried unanimously.

### **MOU with Angie Stieneker**

Steve Shaw presented the MOU with Angie Stieneker, Student Services Coordinator. He highly recommended to continue her in this position at her current salary. Any potential salary increase would be considered upon the next CBA approval. Andrew Hawk made a motion to approve the MOU with Angie Stieneker. Blake Newkirk seconded the motion. The motion carried unanimously.

## **Other**

### **Permission to Fill Vacant Positions Prior to the Next Board Meeting**

Mr. Shaw explained that the final teacher position of Human and Social Services is still open and requested permission to hire for the start of the new school year, which is prior to the next board meeting. Andrew Hawk made a motion to give Steve permission to hire as needed for any vacant position for the start of the school year. Blake Newkirk seconded the motion. The motion carried unanimously.

## **REPORTS**

### **Fund Report**

The fund report, bank reconciliation and fund trend report were included in the board packet. Mrs. Hensley noted that there was a fund transfer from the Operations Fund to the Construction Trades Fund of \$27,500 to cover the cost of the 2<sup>nd</sup> Foxridge Court lot, for which the excavating and foundation digging has started. These funds will be returned once the revenue from the sale of 307 Foxridge Court is received.

### **2022-2023 ECA Report**

The Statement of Funds report was presented to the board. This report shows the expenditures, revenue and ending balance for each extra-curricular account.

### **Other**

None

## **OTHER**

### **Aviation Management and Aviation Flight Pathways**

Steve Shaw stated that the board packets included information for the Governing Board regarding the aviation management pathway in conjunction with VU. He, Chris and some other county personnel attended a meeting with VU and the Shelbyville Airport management to discuss the need and interest of offering the Aviation Flight pathway in Shelby County, either at a local high school or at BRCP. He provided information regarding courses, funding, costs and post-secondary considerations. There was discussion regarding the type of student who would be successful in this program, the sustainability of the program, finding instructors, costs associated for flight instruction and the need for pilots. The board requested that interest surveys and a financial analysis be performed. There was also discussion regarding the need/interest in expanding welding and that a cosmetology program should be considered as well.

## **COMMENTS FROM BOARD MEMBERS**

Matt Vance stated that Shelbyville Central Schools is looking at adjusting their calendar to eliminate the need for students to return after Memorial Day for two days. It will be discussed at their next board meeting.

## **NEXT BRCP GOVERNING BOARD MEETING**

The next regular board meeting will be Monday, August 14 at 12:00 pm.

## **ADJOURNMENT**

President David Finkel adjourned the meeting at 12:26 pm.