

# **BLUE RIVER CAREER PROGRAMS REGULAR GOVERNING BOARD MEETING MINUTES July 13, 2021**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, July 13, 2021, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Todd Brandman, David Finkel and Travis Beck. Superintendents present were Todd Hitchcock, Chris Hoke and Mary Harper. Also present were Steve Shaw, Director; and Sandy Hensley, Treasurer.

Superintendent Todd Hitchcock voted in place of board member Ben Kuhn.

President David Finkel called the meeting to order at 12:00 p.m.

## **RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

Anna Tungate, *Addison Times* and Ross Flint, *The Shelbyville News*

## **ACTION ITEMS**

### **Approve Minutes of the June 9, 2021 Regular Board Meeting**

Minutes of the June 9, 2021 board meeting were presented for approval. Travis Beck made a motion to approve the minutes as presented. Todd Brandman seconded the motion. The motion carried unanimously.

### **Review and Approve Claims and Payrolls**

Prewritten claims 330-347, regular claims 348-391, and payroll claims for pay dates 6/9/21, 6/23/21 and 7/7/21 were presented for approval. Todd Brandman made a motion to approve the claims and payrolls as presented. Travis Beck seconded the motion. The motion carried unanimously.

### **2021-2022 Sending School Budget**

Mr. Shaw presented the 2021-2022 Sending School Budget which was emailed out to board members two weeks prior. He reviewed the Education Fund budget which has a proposed increase of 8.56% due largely to new textbooks in several programs and the expansion of Criminal Justice program from half day to full day. There is also added employer contributions for medical insurance for two employees. The Operations Fund budget has a proposed decrease of .03%. The net increase for the 2021-2022 budget is 5.45%. Mr. Shaw reviewed the proposed payment schedule for the school corporations noting that the Education Fund is based on the number of students sent by each school corporation and the Operations Fund is based on

assessed valuations. Travis Beck made a motion to approve the 2021-2022 Sending School Budget as presented. Todd Brandman seconded the motion. The motion carried unanimously.

### **2021-2022 Non-Certified Pay Schedule**

Steve presented the 2021-2022 Non-Certified Pay Schedule. This reflects increases that were approved last fall by the Board. No new increases will be given until after the CBA has been settled. Travis Beck made a motion to approve the 2021-2022 Non-Certified Pay Schedule as presented. Todd Brandman seconded the motion. The motion carried unanimously.

### **Memorandum of Understanding with Angie Stieneker**

Steve Shaw presented the MOU with Angie Stieneker, Student Services Coordinator. Her MOU terms remain the same – 210 days from July 1 – June 30, 2022. Her current salary is \$55,139. Todd Brandman made a motion to approve the MOU with Angie Stieneker as presented. Travis Beck seconded the motion. The motion carried unanimously.

### **Permission to Fill Vacancies Prior to the Next Board Meeting**

Mr. Shaw reported that the Health Sciences 1 instructor position remains open and requested permission to fill the position with board confirmation in August. This position requires an RN license and continues to be posted in multiple areas. Travis Beck made a motion to approve the request. Todd Brandman seconded the motion. The motion carried unanimously.

### **Ivy Tech Contract to Conduct Automation and Robotics Program**

Mr. Shaw presented the MOU with Ivy Tech Columbus to conduct the Automation and Robotics program at our campus for the 2021-2022 year. This year the program will be expanded into year two and will be a full day offering. The fee agreement is \$2400 per 3 credit hour course. Travis Beck made a motion to approve the contract as presented. Todd Brandman seconded the motion. The motion carried unanimously.

### **BRCP Covid Action Plan**

Mr. Shaw included the recommended action plan in the board packets. Changes were based on the Indiana Department of Health guidelines for schools. The main recommendation is that masks not be required for fully vaccinated students. The Action Plan is based on the original re-entry plan with current state Dept. of Health guidelines as stated. Superintendents all felt that no other guidelines from the State would be coming prior to the start of school. Todd Brandman made a motion to approve the Covid Action Plan as presented. Travis Beck seconded the motion. The motion carried unanimously.

## **2021-2022 Class Fees**

Class fees for the 2021-2022 school year were presented, showing comparisons to last year. Most increases were due to new textbooks. Travis Beck made a motion to approve the class fees as presented. Todd Brandman seconded the motion. The motion carried unanimously.

## **OTHER**

None

## **REPORTS**

### **Fund Report**

The fund report, bank reconciliation and fund trend reports were included in the board packet.

### **NEOLA Policy Update – first reading**

A summary of the policy updates was included in the packets. Also, a hard copy of the actual policy was available at the meeting for review. Mr. Shaw noted that the policy update does not include the Title IX Policy. Denny Harrold has drafted an amended version of NEOLA's policy that will be sent out prior to the next board meeting.

### **Other**

### **Construction Trades House**

No bids were received as posted, which ended July 8, 2021. Two parties expressed interest prior to the bid opening. We will contact them to see if they are still interested. If no sale, we may market the house ourselves, and if necessary, go to a realtor.

## **OTHER**

None

## **COMMENTS FROM BOARD MEMBERS**

None

## **NEXT BRCP GOVERNING BOARD MEETING**

The next regular board meeting will be Tuesday, September 14, 2021, at 12:00 noon.

## **ADJOURNMENT**

President David Finkel adjourned the meeting at 12:25 pm.