

**BLUE RIVER CAREER PROGRAMS  
REGULAR GOVERNING BOARD MEETING MINUTES  
August 10, 2021**

The Blue River Career Programs' Governing Board met in regular session, Tuesday, August 10, 2021, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Todd Brandman, David Finkel and Travis Beck. Superintendents present were Todd Hitchcock, Chris Hoke and Mary Harper. Also present were Steve Shaw, Director; and Sandy Hensley, Treasurer.

Superintendent Todd Hitchcock voted in place of board member Ben Kuhn.

President David Finkel called the meeting to order at 12:00 p.m.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

Anna Tungate, *Addison Times* and Ross Flint, *The Shelbyville News*

**ACTION ITEMS**

**Approve Minutes of the July 13, 2021 Regular Board Meeting**

Minutes of the July 13, 2021 board meeting were presented for approval. Travis Beck made a motion to approve the minutes as presented. Todd Brandman seconded the motion. The motion carried unanimously.

**Review and Approve Claims and Payrolls**

Prewritten claims 392-408, regular claims 409-441, and payroll claims for pay dates 7/21/21 and 8/4/21 were presented for approval. Todd Brandman made a motion to approve the claims and payrolls as presented. Travis Beck seconded the motion. The motion carried unanimously.

**Personnel – Hire Cierra Harvey as Health Science 1 Instructor**

Mr. Shaw presented the resume of Cierra Harvey for the Health Science 1 instructor. Cierra comes to us from Major Hospital with RN experience along with CNA experience which is required for dual crediting. Her salary will be \$48,300 based on a 185-day contract. Travis Beck made a motion to approve Cierra Harvey as the Health Science 1 instructor. Todd Brandman seconded the motion. The motion carried unanimously.

## **Permission to Enter into Formal Collective Bargaining Negotiations**

Steve requested permission to enter into formal collective bargaining negotiations with the BRCPTA beginning September 15, 2021. This is an annual request. Todd Hitchcock will assist with the bargaining process. Todd Brandman made a motion to approve the request as presented. Travis Beck seconded the motion. The motion carried unanimously.

## **Set Date and Time for Public Hearing of the Collective Bargaining Process**

IEERB requires that a public hearing be set prior to the start of the collective bargaining process. Steve Shaw requested that the hearing be scheduled for Monday, September 13<sup>th</sup> at 3:30 pm. There are no requirements for board members or superintendents to attend. Travis Beck made a motion to approve the public hearing date as requested. Todd Brandman seconded the motion. The motion carried unanimously.

## **NEOLA Policy Update – 2<sup>nd</sup> Reading of Volume 33 #1**

Mr. Shaw explained that the first reading was last month. This is a policy update on various policies and a summary of the changes was included in the board packets. He also noted that extensive updates are forthcoming and that he will be reviewing with our NEOLA representative. Travis Beck made a motion to approve the policy updates as presented. Todd Brandman seconded the motion. The motion carried unanimously.

## **Submission of Teacher Appreciation Grant (TAG) Policy of IDOE**

Mr. Shaw stated that this policy is to be reviewed annually and submitted in order to be eligible for the TAG distributions. Funds are distributed to the schools and not directly to interlocals. Since this is a review only and there are no changes, a vote was not needed.

## **Contract with Church, Church, Hittle & Antrium for CBA Review**

Mr. Shaw recommended that we continue with the services of Church, Church, Hittle & Antrium for the CBA review. We have contracted with them for several years and are satisfied with their services. The fee remains the same at a flat rate of \$850. Travis Beck made a motion to approve the contract with Church, Church, Hittle & Antrium as requested. Todd Brandman seconded the motion. The motion carried unanimously.

## **Contract with Mackenzie Allen, Polston & Associates**

Mr. Shaw presented the Listing Contract with Mackenzie Allen, Polston & Associates for the construction trades Center Street house. He reviewed that no offers we received through the required advertising process and so now we can use a realtor to sell the house. Justin Polston will market the house for us at a discount rate of 3% if he is the only broker involved, or 4% if another realtor brings the buyers. A second realtor was contacted and offered at 4% either way. Denny noted that we need to run a notice in the paper (print media) that we have acquired a broker. Todd Brandman made a motion to approve the Listing Contract as presented. Travis Beck seconded the motion. The motion carried unanimously.

## **OTHER**

None

## **REPORTS**

### **Fund Report**

The fund report, bank reconciliation and fund trend reports were included in the board packet. Sandy Hensley noted that all 2020-2021 grants have been closed out.

### **2021-2022 Enrollment Report**

Mr. Shaw reviewed the summary of the enrollments by program and school. We are currently at 370. Last year at this time we were at 346. Count day is September 17<sup>th</sup>. Morristown, Triton and Waldron have increased enrollments while, Shelbyville and Southwestern have slightly decreased enrollments. We are currently having discussion with Vincennes University about potential dual credits.

### **NEOLA Title IX Policy – First Reading**

This policy is a substitution of the NEOLA Title IX policy, which was developed by Denny Harrold and tailored to BRCP needs as an interlocal. He expressed gratitude to Denny for reworking this policy. The policy was included in the board packets. Because BRCP only has one administrator, some of the duties outlined in the policy need to be fulfilled by sending school personnel.

### **Other**

### **Shelby County Chamber Business Person of the Year**

Mr. Shaw shared with the board that Angie Stieneker was named Business Person of the Year by the Shelby County Chamber. The awards gala is scheduled for September 17<sup>th</sup>. We are very proud of Angie and her accomplishments at the school and in our community.

## **OTHER**

None

## **COMMENTS FROM BOARD MEMBERS**

None

## **NEXT BRCP GOVERNING BOARD MEETING**

The board will meet on Tuesday, September 14<sup>th</sup>, with an executive session at 11:30 followed by a regular session at 12:00 noon.

## **ADJOURNMENT**

President David Finkel adjourned the meeting at 12:17 pm.