

BLUE RIVER CAREER PROGRAMS
REGULAR GOVERNING BOARD MEETING MINUTES
September 14, 2021

The Blue River Career Programs' Governing Board met in regular session, Tuesday, September 14, 2021, at 12:00 pm in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Ben Kuhn, Todd Brandman, David Finkel and Travis Beck. Superintendents present were Curt Chase, Todd Hitchcock, Chris Hoke and Mary Harper. Also present were Dennis Harrold, Corporation Attorney; Steve Shaw, Director; and Sandy Hensley, Treasurer.

President David Finkel called the meeting to order at 12:00 p.m.

RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE

Anna Tungate, *Addison Times*

ACTION ITEMS

Approve Minutes of the August 10, 2021 Regular Board Meeting and August 24, 2021 Special Board Meeting

Minutes of the August 10, 2021 and August 24, 2021 board meetings were presented for approval. Travis Beck made a motion to approve the minutes as presented. Todd Brandman seconded the motion. The motion carried unanimously.

Review and Approve Claims and Payrolls

Prewritten claims 442-460, regular claims 461-506, and payroll claims for pay dates 8/18/21 and 9/1/21 were presented for approval. Todd Brandman made a motion to approve the claims and payrolls as presented. Ben Kuhn seconded the motion. The motion carried unanimously. Travis Beck requested that the payroll detail be included in the board member packets. The payroll detail is currently included with the voucher signature page for board member review and signature.

Donations

Mr. Shaw stated that the Auto Technology program has been given a 2005 Jeep Liberty valued at \$1,000. It needs a new transmission. The students will repair the vehicle and will sell it as a fundraiser. Travis Beck made a motion to accept the donation as presented. Ben Kuhn seconded the motion. The motion carried unanimously.

2020-2021 SBOA ECA Gateway Financial Report

Steve presented the 2020-2021 State Board of Accounts ECA Gateway Financial report. This is an annual report due 8/29 which lists expenditures and receipts and provides answers to auditing questions. This report is to be filed with the governing board. Todd Brandman made a motion to approve the report as presented. Ben Kuhn seconded the motion. The motion carried unanimously.

Electric Line Easement for Duke Energy

Mr. Shaw presented an easement from Duke Energy to provide an electric run to the pole barn currently under construction by our Construction Trades program. Denny Harrold explained that the property is listed under the legal entity name of Blue River Vocational Tech Center. Exhibit A attached to the easement shows that the easement will be on BRCP property. Ben Kuhn made a motion to approve the easement as presented. Travis Beck seconded the motion. The motion carried unanimously.

Quit Claim Deed from BRVTC to BRCP

Denny Harrold explained that he prepared a quit claim deed to transfer the property known as 789 St. Joseph Street, Shelbyville, IN 46176 from Blue River Vocational Technical Center to Blue River Career Programs, which became its successor on July 1, 1991. This will put all property owned by BRCP under the same legal name. Travis Beck made a motion to approve the quit claim deed as presented. Todd Brandman seconded the motion. The motion carried unanimously.

Lots in Fox Ridge Subdivision for Construction Trades

Mr. Shaw expressed the desire for BRCP to purchase two lots in Fox Ridge subdivision for future building lots for Construction Trades houses. He explained that funds are available in the Construction Trades account to purchase both lots upon closing on the current CT house, which is scheduled for 9/30. He included a list of current available lots and was requesting permission to pursue the purchase of two. Individual lots will be brought before the board for approval. After discussion, Ben Kuhn made a motion to grant Steve Shaw permission to pursue the purchase of two lots in Fox Ridge subdivision. Travis Beck seconded the motion. The motion carried unanimously.

NEOLA Title IX Policy Update – 2nd Reading

The Title IX policy updated was presented to the board. Todd Brandman made a motion to approve the NEOLA Title IX policy update as presented. Travis Beck seconded the motion. The motion carried unanimously.

OTHER

None

REPORTS

Fund Report

The fund report, bank reconciliation and fund trend reports were included in the board packet.

2021-2022 Enrollment Report

Mr. Shaw reviewed the summary of the enrollments by program and school. We are currently at 353. Count day is Friday, September 17th.

NEOLA Electronic Meeting Participation Policy Update – 1st Reading

Denny Harrold prepared three options for electronic meeting participation: (1) not allowing any of its board members to participate by electronic means; (2) allowing not more than 25% of board members to participate by electronic means; and (3) allowing not more than 50% of board members to participate by electronic means. After discussion and noting the unique situation where a superintendent can vote in place of a board member, the 2nd reading will be version (1) option listed above.

Other

2020-2021 ECA Statement of Funds Report

This report is presented annually to the governing board, usually in July. It was not available at the July meeting and was missed being presented at the August meeting. It is now being presented for board review.

OTHER

None

COMMENTS FROM BOARD MEMBERS

None

NEXT BRCP GOVERNING BOARD MEETING

Due to conflicts with the superintendents, the October board meeting has been changed to meet on Wednesday, October 13th at 12:00 noon.

ADJOURNMENT

President David Finkel adjourned the meeting at 12:35 pm.